

**CITY OF OCONOMOWOC
PARKS AND RECREATION BOARD
MEETING MINUTES – APRIL 11, 2022**

I. CALL TO ORDER – ROLL CALL

- A. The meeting was called to order by President, Jimi Hall at 6:30pm in the Upper Hall at the Community Center. Confirmation of appropriate meeting notice was made by Staff.
- B. Members Present: Jimi Hall, Scott Antonneau, Charles Schellpeper, Bruce White, Chad Brown and Katie Miller. Quorum present.
- C. Members Excused: Matt Mulder and Lauren Wittnebel
- D. Staff Present: Craig Hoepfner – Director and Jennifer Clayton – Administrative Assistant and Mark Frye – City Administrator
- E. Others Present: Chris and Frank Both and Jane Owen

II. COMMENTS FROM CITIZENS

None

III. CONSIDER/ACT ON MINUTES FROM THE MARCH 2022 MEETING

K.Miller moved to approve the minutes from the March 2022 meeting; second by C.Schellpeper. No opposition. Motion carried.

IV. CONSIDER/ACT ON 2022 JOHN & LAVINIA ROCKWELL PARK DONOR RECOGNITION PROPOSAL

C.Hoepfner introduced Chris and Frank Both to the Board. They outlined a proposal for fundraising for the Development of Rockwell Park. Their fundraising goal is \$550,000. The fundraising team would like to give donors naming rights at certain level of donations. C.Hoepfner says Phase I of Rockwell Park is to be completed this year with Phase II being next year. Phase I includes the Kayak/canoe launch, grading, etc. with the rest in Phase II. There is a DNR Grant that SEH and Craig will be applying for. J.Hall moved to approve the John & Lavinia Rockwell Park Donor Recognition Proposal; second by S.Antonneau. No Opposition. Motion carried.

V. CONSIDER/ACT ON DESIGN/ENGINEERING SERVICES FOR LAC LA BELLE BOAT LAUNCH PROJECT

C.Hoepfner said reconstructing the Lac La Belle Boat Launch has been discussed for years. A selection committee was formed consisting of Mark Frye, Jimi Hall, David Stoiser, Jennifer Froemming and Craig Hoepfner. They looked at 4 proposals. C.Brown moved to approve hiring MSA for Design/Engineering of the Lac La Belle Boat Launch for a Not-to-Exceed Contract of \$157,630, plus a 10% CONTINGENCY. Second by C.Schellpeper. No opposition, motion carried.

VI. DEPARTMENT REPORTS FOR MARCH 2022

A. DIRECTOR'S REPORT – CRAIG HOEPPNER

- Splashpad – starting fundraising
- Pickleball – bids last week; PLM won; starting in early June
- NE Regional Park – we will take a field trip for June meeting
- Village Green Restrooms – Architectural Committee approved

B. PARKS AND FORESTRY SUPERINTENDENT REPORT

Written report included in packet.

C. RECREATION MANAGER'S REPORT

Written report included in packet.

D. COMMUNITY CENTER RENTAL REPORT

Written report included in packet.

VII. CONSIDER/ACT ON MARCH 2022 VOUCHERS

K.Miller moved to approve vouchers from March 2022; second by B.White. No opposition. Motion carried.

VIII. COMMENTS FROM BOARD MEMBER

N/A

IX. ADJOURNMENT

S.Antonneau moved to adjourn; second by B.White. No opposition. Motion carried. The meeting ended at 7:17pm.