

**City of Oconomowoc  
Utility Committee Meeting Minutes – May 26, 2020**

Alderman Kowieski called the meeting to order at 4:00 pm.

**Members Present:** Aids. Kowieski, Zapfel and Mulder

**Staff Present:** Kevin Freber, Scott Osborn, John Schuh, Joe Pickart, Sarah Kitsembel and Tina Wallace

**2. Minutes of April 28, 2020:** Motion by Mulder to approve the April 28, 2020 minutes as presented; second by Zapfel. Motion carried 3-0.

**3a. Consider/recommend 2019 Compliance Maintenance Annual Report for the Wastewater Utility:** Freber explained this report is an evaluation of the entire Wastewater Treatment Plant, biosolids program and collection system. He stated the Common Council is required by the WDNR to approve the CMAR on an annual basis. He explained the plant capacity, biosolids quality, collection system evaluation, staffing, operator certification and financial management. The plant was given an overall score of 4.0. Kowieski asked about lead laterals on Pleasant Street. Freber stated lead is only an issue for the water utility. He stated wastewater laterals themselves are the homeowners' responsibility, all the way up to the main under the street. He stated there is nothing in our ordinance that says who owns the connection. Kowieski suggested that this be brought to the next meeting for discussion. Freber noted he would be happy to give the new aldermen individual tours of the facility.

Motion by Mulder to recommend the 2019 Compliance Maintenance Annual Report for the Wastewater Utility; second by Zapfel. Motion carried 3-0

**4. Review Committee Reports: Utility Billing** – Schuh referred to his report included in the packet. He noted there has been a shift in usage from commercial to residential. Staff will be implementing "My account" customer website portal. Lastly, the PSC selected Oconomowoc Utility for a billing procedure audit. **Electric** – Pickart referred to his report included in the packet. He noted that today the electricians should have been starting to install the new electric at the PD building. Staff is working on the voltage conversion on Thompson St. and new police station. There is a very large power transformer that sits inside the old Utility building that will be removed through the roof and there was a sewer line that collapsed at that building. A new line is being put in for the restrooms and the roof will be fixed this year. Lastly, staff installed a new switchgear at the corner of Lisbon Rd & Hwy P. **Water** – Osborn referred to his report included in the packet. He noted the Water Tower Maintenance Program has started and the north water tower has been painted. Staff is finishing this week with hydrant flushing. Osborn stated staff is working on the Water Quality Report which be out by July 1<sup>st</sup>. **Wastewater Report** – Freber referred to his report included in the packet. He noted there is a sink hole on George Street right above an existing lateral. The repairs will take place in about a week. When staff televised the existing sanitary sewer, they found the pipe to be in very poor shape. Freber's recommendation is to get it repaired immediately. Contracts have been signed.

**5. Staff and Committee Comments:** Zapfel asked if any non-profits in Oconomowoc received a grant from WPPI. Pickart stated yes and Utilities will receive \$23,500 to be used for COVID relief. Members requested dates to identify the review of the Utilities and where we are at with the GIS system. Pickart explained what the GIS system is. Freber stated the WPDES Permit will be public noticed on May 28<sup>th</sup>, 2020. Pickart stated he would like to spend an hour with each of the Aldermen individually to show them the plant.

**6. Adjourn:** Motion made by Zapfel to adjourn at 4:45 pm; second by Mulder. Motion carried 3-0.

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Tina Wallace, Deputy City Clerk