

# **PABST FARMS JOINT STORMWATER DISTRICT**

C/O 174 East Wisconsin Avenue, Oconomowoc, Wisconsin 53066  
(262) 569-2175 (262) 569-3238 Fax

## **REGULAR COMMISSION MEETING**

**Wednesday, September 21, 2022 @ 5:00 p.m.**

**At the Summit Village Hall  
37100 Delafield Road**

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk's office, (262) 569-2175, at least 48 hours in advance to request adequate accommodations.

1. Call to order, confirmation of meeting notification and roll call
2. **Public Hearing** - Proposed Pabst Farms Joint Stormwater District 2023 Budget

### **Regular Business**

3. Approve minutes of August 24, 2022 regular meeting
4. Comments from Audience
5. Reports of Staff
6. Discussion and action on 2023 District budget
7. Discussion and action on 2022 District levy
8. Comments from Commissioners
9. Set meeting date for next meeting
10. Adjourn



Diane Coenen, City Clerk  
City of Oconomowoc

"Members of other City or Village governmental bodies (boards, commissions, committees, council, etc) may attend the above noticed meeting of the Pabst Farms Joint Stormwater District in order to gather information. The only action to be taken at the above noticed meeting will be action by the Pabst Farms Joint Stormwater District."

**NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING** on the proposed 2023 Budget for the Pabst Farms Joint Stormwater Utility District serving parts of the City of Oconomowoc & Village of Summit will be held Wednesday, September 21<sup>st</sup> at 5:00pm at Summit Village Hall, 37100 Delafield Road, Summit, WI 53066.

**PROPOSED BUDGET 2023**

REVENUES:

Service Charges	\$35,500
Interest	150
<b>TOTAL REVENUES</b>	<b>\$35,650</b>

EXPENDITURES:

Administrative	
Insurance	\$8,000
Professional Services	7,500
Administrative Services	150
Maintenance & Other	20,000
<b>TOTAL EXPENDITURES</b>	<b>\$35,650</b>

Administrative & inspection costs shall be divided equally by the number of parcels in the district. Maintenance & other expenses shall be divided by the total amount of runoff area in the district to determine the charge per sq ft of runoff area. Published under the Authority of the Pabst Farms Joint Stormwater Utility District. Diane Coenen, City Clerk.

**Pabst Farms Joint Stormwater District Meeting Minutes  
August 24, 2022**

President Nash called the meeting to order at 5:00 pm.

**Members present:** Commissioner Wagner for Niemann, President Nash, Vice President Frye, Commissioner Stoiser

**Members absent:** Secretary Riley

**Others present:** Hannah Brasch (City of Oconomowoc)

2. **Approve Minutes of June 15, 2022, Meeting:** Motion by Stoiser to approve the minutes from the 6/15/22 meetings as corrected to reflect that Stoiser was in attendance; second by Frye. Motion carried 4-0.
3. **Comments from Audience:** None.
5. **Reports of Staff:** None.
6. **Discussion and Action on 2023 District budget preparation:** Brasch reported that the 2022 actual numbers are year to date. Nash provided cost estimates for linear replacements.

Motion by Frye to recommend the 2023 District Budget as shown below for a public hearing; second by Wagner. Motion carried 4-0.

**PROPOSED BUDGET 2023**

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<b>TOTAL REVENUES</b>	<b>\$35,650</b>

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7. **Set public hearing date/time for the 2022 budget and September meeting at Summit Village Hall:** Commissioners agreed to hold a public hearing for the 2023 budget and September meeting on September 21, 2022 at 5:00 pm at Summit Village Hall. Motion by Frye; second by Wagner. Motion carried 4-0.
8. **Comments from Commissioners:** None.

Motion by Frye to adjourn at 5:30pm; second by Stoiser. Motion carried 4-0.

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Tina Wallace  
City of Oconomowoc Deputy Clerk

Pabst Farms Joint Stormwater Utility District  
 Financial Statements  
 Five Year History

**Revenues & Expenditures**

	2018		2019		2020		2021		2022 YTD	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>Revenues</b>										
Service Charges	\$ 18,350	\$ 18,351	\$ 18,350	\$ 18,351	\$ 13,000	\$ 13,000	\$ 23,000	\$ 23,002	\$ 28,000	\$ 27,999
Interest	150	1,519	1,000	2,052	150	782	150	118	150	321
Miscellaneous	-	2	-	-	-	-	-	500	-	-
Subtotal Revenues	18,500	19,872	19,350	20,403	13,150	13,782	23,150	23,620	28,150	28,320
Deeded Facilities	-	-	-	-	-	-	-	-	-	-
Total Revenues	18,500	19,872	19,350	20,403	13,150	13,782	23,150	23,620	28,150	28,320
<b>Expenditures</b>										
Administrative										
Insurance	6,500	5,543	6,500	5,636	6,500	6,018	8,000	5,840	8,000	6,237
Professional Services	5,000	-	14,000	-	-	989	7,500	-	7,500	-
Other Administrative	500	20	5,000	20	150	22	150	21	150	-
Maintenance										
Landscaping/Mowing/Pond Maintenance	6,500	4,132	11,200	15,039	6,500	16,353	15,000	22,582	20,000	16,234
Total Expenditures	18,500	9,695	36,700	20,695	13,150	23,382	30,650	28,443	35,650	22,471
Surplus/(Deficit)	-	10,177	(17,350)	(292)	-	(9,600)	(7,500)	(4,823)	(7,500)	5,849
<b>Fund Balance</b>										
Fund Balance, Jan 1	1,217,298	1,217,298	1,227,475	1,227,475	1,227,183	1,227,183	1,217,583	1,217,583	1,212,760	1,212,760
Fund Balance, Dec 31	\$ 1,217,298	\$ 1,227,475	\$ 1,210,125	\$ 1,227,183	\$ 1,227,183	\$ 1,217,583	\$ 1,210,083	\$ 1,212,760	\$ 1,205,260	\$ 1,218,609

**Balance Sheet**

	12/31/2018	12/31/2019	12/31/2020	12/31/2021	8/31/2022
<b>Assets</b>					
Cash & Investments	\$ 85,475	\$ 92,008	\$ 78,167	\$ 77,430	\$ 76,609
Accounts Receivable	-	-	-	-	-
Due from General Fund	15,084	9,128	14,251	16,486	-
Due from Village of Summit	2,884	3,649	8,438	11,172	-
Stormwater Facilities	1,142,000	1,142,000	1,142,000	1,142,000	1,142,000
Total Assets	1,245,443	1,246,785	1,242,856	1,247,088	1,218,609
<b>Liabilities</b>					
Accounts Payable	-	6,825	2,584	6,670	-
Deferred Inflows	17,968	12,777	22,689	27,658	-
Total Liabilities	17,968	19,602	25,273	34,328	-
<b>Fund Balance</b>					
Investment in Capital Assets	1,142,000	1,142,000	1,142,000	1,142,000	1,142,000
Undesignated Fund Balance	75,298	85,475	85,183	75,583	70,760
Revenues over (under) Expenditures	10,177	(292)	(9,600)	(4,823)	5,849
Total Liabilities and Fund Balance	\$ 1,245,443	\$ 1,246,785	\$ 1,242,856	\$ 1,247,088	\$ 1,218,609