

**CITY OF OCONOMOWOC
PARKS, RECREATION AND FORESTRY BOARD
MEETING MINUTES – JANUARY 13, 2020**

- I. CALL TO ORDER – ROLL CALL**
- A. The meeting was called to order by President, Joe Moroni at 6:30pm in the Community Center – Meeting Room. Confirmation of appropriate meeting notice was made by Staff.
 - B. Members Present: Joe Moroni, Bruce White, Scott Antonneau, Lauren Wittnebel, Tom Strey (left at 7:15pm) and Kevin Ellis (left at 7:20pm). Quorum present.
 - C. Members Excused: Jimi Hall and Denny Daggett
 - D. Staff Present: Craig Hoepfner – Director and Jennifer Clayton – Administrative Assistant
 - E. Audience Attendees: Andy Hackbarth, Gary Boley and Scott Kloss – Oconomowoc Softball Association
- II. COMMENTS FROM THE AUDIENCE**
- None
- III. CONSIDER/ACT ON MINUTES FROM THE DECEMBER 2019 MEETING**
- K.Ellis moved to approve the minutes of the December 2019 meeting; second by T.Strey. No opposition. Motion carried.
- IV. PRESENTATION BY OCONOMOWOC SOFTBALL ASSOCIATION REGARDING CHAMPION FIELDS IMPROVEMENTS**
- C.Hoepfner introduced Andy Hackbarth, Scott Kloss and Gary Boley (Acting OSA President) who have all been playing at Champion Field since the '80s. They shared a list of wants/needs listed in order of priority for the players safety and patrons. Their list included new lighting that would improve player safety and use less energy, new concession/restroom/shelter as the current one is outdated and not in good shape, new asphalt around concession/shelter areas, scoreboards, playground equipment, more parking, and new fencing. The board asked a few questions and made a few suggestions. This was a presentation designed to get Champion Field on everyone's mind for future repairs.
- V. CONSIDER/ACT ON ROOSEVELT AND RIVERSIDE PARK RENTAL FEES**
- C.Hoepfner stated staff would like to change the pricing on the Roosevelt Shelter due to the shelter being demolished making it a picnic area, not a shelter. Staff would like it to be called "Roosevelt Large Picnic Area" and the rental price will be \$50/day plus tax for a city resident. Also, changing is the restroom being demolished at Riverside Park. From now on if renters want to have access to a restroom, they would need to check out a key from the Park and Rec Office for the restroom at Oerding Park. That restroom remains locked unless a renter pays a \$50 deposit and fills out a form. No discussion. K.Ellis moved to approve Roosevelt and Riverside Park Rental Fees; second by L.Wittnebel. No opposition. Motion carried.
- VI. CONSIDER/ACT ON COMMUNITY CENTER FRIDAY RENTAL RATES**
- C.Hoepfner stated staff would like to change the pricing for Friday night to match a Sunday rental. Staff feels this will produce more rentals on Friday evenings. K.Ellis moved to approve the Community Center Friday Rental Rates; second by B.White. No opposition. Motion carried.
- VII. CONSIDER/ACT ON FINANCIAL ASSISTANCE POLICY**
- C.Hoepfner stated there has been some interest in financial assistance policy at the Park and Rec. Staff has talked with a couple groups about funding for it. Board questioned if people used it when

we had it in the past. K.Ellis moved to approve the Financial Assistance Policy; second by L.Wittnebel. No opposition. Motion carried.

VIII. DEPARTMENT REPORTS FOR SEPTEMBER 2019

A. DIRECTOR'S REPORT – CRAIG HOEPPNER

Monday, January 20th there will be a meeting to begin discussing the Park & Open Space Plan at 6:30pm at the Community Center Meeting Room.

There is a leadership group that has been formed for a proposed Skate Park.

Staff is hopeful that we will be able to build a new shelter at Roosevelt this year.

Park & Rec is working with the Police Department to get some cameras for the parks to stop the vandalism in the parks. The city is also implementing a substantial fine that will be lowered if the vandal stays out of the parks for a certain amount of time.

Utilities Department is updating the lighting in the city to LED's.

B. PARKS AND FORESTRY SUPERINTENDENT REPORT

Written report included in packet.

C. RECREATION MANAGER'S REPORT

Written report included in packet.

D. COMMUNITY CENTER RENTAL REPORT

Written report included in packet.

IX. CONSIDER/ACT ON DECEMBER 2019 VOUCHERS

K.Ellis moved to approve vouchers from December 2019; second by L.Wittnebel. No opposition. Motion carried.

X. COMMENTS FROM BOARD MEMBER

None

XI. ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THIS BODY

None

XII. ADJOURNMENT

B.White moved to adjourn; second by S.Antonneau. No opposition. Motion carried. The meeting ended at 7:35p.m.