

**CITY OF OCONOMOWOC POLICE DEPARTMENT
POLICIES & PROCEDURES**

DATE: May 13, 2020

HISTORY: October 1, 1999

SUBJECT: Off Time During Special Events

POLICY NUMBER: 99-075

I. POLICY

Unless authorized by the Chief of Police or his designee, no department personnel will be granted vacation or extra-off time during scheduled special events.

A. These events, include but are not limited to, carnivals, parades, special events requiring additional manpower, street dances and other major events.

B. Manpower requirements for the above will be determined by the Captain of Police.

II. EXCEPTIONS TO THIS POLICY MAY BE AUTHORIZED ONLY BY THE CHIEF OF POLICE

This policy is effective immediately
and will supersede any directives or understandings in conflict