

**City of Oconomowoc
Utility Committee Meeting Minutes – February 18, 2020**

Alderman Kowieski called the meeting to order at 6:50 pm.

Members Present: Aids. Kowieski, Zwart and Shaw

Staff Present: Mayor Nold, Kitsembel, Sullivan, Buerger, Gallo, Pickart, Hoepfner, Frye, Duffy, Freber, Caine and Coenen

Others Present: Aids. Rosek, Ellis and Spiegelberg

2.a. Consider/recommend Awarding Engineering Design Services for Digester Cover Replacement/HVAC Upgrades:

Freber reported the Wastewater Dept requested proposals for engineering design for the Digester Cover Replacement/HVAC Upgrades. The City received five proposals and staff used the QBS process for ranking. Staff recommends Applied Technologies for the design engineering services for the Digester Cover Replacement/HVAC Upgrades in the not-to-exceed amount of \$112,134.00. The Committee asked about the difference in the lowest quote and Freber stated Clarke Dietz did not come to the facility for a walk through or follow the detail of the RFP.

Motion by Shaw to recommend awarding the engineering design services for Digester Cover Replacement/HVAC Upgrades to Applied Technologies in the not-to-exceed amount of \$112,134; second by Zwart. Motion carried 3-0.

2.a. Consider/recommend Approving the Valley Road Water Main Extension Special Assessment:

Caine reported Council previously adopted the preliminary resolution on February 19, 2019 and the project is now complete. The last step in the process is the adoption of the final resolution to special assess for the Valley Road Water Main Extension which closed two large radial water main feeds in the southwest area of the system, will make water service available to previously unserved areas, and allows the overall water system to function with greater efficiency. The final cost per REC is \$655.24, which is less than the preliminary estimate of \$672.55 per REC. Caine added that all property owners affected by this special assessment signed a waiver for the Public Hearing.

Motion by Shaw to recommend approving the Valley Road Water Main Extension Special Assessment; second by Zwart. Motion carried 3-0.

Motion by Shaw to adjourn; second by Zwart. Motion carried 3-0. The meeting adjourned at 6:58 PM.

Diane Coenen, City Clerk