

Oconomowoc Community Center

Frequently Asked Questions

What is the rental cost?

The average cost for a wedding is between \$2,000 to \$3,000 for a ceremony and reception. That can vary based on amount of time and space needed.

For rentals other than weddings or for more information on venue cost, you can refer to the fee table in the [rental information packet](#) or contact our team for more information.

What is included?

Along with securing the venue space, rental cost includes all tables and chairs needed for your layout.

Each rental includes event staff who do setup of tables and chairs. They stay on site throughout your event and maintain sanitization and general tidiness of the rented areas. At the end of the event, they do breakdown of tables and chairs and clean the building.

Patron Responsibilities

Renters must provide and coordinate setup of: table coverings, décor, catering and entertainment. You, those in your group or event staff will need to place those items during setup time that day. You will need to have 1-2 people to perform your setup that day. You are also responsible for cleanup and removal of your items at the end of the event. We cannot store your items for later pickup.

When is setup?

Setup is the day of the event. We require a minimum of two hours of setup time before guest arrival. You can rent for more setup time if you would like.

Because of the way our building functions, we cannot do early setup the day before. Please plan accordingly. We do our best to coordinate drop off and storage of your items the day prior to your event to help with the setup process the following day.

Food and catering

An approved list of caterers is found on the Community Center [website](#).

We ask you work with an approved caterer for your main meal. Dessert, appetizers, late-night snack, or other items can be provided by yourself or other vendors if desired.

Bar Service

All alcohol must be provided by [Zilli Hospitality Group](#). This organization holds the liquor license for this property. You cannot bring in your own bartenders or alcohol to any event held at this venue. We recommend you contact Zilli for bar pricing as you gather information for this venue. You can contact them online or call them at 262-547-9447 x1216.

Event timeline

Rental timelines must include time for setup and cleanup. As mentioned, setup time is a minimum of two hours before guest arrival. Cleanup time is an additional two hours after your event.

An example timeline for a ceremony and reception is:

Setup: 2-4 p.m.

Ceremony/Reception: 4 p.m.-12 a.m.

Cleanup: 12-2 a.m.

For more information, read the entire [rental information packet](#).

View photos and more info at our online listings:

[Wedding Wire](#) – [Facebook](#) – [Premiere Bride of Wisconsin](#)

To schedule a tour please email venue coordinator

Paige Brunclik at pbrunclik@oconomowoc-wi.gov or call her at (262) 569-2190.