

**CITY OF OCONOMOWOC  
PARKS, RECREATION AND FORESTRY BOARD  
MEETING MINUTES – MARCH 11, 2019**

**I. CALL TO ORDER – ROLL CALL**

- A. The meeting was called to order by the Director of Parks, Recreation and Forestry, John Kelliher at 6:30pm in the Community Center – Meeting Room. Confirmation of appropriate meeting notice was made by John Kelliher.
- B. Members present: Mike Miller, Jimi Hall, Lou Kowieski, Bruce White and Lauren Wittnebel  
Quorum present.
- C. Absent: Denny Daggett, Joe Moroni and Scott Antonneau
- D. Staff Present: John Kelliher – Director, Jennifer Clayton – Administrative Assistant
- E. Audience Attendees: Maureen Stapleton, Bob & Beth Duffy, Terry & Diane Gard and Jeff Schmidt

**II. COMMENTS FROM THE AUDIENCE**

None

**III. CONSIDER/ACT ON MINUTES FROM THE FEBRUARY 11, 2019 MEETING**

J.Hall moved to approve the minutes of the February 11, 2019 meeting; second by L.Kowieski. No opposition. Motion carried.

**IV. DISCUSS CONCEPT PLAN FOR CHAPMAN PARK.**

J.Kelliher talked about the Chapman Park Concept Design. Chapman Park was formerly known as Pabst Farm Park. The park is going to be a natural passive park which means it can have hiking and nature trails and picnic areas. The park will not have Athletic Fields. There is a barn on the property that needs to be inspected to see what we could do with it. Possibility of using it for storage.

**V. CONSIDER/ACT ON REQUEST TO INSTALL HONORARY PLAQUE AT CHAPMAN PARK.**

Maureen Stapleton spoke for the audience to request permission to install an honorary plaque at Chapman Park. She talked about how much Bill Chapman has done for the City and surrounding towns and especially the development of Pabst Farms both as a Resident of Oconomowoc and as the City's legal counsel. Funding for this has been secured from The Friends of Bill Chapman. They would also like to try to keep this as a secret from Bill until the reveal. M.Miller moved to approve the request to install honorary plaque at Chapman Park; second by L.Wittnebel. No opposition. Motion carried.

**VI. DISCUSS POLICY/GUIDELINES RELATED TO PERMANENT PARK SIGNAGE WITHIN THE PARK SYSTEM.**

At the meeting in February, the board discussed a few changes that they would like to see to the Guidelines. J.Kelliher has made those changes. The board discussed if we need to come up with a guideline as to what dollar amount/value they would consider to be a large project.

**VII. DEPARTMENT REPORTS FOR FEBRUARY 2019**

**A. DIRECTOR'S REPORT – JOHN KELLIHER**

J.Kelliher talked with the board about the Basketball Hoop located in Glenview Ave median. J.Kelliher will do more research as to liability and bring back to the board at a later meeting.

**B. PARKS AND FORESTRY SUPERINTENDENT REPORT**

Written reports included in packet.

**C. RECREATION MANAGER'S REPORT**

Written reports included in pack

**VIII. CONSIDER/ACT ON FEBRUARY 2019 VOUCHERS**

B.White moved to approve vouchers from February 2019; second by L.Kowieski. No opposition.  
Motion carried.

**IX. COMMENTS FROM BOARD MEMBER**

It was great to see such a good turnout for Bill Chapman at the meeting tonight.

**X. ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THIS BODY**

None

**XI. ADJOURNMENT**

M.Miller moved to adjourn; second by B.White. No opposition. Motion carried. The meeting ended at 7:23p.m.