



**CUSTOMER ELECTRIC SERVICE REQUEST FORM**  
(Please fill top section only)

CITY OF OCONOMOWOC UTILITIES 808 S WORTHINGTON ST OCONOMOWOC WI 53066 PHONE: (262) 569-2196 Email : lcaine@oconomowoc-wi.gov
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**Customer Information: (For Billing Purposed)**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Electrician Information:**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Project Name: \_\_\_\_\_  
 Project Location: \_\_\_\_\_

**Type of Electric Service Requested:**  Permanent  Temporary  Relocation

Select one:  Overhead  Underground

Service Type:  Single Phase  Three Phase

\* All Service Rated at 400A and above require an external CT Trans Socket approved by Oconomowoc Utilities.

Service Size:  100 A  200 A  320 A  Other \_\_\_\_\_ A

Voltage:  120/240 V  120/208 V  277/480 V

Number of meters # ____
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**UTILITY OFFICE USE ONLY**

**Part A: To be completed by Utility Engineering Department**

Transformer Size: \_\_\_\_\_ kVA      Fault Current: \_\_\_\_\_ kA      CT \_\_\_\_\_  
 Location:  Pad  CT Cabinet      Work Order #: \_\_\_\_\_  
 Meter Location:  Padmount  Building      Estimate#: \_\_\_\_\_

**Part B: To be completed by Utility Metering Department**

Voltage Transformers:  Yes  No      Size: \_\_\_\_\_  
 Current Transformers:  Yes  No      Size: \_\_\_\_\_ Rating Factor \_\_\_\_\_  
 C.T. Bars:  Yes  No      Length: \_\_\_\_\_ Width: \_\_\_\_\_ Thickness: \_\_\_\_\_  
 Meter Socket:  Yes  No      Type: \_\_\_\_\_  
 Meter Form Number: \_\_\_\_\_      Demand:  Yes  No  
 Meter Voltage:  120/240 V  277/480V      Meter Test Switch:  Yes  No  
     120/208 V      Type:  7-wire  10-Wire

Copies To: \_\_\_ Meter Dept      \_\_\_ Utility      \_\_\_ Building Inspector



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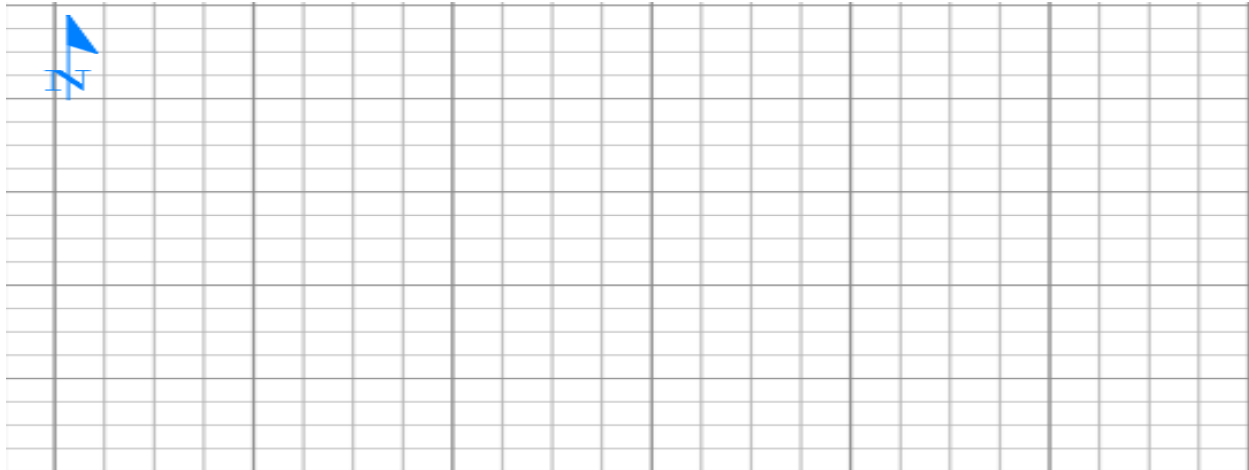
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### Load Data:

- |  |   |
|--|---|
| <input type="checkbox"/> Air Conditioner: _____ kVA        | <input type="checkbox"/> Welder: _____ kVA                      |
| <input type="checkbox"/> Space Heating: _____ kVA          | <input type="checkbox"/> Motor Loads: _____ kVA                 |
| <input type="checkbox"/> Electric Water Heating: _____ kVA | <input type="checkbox"/> Lighting: _____ kVA                    |
| <input type="checkbox"/> Receptacles: _____ kVA            | <input type="checkbox"/> Other: _____ kVA                       |
| <input type="checkbox"/> Computers: _____ kVA              | <input type="checkbox"/> EV Chargers Qty: _____ Size: _____ kVA |
| <input type="checkbox"/> Total connected load: _____ kVA   | <input type="checkbox"/> pF: _____                              |

### Sketch Details:

Please include construction site plan, if available.



### Authorization:

To protect public and the property owner, we do not allow anyone except authorized personnel to repair and fix transformers, meters and any other electrical equipments owned by us. It is strictly prohibited for an unauthorized person to access and alter any electrical equipment owned by the City of Oconomowoc Utilities. The NEC (National Electric Code) must be followed for a permanent installation of an electrical service. City of Oconomowoc Utilities follows Public Service Commission rules and regulations for the electrical service which are found under PSC 114. PSC 114.004 (2) states that qualified personnel shall complete construction, repairs, additions and changes to the electrical equipment. If you have any questions regarding electrical service and applicable charges, please contact City of Oconomowoc Utilities for additional details. By submitting and signing this application, you understand that the City of Oconomowoc Utilities will not be liable for any loss of property or harm to person for failing to comply with these requirements given above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Copies To: \_\_\_ Meter Dept                      \_\_\_ Utility                      \_\_\_ Building Inspector