

**CITY OF OCONOMOWOC
PARKS AND RECREATION BOARD
MEETING MINUTES – AUGUST 15, 2022**

I. CALL TO ORDER – ROLL CALL

- A. The meeting was called to order by President, Jimi Hall at 6:30pm at the Roosevelt Park Shelter at 135 Forest St, Oconomowoc, WI. Confirmation of appropriate meeting notice was made by Staff.
- B. Members Present: Jimi Hall, Matt Rosek, Bruce White, Lauren Wittnebel, Chad Brown, Jennifer Aultman Kloth and Katie Miller. Quorum present.
- C. Members Excused: Scott Antonneau
- D. Staff Present: Craig Hoepfner – Director, Jennifer Clayton – Administrative Assistant, Bryan Spencer – Superintendent of Parks and Forestry and Paige Brunclik – Community Outreach/Services Assistant
- E. Others Present: Lou Kowieski – Alderman; Jacque English and Karen Kjensrud – Picture Book Walk

II. COMMENTS FROM CITIZENS

None

III. CONSIDER/ACT ON MINUTES FROM THE JUNE 2022 MEETING

K.Miller moved to approve the minutes from the June 2022 Meeting; seconded by B.White. No opposition. Motion carried.

IV. CONSIDER/ACT ON FRIENDS OF IMAGINATION STATION PICTURE BOOK WALK

Jacque English and Karen Kjensrud were at the meeting and explained what a Picture Book Walk is and why Oconomowoc needs one. A Picture Book Walk is pages of a book displayed on stands as you walk along a specific trail and read each page. Questions from the board included the following, being worried about upkeep/maintenance; hope they will be in mulch beds/tree lines not in mowing areas and is plexiglass the right material to use for this. K.Miller moved to approve the Friends of Imagination Station Picture Book Walk; seconded by L.Wittnebel. No opposition. Motion carried.

V. CONSIDER/ACT ON COMMUNITY CENTER BAR SERVICE AGREEMENT

The current Bar Service Agreement for the Oconomowoc Community Center is expiring in June, 2023. Sent out for bids and had two companies respond. Craig Hoepfner, Paige Brunclik and Jimi Hall conducted interviews with the two companies. Bar Stars Bartending Service is being recommended for a 3-year contract with a mutual option for an additional 3 years. Zilli's has been the exclusive bar service since 2013, but the Community Center Staff and customers have had a growing number of concerns with them, including high prices, extra service fees and issues with customer service, so we have decided to go another way. Bar Stars was able to provide glowing references from other past and current customers. The price difference for customers was huge in most of the pricing. M.Rosek moved to approve the Community Center Bar Service Agreement; seconded by C.Brown. No opposition. Motion carried.

VI. DEPARTMENT REPORTS FOR JUNE AND JULY 2022

A. DIRECTOR'S REPORT – CRAIG HOEPPNER

- Pickleball – tentative opening date September 10th
- Splashpad – going out for RFP this week and will bring to the board in October
- Park & Rec Board – September 12th

B. PARKS AND FORESTRY SUPERINTENDENT REPORT

Written report included in packet.

C. **RECREATION MANAGER'S REPORT**

Written report included in packet.

D. **COMMUNITY CENTER RENTAL REPORT**

Written report included in packet.

VII. **CONSIDER/ACT ON JUNE AND JULY 2022 VOUCHERS**

M.Rosek moved to approve vouchers from June and July 2022; seconded by L.Wittnebel. No opposition. Motion carried.

VIII. **COMMENTS FROM BOARD MEMBER**

N/A

IX. **TOUR AND DISCUSS ROOSEVELT PARK FUTURE IMPROVEMENTS**

The Board and Staff walked the current DPW Yard and discussed possible future improvements to this area which may include demolition of building(s), grading and constructing a Dog Park and Archery Range. Staff will develop cost estimates and bring the estimates and a concept plan back to a future Board meeting.

X. **ADJOURN**

J. Aultman Kloth moved to adjourn; seconded by K.Miller. No opposition. Motion carried. The meeting ended at 8:03pm.