

Joint Technology and Utility Committee Meeting Minutes
July 28, 2020

Chairman Spiegelberg called the Technology Committee meeting to order at 4:00 PM.

Chairman Kowieski called the Utility Committee meeting to order at 4:00 PM.

Members present: Technology Committee – Aldermen Spiegelberg, Persick, Hoeft and Powell
Excused: Ald. Rosek, Ald. Rogers and Bennett

Members present: Utility Committee – Aldermen Kowieski, Mulder, and Zapfel

Staff Present: Freber, Pickart, Schmidt, Sullivan, Schuh, Osborn and Wallace

2. Consider/approve Oconomowoc Utilities License Agreement for Wireless Attachments to Poles including Associated Appendices and Specifications Drawings 1-3: Pickart explained the Wireless Attachment License Agreement. He stated the model agreement was created over a year ago by a joint task force including MEUW, Attorney Gallucci and Forester Engineering. The agreement includes guidelines, fee schedules and specification drawings. These documents were reviewed and approved by City Attorney Riffle. The agreement is solely for the protection of Utility assets. The agreement outlines the rights of wireless providers and the legal terms in which they may operate.

Members discussed the agreement, warning signage, who will be in charge of monitoring, radio frequency and wattage, how do companies change the frequencies, five-year term, late fees and if other communities test the frequencies on the poles. The following two recommendations were given by the Technology Committee:

Motion by Persick to recommend the data for what frequency transmission is on the poles be added to the documents that Pickart has laid out or notification including the wattage; second by Hoeft. Motion carried 4-0. Pickart stated he will modify the form.

Motion by Persick to recommend that the Technology Committee have a recommendation for consideration that the Utility Committee should notify the Technology Committee of those notifications; second Hoeft. Motion carried 4-0.

Spiegelberg stated for the Technology Committee this was more of an information session and a chance for the members to make recommendations to the Utility Committee. The Members made recommendations regarding radio frequencies and transmission wattage be transparent and making the Technology Committee aware of several things that the Utility Committee will be also aware of.

Motion by Hoeft to adjourn the Technology Committee meeting; second by Powell. Motion carried 4-0. The meeting adjourned at 4:39 PM. (The Utility Committee did not adjourn)

Utility Committee Motions:

Motion by Kowieski to amend the document to include the frequency and wattage associated with warning labels; second by Mulder. Motion carried 3-0.

Motion by Zapfel to approve Oconomowoc Utilities License Agreement for wireless attachments to poles including associated Appendices and Specifications Drawings 1-3 with the amendments to include the frequency and wattage associated with the warning labels; second by Mulder. Motion carried 3-0.

Minutes taken by
Tina Wallace, Administrative Assistant
Ald. Spiegelberg, Secretary (Technology)
Ald. Mulder, Secretary (Utility)