

**City of Oconomowoc  
Utility Committee Meeting Minutes – July 28, 2020**

When the Joint Technology and Utility Committee meeting adjourned (4:39 PM), the Utility Committee meeting continued.

**Members Present:** Aids. Kowieski, Zapfel and Mulder

**Staff Present:** Kevin Freber, Scott Osborn, John Schuh, Joe Pickart, Ellen Schmidt, Laurie Sullivan and Tina Wallace

**2. Minutes of June 23 & July 7, 2020:** Motion by Zapfel to approve the June 23 and July 7, 2020 minutes as presented; second by Mulder. Motion carried 3-0.

**3a. Consider/act on Ferric Chloride Pumps Replacement at Wastewater Treatment Plant:** Freber stated part of the 2020 capital budget he purchased an ortho phosphate analyzer. This unit was purchased to help comply with the new WPDES permit limit of 0.6 mg/l total phosphorus that was expected to be issued in 2020. The readings from the analyzer will be take back to SCADA where a control schedule will increase and decrease the ferric chloride feed. The present pumps are not compatible with this system and will need to be updated to a new style. Following the City's purchasing policy, three quotes were received. Staff recommends awarding the contract to Mulcahy Shaw Water Inc. in the amount of \$11,2800.

Motion by Mulder to approve the Ferric Chloride Pumps replacement at Wastewater treatment Plant; second by Zapfel. Motion carried 3-0.

**4. Review Committee Reports: Utility Billing –** Schuh referred to his report included in the packet. He noted recently the PSC voted to extend the moratorium on residential disconnections. This will be reevaluated in late August. **Electric –** Pickart referred to his report included in the packet. He noted there were 8 outages in July and 7 were due to cable failures. He will email the outage information to the members. **Water –** Osborn referred to his report included in the packet. **Wastewater Report –** Freber referred to his report included in the packet. He noted one of the flow meters in the Silver Lake Sanitary District needed replacement. As part of the replacement it was found the setting was calibrated incorrectly since 2017. The Silver Lake Sanitary district will receive a credit of \$64,000. In order to avoid this in the future, staff will be changing the annual calibration procedures.

**5. Staff and Committee Comments:** Sullivan stated there will be an updated report on the ESRI GIS project at the next meeting. Kowieski stated there have been some issues with monitoring and metering processes and he would like to see some review processes. Pickart stated the errors are not a lot. Sullivan stated staff looks at readings every month and occasionally things get missed. Zapfel thanked the Utility staff for the tours. He agreed with Kowieski on looking at the Capital Improvement Projects.

**6. Adjourn:** Motion made by Mulder to adjourn at 5:12 pm; second by Zapfel. Motion carried 3-0.

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Tina Wallace, Deputy City Clerk