

## Protection & Welfare Committee Meeting Minutes – October 6, 2020

Chairman Rosek called the meeting to order at 7:15 PM.

**Members Present:** Aldermen Rosek and Schellpeper

**Absent:** Alderman Rogers

**Staff Present:** Mayor Magnus, Frye, Pfister, Lam and Coenen

**Others Present:** Aids. Zapfel, Ellis, Spiegelberg, and Kowieski

### 2. a. Consider/recommend Ordinance #20-0983 Amending Section 12.04(3)(g)1. of the City of Oconomowoc Municipal Code Regarding Issuance of Operator's Licenses:

Coenen reported in 2018 Wisconsin State Statute 125.17(1) was amended to allow the municipal governing body the authority to designate a municipal official to issue operator's licenses. Currently, the wait time for an applicant to receive their bartender's license is approx. two weeks because Council only meets twice a month. I have received requests from applicants and businesses looking for ways to speed up the process so they can start work immediately. The ordinance amendment would address the wait time by allowing the Clerk the authority to issue Operator's Licenses. The process to review the application and conduct a background check will remain the same. The Clerk's Dept. will review the application for Statutory and Code compliance and obtain a copy of the applicant's Responsible Beverage Training Certificate and the Police Dept. will conduct the background check and sign-off for approval or denial of the license. If the license is denied by the Police Dept., the application will be brought forward to Council for a final determination. If the license is approved by the Police Dept., the Clerk would issue the license to the applicant and continue to provide the Police Dept. with an updated monthly list of all licensed bartenders in the City. If the code is amended, the only difference in procedure is that Operator's Licenses currently listed under the Consent Agenda for Council's consideration will no longer be listed. We will continue to list Operator denials, Picnic, Taxi/Quadricycle and Amusement Licenses, and Agent changes under the Consent Agenda for Council consideration. The Committee asked that the Clerk include Council on the email to the Police Dept. of the monthly report of licensed bartenders.

Motion by Rosek to recommend amending Ordinance #20-0983 Section 12.04(3)(g)1. of the City of Oconomowoc Municipal Code allowing the City Clerk to issue Operator's Licenses and to waive the second reading; second by Schellpeper. Motion carried 2-0.

Motion by Rosek to adjourn; second by Shellpeper. Motion carried 2-0. The meeting adjourned at 7:20 PM.

Minutes by Diane Coenen, City Clerk  
Ald. Schellpeper, Acting Secretary