

**CITY OF OCONOMOWOC
PARKS, RECREATION AND FORESTRY BOARD
MEETING MINUTES – MAY 18, 2020**

I. CALL TO ORDER – ROLL CALL

- A. The meeting was called to order by President, Joe Moroni at 6:30pm in the Community Center – Community Center Upper Hall. Confirmation of appropriate meeting notice was made by Staff.
- B. Members Present: Joe Moroni, Scott Antonneau, Jimi Hall, Matt Mulder and Charles Schellpeper. Quorum present.
- C. Members Excused: Bruce White, Denny Daggett and Lauren Wittnebel
- D. Staff Present: Craig Hoepfner – Director and Jennifer Clayton – Administrative Assistant
- E. Audience Attendees: none

II. COMMENTS FROM THE AUDIENCE

None

III. CONSIDER/ACT ON MINUTES FROM THE FEBRUARY 2020 MEETING

J.Hall moved to approve the minutes of the February 2020 meeting; second by S.Antonneau. No opposition. Motion carried.

IV. DISCUSS COVID-19 – PARKS, RECREATION PROGRAMS, COMMUNITY CENTER AND WATERFRONT

C.Hoepfner discussed with the board that the Community Center and our offices have been closed to the public since March 18th. We reopened to the public today, May 18th. Due to COVID-19 we had our Parks crew split, one week half the crew was working the next week the other half of the crew would work. This was done to limit exposure. Full staff was back on May 11, 2020. They did stagger their start, break, lunch times so they are not all in at the same time. Many Rec Programs were cancelled but we were able to do some online. All events in the Community Center were either cancelled or postponed to a later date that has availability. The Memorial Day Parade was cancelled too. Office staff has been working from home and rotating being in the office if needed. Information on COVID-19 changed often so we kept up on the info as it became available and adapted as good as we could. The city has been very supportive. Hopefully we can bring in seasonal parks staff soon. Moonlight movies is considering a drive in format at least for the June movie. Five O's Legion Baseball will not be starting until June with practices and 1st game is not until June 21st. We will not be staffing Bender Beach with Lifeguards this summer. We are adapting to the new normal with many safer practices to keep us and patrons safe.

V. DEPARTMENT REPORTS FOR FEBRUARY, MARCH AND APRIL 2020

A. DIRECTOR'S REPORT – CRAIG HOEPPNER

Blain Street Tennis Courts are scheduled to be resurfaced this summer.
We will be getting back to working on the Park and Open Space Plan soon.
Bike and Ped Plan coming soon as well.
Roosevelt Shelter – quotes are in.

Skate Park - Kevin Ellis and Craig have been meeting with students at OHS about skate park possibilities.

B. PARKS AND FORESTRY SUPERINTENDENT REPORT

Written report included in packet.

C. RECREATION MANAGER'S REPORT

Written report included in packet.

D. COMMUNITY CENTER RENTAL REPORT

Written report included in packet.

VI. CONSIDER/ACT ON FEBRUARY, MARCH AND APRIL 2020 VOUCHERS

J.Hall moved to approve vouchers from January 2020; second by S.Antonneau. No opposition.
Motion carried.

VII. RECOGNITION OF BOARD MEMBERS

Thank you to Denny Daggett and Bruce White for your years of service to the board.

VIII. COMMENTS FROM BOARD MEMBER

Alderman Charles Schellpeper and Alderman Matthew Mulder have been appointed to the Park and Rec Board.

IX. ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THIS BODY

None

X. ADJOURNMENT

C.Schellpeper moved to adjourn; second by S.Antonneau. No opposition. Motion carried. The meeting ended at 7:50p.m.