

**CITY OF OCONOMOWOC POLICE DEPARTMENT
POLICIES & PROCEDURES**

DATE: May 14, 2020

HISTORY: March 12, 1997

SUBJECT: Night Vision Equipment

POLICY NUMBER: 96-006

I. PURPOSE

The purpose of this policy is to establish guidelines for the use of the department's night vision and infrared equipment.

II. POLICY

This department has three pieces of night vision equipment. It is the policy of this department that members of the critical incident team only use the night vision scope. Only officers within this department will be authorized to use the above listed night vision equipment. The three pairs of night vision glasses will be available to properly trained officers for official department use.

III. PROCEDURE

A. Training

1. Only officers trained in the use of the night vision glasses will be authorized in their use.
2. Certain safeguards must be taken during and after each use. Instructions for use are in the box.
3. Training will be conducted at roll call.

B. Use of Equipment

1. Due to the high cost of this equipment, officers will consider the risk of damage vs. the benefit of use before taking this equipment out in the field.

C. Accountability

1. When an officer anticipates using this equipment they will follow the following steps:
 - a. The officer requesting to use the equipment will make their request to the shift supervisor.
 - b. The shift supervisor will check the equipment to make sure it is operating correctly.
 - c. Fill out the sign out log that is kept in Dispatch.
 - d. The shift supervisor will inspect the equipment upon return by the officer.
 - e. The supervisor will return the equipment to the proper storage area.

D. Exceptions

1. If a supervisor is not available for inspection of equipment for check out, the officer will note this on the sign out log with Dispatch.

E. Damaged or Defective Equipment

1. If the equipment is damaged or defective, the officer discovering this will forward a "Matter of" to the Operations Captain.

IV. EXCEPTIONS TO THIS POLICY MAY BE AUTHORIZED ONLY BY THE CHIEF OF POLICE

This policy is effective immediately
and will supersede any directives or understandings in conflict