

Special Committee to Form a Technology Committee Meeting Minutes
November 19, 2019

Mayor Nold called the meeting to order at 6:15 PM.

Members Present: Aldermen Spiegelberg, Zwart and Shaw

Staff Present: Mayor Nold, Kitsembel, Sullivan, Buerger, Gallo, Osborn, Pickart, Freber, Hoepfner, Frye, Posnik, Lam and Coenen

Others Present: Aids. Strey, Kowieski, and Ellis, and Stan Sugden

2. Consider/recommend the Structure/Purpose of the Technology Committee

Kitsembel reported the City has two forms of meeting structure; Advisory (Council members who make recommendations to Council) and Boards/Commissions (members include citizens who have duties & powers beyond an advisory role.) Nold stated in addition to the meeting structure, we need to determine if the committee will focus on internal or external items. The Special Committee discussed objectives, board structure, authority, internal or external issues, being advisory with recommendations to Council, bringing in experts for opinions if needed and including Lam and other support staff at the meetings to provide information only. Sullivan stated staff will do a monthly report for the Technology Committee listing internal items that staff is working on. Nold suggested membership of three Aldermen and four citizens with staggered terms of 1 – 2 years to start. The Special Committee suggested the City advertise for citizens with backgrounds in the healthcare and IT/cellular industries who are residents of the City.

Motion by Spiegelberg to recommend comprising the membership of the Technology Committee with three Aldermen and four residents who have appropriate background in technology; second by Shaw. Motion carried 3-0. Nold stated this item will come before Council on December 17, 2019 and he will also appoint the Council members to the Technology Committee.

Motion by Shaw to adjourn; second by Spiegelberg. Motion carried 3-0. The meeting adjourned at 6:41 PM.

Minutes taken by Diane Coenen, City Clerk