

# City of Oconomowoc Common Council Meeting Minutes May 05, 2020 - 7:30 PM



**Aldermen Present:** Matt Mulder, Charles Schellpeper, Lou Kowieski, Matt Rosek, John Zapfel, Kevin Ellis, Karen Spiegelberg

**Absent:** Andy Rogers

**Also Present:** Robert Magnus, Sarah Kitsembel, Stan Riffle, Ron Buerger, Diane Coenen, Robert Duffy, Kevin Freber, Mark Frye, Jason Gallo, Jim Pfister, Joe Pickart, Laurie Sullivan

Mayor Magnus called the Common Council Meeting to order at 7:30 PM.

## Call to Order and Confirmation of Appropriate Meeting Notice

### Pledge of Allegiance

### Roll Call

## Approval of Meeting Minutes

### a. Minutes of March 17, 2020

Motion to approve the Council minutes of March 17, 2020 as presented made by Ellis and seconded by Kowieski.  
Motion carried 7-0-0.

## Comments/Suggestions from Citizens

- 1) Laura Ustanovska, W379 N6272 N. Lake Rd spoke in opposition of the pole attachment agreement and asked the City to notify property owners within proximity that an attachment would occur. She also suggested Council should request safety tests and studies for 5G before allowing attachments.
- 2) Jill Persick, 701 York Imperial Dr welcomed the new Mayor and Aldermen. She requested Council postpone changes to Section 8.04 and look at how it affects the public more closely. She asked if notice will be given to residents.
- 3) Lynn Wright, 707 Marigold St welcomed the new Mayor and Aldermen. She urged the City to have a Memorial Day Parade.

Magnus thanked Coenen for her work and recognized Professional Municipal Clerks Week being May 3<sup>rd</sup> – 9<sup>th</sup>.

## Committee Reports

### a. Utility - Kowieski, Chr; Mulder, Secy; Zapfel

#### 1. Consider/act Pole Attachment License Agreement between City of Oconomowoc and Midwest Fiber Networks, LLC

Motion to approve the Pole Attachment License Agreement between City of Oconomowoc and Midwest Fiber Networks, LLC made by Kowieski and seconded by Ellis. Pickart reported that pole attachments are not wireless technology, they are hardline installations for data lines. The City is looking at 35 – 40 attachments.  
Motion carried 7-0-0.

## Plan Commission

### a. Consider/act on Preliminary Plat to Create Pine Ridge Estates West

Motion to approve the Preliminary Plat to create Pine Ridge Estates West with a recommendation that a secondary access

point be pursued with the Town of Oconomowoc made by Rosek and seconded by Ellis. Gallo gave a PowerPoint presentation and stated the secondary access point could be gated. Bryan Lindgren, Neumann Developments gave a PowerPoint presentation outlining the six options for a secondary access and why each would or would not work. Motion carried 7-0-0.

**New Business** – without objection New Business Items j. and k. were moved up

**j. Consider/act on Developer's Agreement for Bubbles Foam Farm**

Motion to approve the Developer's Agreement for Bubbles Foam Farm made by Ellis and seconded by Mulder. Motion carried 7-0-0.

**k. Consider/act on Developer's Agreement for Vespera II**

Motion to approve the Developer's Agreement for Vespera II made by Rosek and seconded by Zapfel. Frye gave a PowerPoint presentation. Motion carried 7-0-0.

**a. Consider/act on Resolution 20-R2874 Authorizing the Issuance and Sale of \$9,755,000 General Obligation Promissory Notes, Series 2020A**

Motion to adopt Resolution 20-R2874 authorizing the issuance and sale of \$9,755,000 General Obligation Promissory Notes, Series 2020A made by Spiegelberg and seconded by Zapfel. Jim Miller, Huntington Securities handed out 3 documents; Moody's Credit Opinion and the two resolutions for debt that included exhibits. He stated for the bond debt (19 yrs) the true interest will be 2.344% and for the notes (10 yrs) it will be 1.0945%. The tax impact for borrowing \$19M is \$.59 - \$.89.

Motion carried 7-0-0.

**b. Consider/act on Resolution 20-R2875 Authorizing the Issuance and Sale of \$9,400,000 General Obligation Refunding Bonds, Series 2020B**

Motion to adopt Resolution 20-R2875 authorizing the issuance and sale of \$9,400,000 General Refunding Bonds, Series 2020B made by Rosek and seconded by Kowieski.

Motion carried 7-0-0.

**c. Consider/act on Resolution 20-R2876 Authorizing the Creation and Hiring of an Economic Development Marketing Intern for 2020**

Motion to adopt Resolution 20-R276 authorizing the creation and hiring of an Economic Development Marketing Intern for 2020 made by Schellpeper and seconded by Ellis. Motion to amend the resolution to change the last whereas clause to read that the internship position and the length of the term are contingent on the funding being realized and that the position of the intern may be terminated if funding is not found or the term of hire will be reduced if the full outside revenue is not received made by Rosek and seconded by Kowieski.

Amendment carried 7-0-0.

Motion carried 6-0-1. Voted no: Ellis.

**d. Consider/act on Resolution 20-R2870 Authorizing Budget Amendment for Fleet Mechanics Tools**

Motion to adopt Resolution 20-R2870 authorizing budget amendment for Fleet Mechanics Tools made by Kowieski and seconded by Zapfel.

Motion failed 1-0-6. Voted no: Mulder, Schellpeper, Kowieski, Rosek, Ellis, Spiegelberg.

Motion to amend the resolution to a budget amendment of \$25,394.80 which would provide one full set of Snap On lifelong warranty tools and establish a program benefit made by Kowieski and seconded by Ellis.

Motion failed 3-0-4. Voted no: Mulder, Schellpeper, Rosek, Zapfel.

**e. Consider/act on Resolution 20-R2872 Approving Grant Application for the Golf Course Creek**

Motion to adopt Resolution 20-R2872 approving grant application for the Golf Course Creek made by Rosek and seconded by Schellpeper.

Motion carried 7-0-0.

- f. Consider/act on Ordinance 20-O977 to Repeal and Recreate Section 8.04 of the City of Oconomowoc Municipal Code Concerning Street Excavations and Above Ground Installations**  
Motion to give the ordinance its first reading made by Kowieski and seconded by Ellis. Frye gave a PowerPoint presentation.  
Motion carried 7-0-0. Without objection the second reading was waived.
- g. Consider/act on Inspection Services Contract Between the City of Oconomowoc and Wisconsin Building Inspections, LLP**  
Motion to approve Inspection Services Contract between the City of Oconomowoc and Wisconsin Building Inspections, LLP made by Rosek and seconded by Mulder.  
Motion to amend the contract striking "individual(s)" in the first Whereas and replacing it with Contractor and Item H. adding No. 7 that all contractors should also provide Worker's Compensation or other benefits required by law made by Rosek and seconded by Ellis.  
Amendment carried 7-0-0.  
Motion carried 7-0
- h. Consider/act on Resolution 20-R2863 Adjusting Fees for Building Inspection Services**  
Motion to adopt Resolution 20-R2863 adjusting fees for Building Inspection Services made by Kowieski and seconded by Ellis. Frye gave a PowerPoint presentation.  
Motion carried 6-0-1. Voted no: Schellpeper.
- i. Consider/act on Resolution 20-R2871 Awarding 2020 Collins Parking Lot Design Engineering**  
Motion to adopt Resolution 20-R2871 awarding 2020 Collins Parking Lot Design Engineering made by Rosek and seconded by Ellis. Frye gave a PowerPoint presentation. Council discussed the necessity of a parking structure in the Collin's St lot.  
Motion carried 6-0-1. Voted no: Ellis.
- l. Consider/act on Resolution 20-R2873 Approving Appointment of Official City Newspaper 2020-2021**  
Motion to adopt Resolution 20-R2873 approving appointment of the Oconomowoc Enterprise as the Official City Newspaper 2020-2021 made by Rosek and seconded by Schellpeper.  
Motion carried 7-0-0.

#### **Mayoral Appointments with Council Confirmation**

- a. Plan Commission Member - Chad Vande Zande**  
Motion to confirm the appointment of Chad Vande Zande to the Plan Commission made by Zapfel and seconded by Kowieski.  
Motion carried 7-0-0.

#### **Staff Reports**

- a. Oconomowoc Responds Task Force Update - Duffy**  
Duffy reported the Oconomowoc Responds Task Force started two weeks ago and the groups have been focusing on four areas: establishing a foundation and identity, creating communication channels, seeking community and stakeholder input as well as identity, and resource assembly and strategic actions. All the task force members have been assembled and they are starting to move forward with platforms for their meetings. Duffy passed out a copy of the logo and stated that free lunches will be provided at the WLF D Station #1 by CoCo's Restaurant and WLF D on May 6, 7 & 8 from 11:00 AM – 3:00 PM.
- b. Update on State of Emergency City Operations - Kitsembel**

Kitsembel gave a brief update on the City operations.

**c. Presentation on City COVID-19 Revenue and Expense Effects on Current Budget - Sullivan**

Sullivan gave a PowerPoint presentation overviewing where we stand with the budget.

**Reports and Comments from the Aldermen**

Zapfel thanked staff for all the detailed reports on the City's affects due to COVID-19, the bond rating information, his co-alder Ellis for the blood drive that was held and the Clerk for her work and wished her a happy Professional Municipal Clerk's week. Ellis thanked staff for their hard work and Council for their discussions to help the citizens of Oconomowoc. Spiegelberg thanked staff and suggested starting the Council meetings earlier if sub-committees are not held. Kowieski noted that May is mental health month and recognized Rogers Memorial. The May 15<sup>th</sup> & 16<sup>th</sup> SOFA – Jump for Archie events have been canceled, but on the 15<sup>th</sup> there will be a virtual event. He also feels the City is ready to reengage responsibly and respectfully.

**Reports and Comments from the Mayor**

Magnus echoed the reopening of the City within legal boundaries. He thanked Kowieski for having the Utility Committee done virtually as a test for other meetings and thanked Rosek for his due diligence and leadership in doing what is in the best interest for residents. He will be bringing forth some citizens appointments on May 19<sup>th</sup>.

**Adjourn**

Motion to adjourn made by Ellis and seconded by Kowieski.

The meeting adjourned at 11:20 PM.

Motion carried 7-0-0.

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Diane Coenen, City Clerk  
City of Oconomowoc