

**City of Oconomowoc
Utility Committee Meeting Minutes – February 25, 2020**

Alderman Kowieski called the meeting to order at 4:00 pm.

Members Present: Aids. Shaw, Kowieski and Zwart

Staff Present: Kevin Freber, Scott Osborn, John Schuh, Laurie Sullivan, Joe Pickart, Ellen Schmidt, Sarah Kitsembel and Tina Wallace

2. Minutes of January 28, 2020: Motion by Shaw to approve the January 28, 2020 minutes as presented; second by Kowieski. Motion carried 3-0.

3.a. Consider/recommend Biosolids Contract and Budget Amendment: Freber stated the request for proposals was advertised in the local newspaper on January 16 and January 23, 2020. A total of 3 firms inquired about the project and obtained one firm that provided a response. Freber stated he contacted two of the haulers and asked them why they didn't bid on the project. One stated they took over contracts from a different hauler last year and the other couldn't afford to purchase more equipment. Freber anticipates that they will be removing 1.8 to 2 million gallons of biosolids next year. He stated we were roughly 250,000 gallons short from last year due to wet soil. He is asking for .05/gallon for the biosolids contract for the next 3-years and a budget amendment of \$30,500 to cover the shortfall. Members asked how we compare to other communities. Freber stated he will contact other communities to get comparables.

Motion by Shaw to recommend acceptance of the proposal from Bader State Waste LLC for the Biosolids Hauling contract for 3-years at cost of \$.05/gallon; second by Zwart. Motion carried 3-0.

Shaw asked how much is in the Wastewater Reserve account. Sullivan responded she will look the number up and add the amount to the memo for Council.

Motion by Shaw to recommend a budget amendment for 2020 in account number 601-576-3618-210 Biosolids Management-Outside/Prof Services (Non-IT) of \$30,500 to be taken from Wastewater Reserve Account; second by Zwart. Motion carried 3-0.

4. Review Committee Reports: Utility Billing – Electric – Pickart referred to his report included in the packet. He noted the Silver Lake Street overheads are all down and the underground is energized. Staff has been assisting the Water and DPW Departments with water main breaks and snow removal. Also, Pickart stated the Water Department will be fully staffed in the next few weeks. **Water –** Osborn referred to his report included in the packet. He noted that tomorrow staff is meeting with the design engineer, Strand and kicking off the Well #8 pumping station project. There have been 3 water main breaks due to the dip in temperatures and then backup. **Wastewater –** Freber referred to his report included in the packet. He noted a wastewater technician was hired and he started on February 24, 2020. He stated RFQ's were sent out to do the load bank testing and RICE NESHAP testing. The low bidder was Grace Consulting, and this did not go to Council because there was no engineering involved and it was within budget. He stated this testing is required every 3 years. Members suggested having the dollar amount for Council.

5. Staff and Committee Comments: None.

6. Adjourn: Motion made by Shaw to adjourn at 4:14 pm; second by Zwart. Motion carried 3-0.

Tina Wallace, Deputy City Clerk