

**City of Oconomowoc
Committee-Of-The-Whole**

Tuesday, September 19, 2023 - 6:10 PM

**City Hall: Conference Room 3 – Closed Session &
Council Chambers – Open Session**

**174 E. Wisconsin Ave. Oconomowoc, WI 53066
(or immediately following Utility Committee)**



Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in accessible format, call the City Clerk at least 48 hours prior to the meeting to request adequate accommodations. Tel: (262) 569-2186.

1. Call to order and confirmation of appropriate meeting notification
2. Committee Business
 - a. **Closed Session – Convenes in Conference Room 3:**
Per Wis Stats 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Interim Utility Manager Appointment)
 1. Adjourn Closed Session
 - Open Session - Convenes in Council Chambers:**
 - b. Discussion on Maintenance Options for Concord Road
 - c. Review/Discuss "Class B" Liquor Licenses
 - d. Discussion/Overview of the 2024 Budget Proposal
3. Adjourn

Diane Coenen, City Clerk
City of Oconomowoc

Notice is hereby given that a majority of the Common Council will be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel. Badke v. Greendale Village Board, 173Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the Common Council will not take any formal action at this meeting.



MEMORANDUM

PUBLIC WORKS

Date: September 19, 2023
To: Committee of the Whole
From: Jason Herzog, Director of Public Works
Re: Concord Rd Maintenance Options

RELATES TO THE STRATEGIC PLAN

Strategic Goal-II Improve and Maintain Our Infrastructure/Facilities; B Maintain our Existing Infrastructure

BACKGROUND

A short description of the road improvements for Concord Rd were presented at the last committee of the whole meeting on September 5th. This will provide additional information for discussion.

Due to the failing pavement condition, the 1.25 mile stretch of Concord Rd is in need of replacing. There are a few options to review and due to the large cost involved, further discussion is needed for providing staff direction.

The stretch of pavement under consideration is a mixture of cross sections and results in different rehab options. For reference, it is broken down into 3 different sections, please also see Exhibit A for map locations.

Section 1 – Second St to the Lincoln St Bridge

Rehab recommended – remove & replace existing pavement.

Option – none

Section 2 – Lincoln St Bridge to Allen Rd

Rehab recommended – remove & replace existing pavement with minor improvements directly West of Bridge.

Option – Reconstruct (remove pavement and base) to add in curb and storm.

This could be installed to provide additional protection to the existing trail adjacent to the road. Additional storm sewer would need to be added.

Section 3 – Allen Rd to South side of Riverdale Dr

Rehab recommended – remove & replace with minor improvements outside of the pavement area.

Option – add an off the street trail.

Extreme challenges to install a trail outside of the street area. There are severe grading needs that will require long stretches of retaining walls, adjustments to private retaining walls, utility relocations, and private property obstructions.

FINANCIAL IMPACT

Below is a table to summarize each of the sections and options.

Concord Rd Improvements					
Section	From	To	Pavement Replacement	Option - Reconstruct	Option - off Street Path
1	Second St	Lincoln St Bridge	\$ 400,000.00		
2	Lincoln St Bridge	Allen Rd	\$ 600,000.00	\$ 1,500,000.00	
3	Allen Rd	Riverdale Dr	\$ 500,000.00		\$ 1,000,000.00
			\$ 1,500,000.00	\$ 1,500,000.00	\$ 1,000,000.00

The main recommended project scope would be to improve Concord Rd from Second St to Riverdale Rd by replacing existing pavement, improving area West of Lincoln St Bridge, fixing existing storm sewer and other existing surface infrastructure. The cost of this work is estimated to be \$1,500,000.00. There will be other utility improvements funded separately.

There are two options identified as potential for including in the scope of work if agreed on. Funding would have to be added to the 2024 budget on the options.

ADDITIONAL ANALYSIS

See Exhibit A for location maps.

RECOMMENDATION

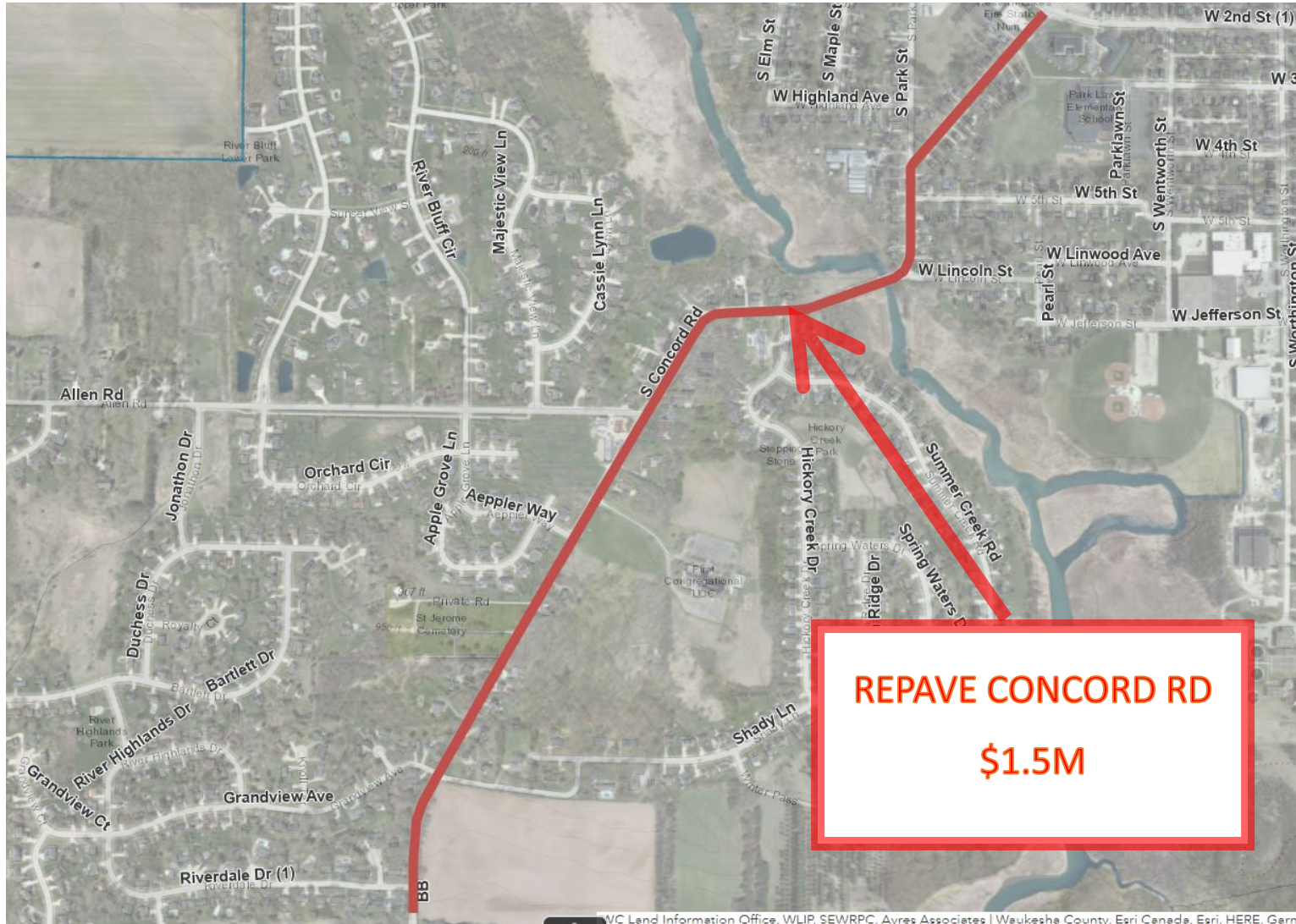
Discussion only

SUGGESTED MOTION

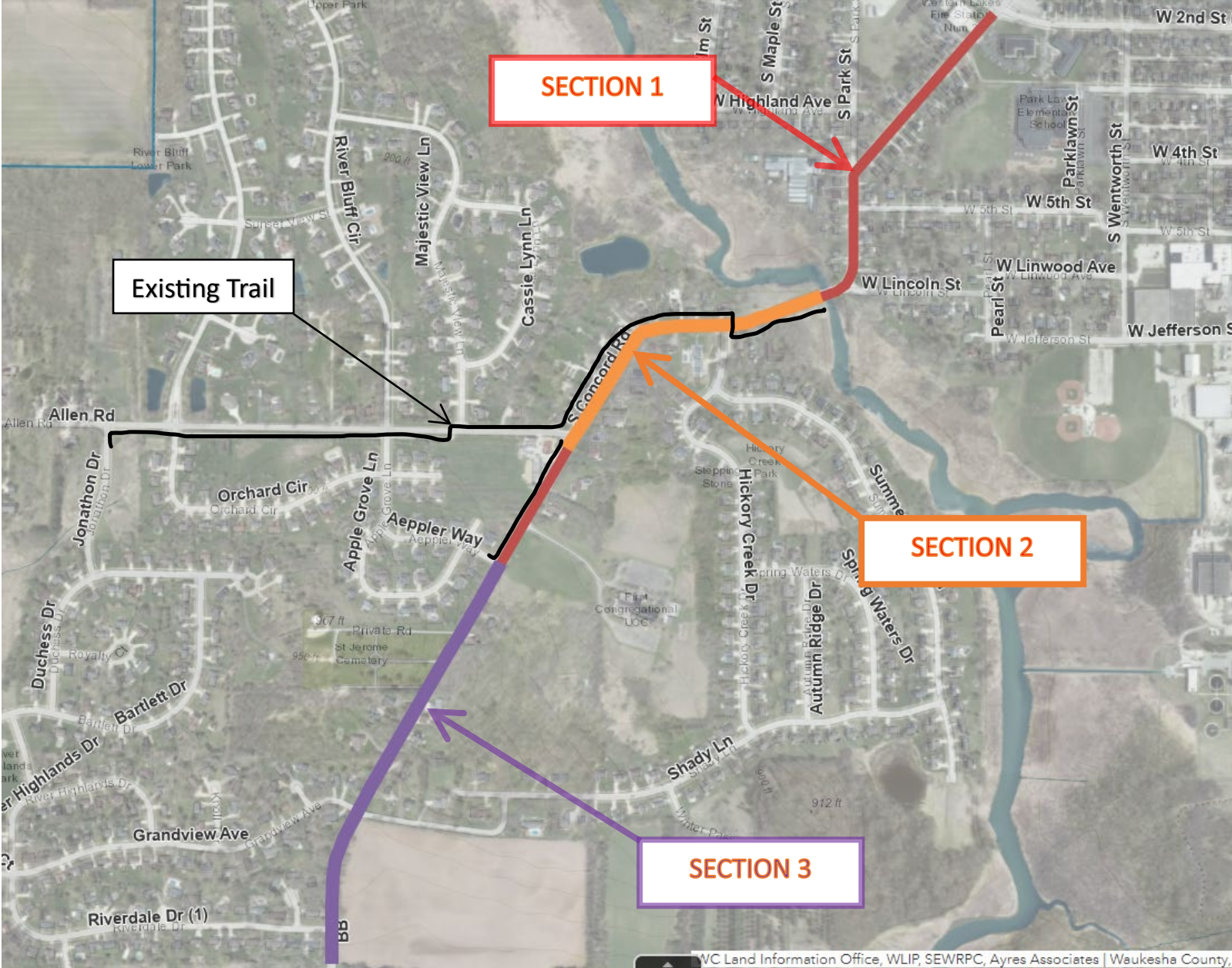
Discussion only

EXHIBIT A

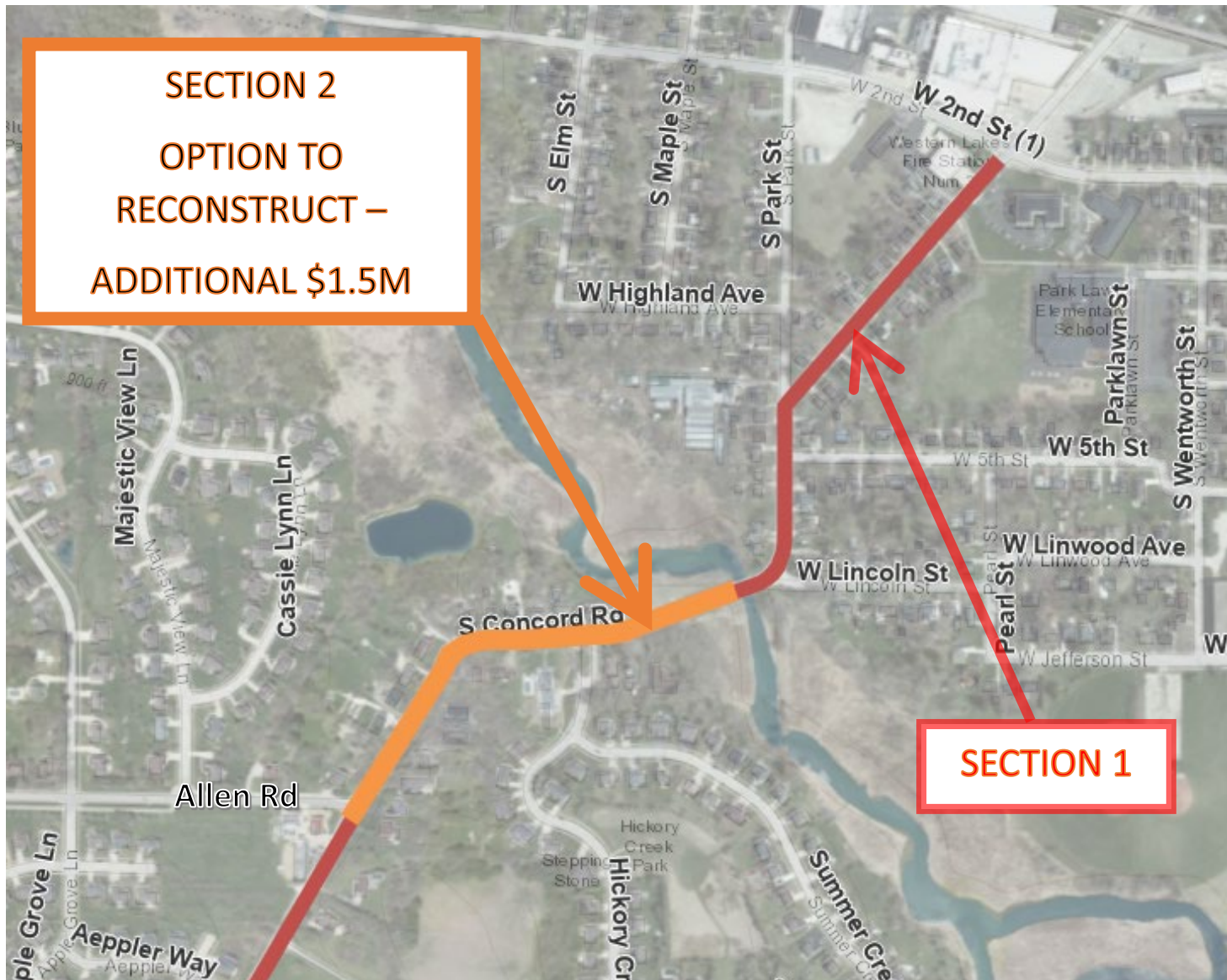
CONCORD RD IMPROVEMENT PROJECT



OPTIONS



SECTION 1 & 2



SECTION 3





MEMORANDUM

CLERKS

Date: September 8, 2023
To: Mayor Magnus
Committee-Of-The-Whole
From: Diane Coenen, Clerk
Re: Issuance of "Class B" Liquor Licenses

NOTE: Due to time constraints, this item was postponed by the Committee until September 19th.

RELATES TO THE STRATEGIC PLAN

Strategic Goal – N/A

BACKGROUND

At the August 1, 2023 Common Council meeting, Council requested to have a future meeting to discuss the issuance of "Class B" Intoxicating Liquor/Fermented Malt Beverage licenses.

There are no State Statutes requiring a license be issued within a certain timeframe once applied for, however we developed an internal procedure and a Best Use Criteria guideline years ago because the City had one or no "Class B" licenses available and many that were issued but not in use.

The past practice of granting a "Class B" license has been on the condition the Clerk not-issue the license until occupancy is granted, but no later than thirty days. If occupancy is not granted, the applicant would need to come back to Council for reapproval.

ADDITIONAL ANALYSIS

The last three licenses granted were for new-builds and due to contractor scheduling issues, delivery delays, damaged items and out-of-stock items, I had requested forty-five or more days to allow the business to get occupancy and have an opening date.

Rethinking the issues businesses are having since Covid, and their investment in a new-build and in our community, it is reasonable to allow for 60 – 90 days for a business to open. By allowing additional time, the City still maintains control of the license because the Clerk would not issue it until they were ready and if not ready, they would have to come back to Council for reapproval.

FINANCIAL IMPACT

N/A

RECOMMENDATION

When a business owner invests in a liquor licensed establishment, it is reasonable for them to look for a guarantee from the City that a license is available. My recommendation as stated above is reasonable to give them the confidence that a license will be granted if they meet all Chapter 12 and State Statute requirements.

SUGGESTED MOTION

Discussion item only, no action necessary.