



WESTERN LAKES FIRE DISTRICT

1400 Oconomowoc Parkway, Oconomowoc, WI 53066

Phone: 262-567-8282 Email: info@westernlakesfd.org

WESTERN LAKES FIRE DISTRICT

The Western Lakes Fire District's Fire Board will meet at the Pabst Station #1, located at 1400 Oconomowoc Parkway, Oconomowoc Wisconsin, on Monday August 24, 2020 beginning at 4:00 P.M. to address the following agenda:

1. Call to order
2. Proof of Notice of meeting
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda (items listed under the Consent Agenda are considered in one motion, unless a Fire Board Member requests an item be removed from the Consent Agenda)
 - a. Minutes of July 27th, regular Fire Board meeting
 - b. Minutes of August 12th, special budget workshop Fire Board meeting
 - c. Payment of Bills
6. Fire Chief's Report
 - a. Administration and Financial reports
7. Assistant Chief's Reports – Operations Updates
8. Bureau Reports
9. Discussion/Action – Meeting postings
10. Discussion/Action – Waukesha County Mutual Aid Agreement
11. Discussion/Action – K-9 Handler Agreement
12. Discussion/Action – 2020 Operational Budget Amendment
13. Discussion/Action – 2021 COLA and Wages
14. Discussion/Action – 2021 Operational Budget
15. Discussion/Action – Ambulance & Highway Refunds
16. Future Meetings
 - a. Joint budget meeting - September 8, 2020 Oconomowoc Arts Center
 - b. September Fire Board Meeting – September 28, 2020
17. Adjournment

It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice

Pabst Station: 1400 Oconomowoc Parkway; Oconomowoc, WI 53066 – Fax: 262-569-6430

Dousman Station: 107 S. Main Street; Dousman, WI 53118 - Fax: 262-431-4812

Oconomowoc Station: 212 S. Concord Road; Oconomowoc, WI 53066 – Fax: 262-569-3297

Sullivan Station: 912 Front Street; Sullivan, WI 53178 – Fax: 262-593-8123

Okauchee Station: W349 N5060 Shady Ln., Okauchee, WI 53069

Stone Bank Station: W355 N7107 Stone Bank Rd., Oconomowoc, WI 53066

Western Lakes Fire Board
Monthly Board Meeting
July 27, 2020

Call to Order

- George Morris called the meeting to order at 4:00 p.m. Board members present were George Morris, Jeff Roemer, Kent Lorenz, Bill Riemenschneider, Mike Tompkins and Jimi Hall. Also, in attendance were Chief Brad Bowen, Assistant Chiefs Tom Schuetz and Matt Haerter, Deputy Chiefs Brad Ingersoll, and Chris Igl, Division Chief Alex Konen, and Administrative Assistant Michael Krug. Excused was Lisa Mellone.

Proof of Notice

- Mike Krug announced that the notice was posted June 23rd to the district web site, newspapers and at stations 1 and 2.
- Jimi Hall expressed concern about the posting of notices and suggested they be posted at all stations and additional newspapers. Chief Bowen stated we would add this to the next meeting agenda.

Pledge of Allegiance

- Jimi Hall led the group in the Pledge of Allegiance.

Announcement of Closed Session:

- George Morris announced that the fire board would be meeting in closed session pursuant to section 19.85(1)(c)(e), Wisconsin State Statutes, “To consider employment, promotion, compensation, or performance evaluation of the District’s part time and full time employees, over which the Fire Board exercises responsibility; deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Contract Service Agreements with other Municipalities.”
- The fire board will not convene into open session at the close of the closed session.

Public Comment

- George Morris opened the meeting to comments from the public, of which there was none.

Approval of Minutes

- A motion was made by Mike Tompkins and seconded by Jeff Romer to approve the minutes of the June 22nd meeting as written. Motion carried.

Fire Chief Brad Bowen’s Report

- Chief Bowen stated that the delay in getting the board packets to the members was due to computer issues with Microsoft Office. An upgrade from Microsoft cause some of the employees to be unable to access the Microsoft Office tools without going to the Office 365 version. Our IT staff is working with Microsoft on a resolution.
- A copy of the monthly call report was included with the board materials. Our call volume is going back up.
- Legal is reviewing documents on our K-9 program. We should have materials for final approval at the next board meeting.

- We did receive a “final” copy of the 2019 audit which was included in the materials sent earlier. There were no changes from the preliminary audit that was presented to the municipal owners on June 3rd.

Assistant Chief's Reports

- Assistant Chief Schuetz had nothing to add to his report and there were no questions.
- Assistant Chief Haerter had nothing to add to his report and there were no questions.

Bureau Reports

- Deputy Chief Meyer (fire bureau) attended virtually. Kent Lorenz asked about the blood drive, if it was open to the public. It is open to the public and the folks running the drive are responsible for public safety.
- Deputy Chief Kami Warren (EMS bureau) attended virtually. There were no questions.
- Deputy Chief May (fire prevention bureau) attended virtually. There were no questions. Adam met with the DSDS regarding inspections and full-compliance. Of the 1,300 inspections, we missed 160 due to COVID (business temporarily closed) and they will be moved to the top of the list for the second round of inspections.
- Deputy Chief Ingersoll had been on vacation and had no report. Jimi Hall had questions regarding the filling of open EMS shifts. He suggested that the platoon leaders push their people to fill more shifts. DC Ingersoll explained the difference between scheduled and pool members. Our pool members do fill in when they can, but they do have other jobs so they are not able to fit into a scheduled crew. Members that are not filling their requirements are being worked with.
- Deputy Chief Igl (fleet and facilities bureau) had nothing to add to his report and there were no questions.
- Division Chief Konen (training bureau) had nothing to add to his report and there were no questions

Discussion/Action – Ventilator Purchase

- In 2018 we purchased our first ventilator. On average, it had been used 1.5 times per month. With COVID, it has been getting used multiple times a week. It is now back to about 3 times a month.
- As we prepare for fall and the potential increase of COVID patients, we are recommending the purchase of a second ventilator at a cost of \$20,726.81. We could use \$10,000 from our ACT102 account and could pull from our contingency fund. We could also apply for a FEMA grant.
- Jeff Romer asked if we were asked to do an interfacility that needed a ventilator and we did not have one available, what would happen. Chief Bowen said that they would go with someone else. Jimi Hall asked if we were transporting from OMH to WMH, if they would allow us to transport with their ventilator. Chief Bowen stated that they would not and DC Konen stated we are not trained on the various hospital's ventilators.
- The ventilator being proposed would be the same as our first.
- Jimi Hall asked about the delivery time, which is currently at 12 weeks per the supplier.
- A motion was made by Jeff Romer and seconded by Jimi Hall to purchase a second ventilator at a cost not to exceed \$20,726.81 and to apply for the FEMA grant. Motion carried.

Presentation – Operations

- Included with the board materials was a copy of Operational presentation.

Presentation – 2021 Operational Budget

- Chief Bowen stated that the 2021 proposed operating budget is currently unbalanced, but continues to work on it. Once the revenues are finalized, then the various bureau chiefs will work on their budgets until the final budget is balanced.
- Chief Bowen went over the preliminary draft of the budget.
- A budget workshop will be held on August 12th at 5 pm at Station 1 to review the more fine-tuned budget.

Discussion/Action – Ambulance & Highway Refunds

- There were no ambulance or highway refunds so no action taken.

Discussion/Action - Payment of Bills

- A motion was made by Jimi Hall and seconded by Jeff Romer to approve the bills totaling \$315,321.00. Motion carried.

Station 6 Tour

- A tour was given of the interior and exterior of the Stone Bank Station. Jimi Hall pointed out that the sign on the front of the station says “Stonebank” as one word which should be two words.

Closed Session

- At 6:00 pm the Fire Board convened into closed session by roll-call vote.

Western Lakes Fire Board
Budget Workshop Meeting
August 12, 2020

Call to Order

- George Morris called the meeting to order at 5:00 p.m. Board members present were George Morris, Jeff Roemer, Kent Lorenz, Bill Riemenschneider, Mike Tompkins, Lisa Mellone and Jimi Hall. Also, in attendance were Chief Brad Bowen, Assistant Chiefs Tom Schuetz and Matt Haerter, Deputy Chiefs Brad Ingersoll, and Chris Igl, and Administrative Assistant Michael Krug.

Proof of Notice

- Mike Krug announced that the notice was posted August 11th to the district web site, newspapers and at stations all 6 stations.

Pledge of Allegiance

- Mike Tompkins led the group in the Pledge of Allegiance.

Public Comment

- George Morris opened the meeting to comments from the public, of which there was none.

Discussion – 2021 Operational Budget

- Chief Bowen announced that since the joint owners meeting, there has been a change in staffing that generated a few options for next year's budget. Mike Krug has announced that he will be retiring at the end of the year. There were plans in the 2022 budget to add a full-time HR manager, but Chief Bowen is recommending we add that position in 2021. An Option A was presented to the board. It is the most aggressive and addresses the top three critical objectives:
 - Fire Response capabilities
 - Part-time employee shortage, employee turnover, workload of limited full-time employees
 - Sustainable staffing
- The proposed staffing changes are:
 - Add a Full-time Human Resources Manager
 - Would fill vacancy of Mike Krug and was included in the 7-year staffing plan
 - Would handle hiring, payroll, background checks, etc. The position would provide an additional 8 hours of administrative support per week.
 - Add three full-time firefighter / paramedic / MPO / Inspectors on January 1st.
 - This would assist with shortage of part-time personnel.
 - Add three full-time firefighter / paramedic / MPO / Inspectors on May 1st.
 - These positions right before the summer season will hopefully assist the district with an additional 12 part-time positions. The month of June through September are the most difficult for the district to fill vacancies with part-time positions.
 - Add three full-time firefighter / paramedic / Inspectors on November 1st
 - These positions right before the holiday season will assist the district with an additional 12 part-time positions.

- Jimi Hall recommended we are clear that we are not replacing 12 part-time employees, but are filling empty staffing positions. We currently have part-time employees working multiple part-time shifts to fill open spots.
- There was discussion on the projected ambulance revenue. Jeff Roemer believes we are too conservative on our anticipated revenue. Chief Bowen and George Morris both expressed concern over being too aggressive on revenues. The district has experienced years where we did not hit our projected revenues and were concerned with the ability to pay bills at the end of the year. Jeff Roemer, Kent Lorenz and Chief Bowen will meet with Andres Medical to get a better projection on revenues for 2021.

Adjournment

- At 7:00 pm a motion to adjourn was made by Jeff Roemer and seconded by Mike Tompkins. Motion carried.

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 16339	Check Date: 7/28/2020	Vendor: Grinwald Ford	
InvNo: 22961	7/28/2020 Amt: \$5.39	Description: 3654 brake fluid cap	
	Check Total: \$5.39		
Check No: 200014	Check Date: 7/28/2020	Vendor: The Corral Trailer Sales Inc.	
InvNo: 10976	7/28/2020 Amt: \$495.00	Description: (4) tires for rehab trailer	
	Check Total: \$495.00		
Check No: 38484	Check Date: 7/28/2020	Vendor: Amazon	
InvNo: 6728228	7/28/2020 Amt: \$169.98	Description: replacement office chair	
	Check Total: \$169.98		
Check No: 978626	Check Date: 7/28/2020	Vendor: Amazon	
InvNo: 1525862	7/28/2020 Amt: \$705.59	Description: (7) Fundamentals of Fire Firefighter books	
	Check Total: \$705.59		
Check No: eft07282020	Check Date: 7/28/2020	Vendor: WE Energies	
InvNo: 0891236590-0620	6/30/2020 Amt: \$902.67	Description: dousman electric and gas	
	Check Total: \$902.67		
Check No: 1.6562E+11	Check Date: 7/29/2020	Vendor: Charter Communications	
InvNo: 1.6562E+11	7/29/2020 Amt: \$515.00	Description: Fiber internet	
	Check Total: \$515.00		
Check No: 445944	Check Date: 7/30/2020	Vendor: Amazon	
InvNo: 1542622	7/30/2020 Amt: \$53.98	Description: COVID (2) cases Head coverings	
	Check Total: \$53.98		

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 99453	Check Date: 7/30/2020	Vendor: Amazon	
InvNo: 3487455	7/30/2020 Amt: \$272.00	Description: COVID - (10) boxes face masks	
	Check Total: \$272.00		
Check No: 20200731EFT	Check Date: 7/31/2020	Vendor: WISCONSIN RETIREMENT SYSTEM	
InvNo: 5391200630FT	6/30/2020 Amt: \$14,516.28	Description: WRS contribution on June 2020 FT Wages	
InvNo: 5391200630PT	6/30/2020 Amt: \$19,412.60	Description: WRS contribution on June 2020 PT Wages	
	Check Total: \$33,928.88		
Check No: 287671	Check Date: 7/31/2020	Vendor: ZAGG Inc.	
InvNo: zagg073120	7/31/2020 Amt: \$9.99	Description: Ipad keyboard repair	
	Check Total: \$9.99		
Check No: ET073120-4	Check Date: 7/31/2020	Vendor: Great West Retirement	
InvNo: 073120defcomp	7/31/2020 Amt: \$1,499.33	Description: July 31st deferred compensation and ROTH payments	
	Check Total: \$1,499.33		
Check No: ET073120-5	Check Date: 7/31/2020	Vendor: WISCONSIN DEPARTMENT OF REV	
InvNo: 070320state	7/3/2020 Amt: \$5,205.00	Description: July 3rd state withholding	
	Check Total: \$5,205.00		
Check No: 14667	Check Date: 8/2/2020	Vendor: Amazon	
InvNo: 6010618	8/2/2020 Amt: \$295.88	Description: COVID - PPE Neck Gaiters for staff	
	Check Total: \$295.88		
Check No: 15691	Check Date: 8/2/2020	Vendor: Amazon	
InvNo: 4767420	8/2/2020 Amt: \$719.90	Description: EMT books for school	
	Check Total: \$719.90		

Western Lakes Fire District
 Accounts Payable Check Register
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Check No: 55890 Check Date: 8/2/2020 Vendor: Amazon
 InvNo: 1801049 8/2/2020 Amt: \$159.99 Description: COVID - hand sanitizer
 Check Total: \$159.99

Check No: 80387 Check Date: 8/2/2020 Vendor: Amazon
 InvNo: 3597043 8/2/2020 Amt: \$299.94 Description: COVID - neck gaiter
 Check Total: \$299.94

Check No: 88648 Check Date: 8/2/2020 Vendor: Amazon
 InvNo: 9304264 8/2/2020 Amt: \$56.97 Description: COVID - children's masks
 Check Total: \$56.97

Check No: eff08022020 Check Date: 8/2/2020 Vendor: Vonage Business
 InvNo: 1990753-5 8/1/2020 Amt: \$145.97 Description: station 5
 InvNo: 1990753-4 8/1/2020 Amt: \$82.78 Description: station 4
 InvNo: 1990753-6 8/1/2020 Amt: \$195.53 Description: station 6
 InvNo: 1990753-2 8/1/2020 Amt: \$349.87 Description: station 2
 InvNo: 1990753-1 8/1/2020 Amt: \$876.33 Description: station 1
 InvNo: 1990753-3 8/1/2020 Amt: \$284.89 Description: station 3
 Check Total: \$1,935.37

Check No: 12835 Check Date: 8/3/2020 Vendor: Amazon
 InvNo: 4353829 8/3/2020 Amt: \$683.70 Description: COVID - neck gaiters
 Check Total: \$683.70

Check No: 14241071620 Check Date: 8/3/2020 Vendor: Charter Communications
 InvNo: 14241071620 8/3/2020 Amt: \$84.99 Description: Sullivan internet
 Check Total: \$84.99

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Check No: 871481 Check Date: 8/3/2020 Vendor: Amazon
 InvNo: 7737834 8/3/2020 Amt: \$629.90 Description: COVID - (10) holders for masks hand sanitizer etc
 Check Total: \$629.90

Check No: 9638 Check Date: 8/3/2020 Vendor: Amazon
 InvNo: 9349026 8/3/2020 Amt: \$303.54 Description: COVID - (6) Sign holders for mass inoculation clinic
 Check Total: \$303.54

Check No: 45793 Check Date: 8/4/2020 Vendor: Microsoft
 InvNo: E0700BTKB6 8/4/2020 Amt: \$34.83 Description: Microsoft Teams for Chief officers
 Check Total: \$34.83

Check No: 6092 Check Date: 8/4/2020 Vendor: Microsoft
 InvNo: E08005TMYA 8/4/2020 Amt: \$3.00 Description: Data loss Prevention for Office 365
 Check Total: \$3.00

Check No: 22781 Check Date: 8/5/2020 Vendor: 10-33 Vehicle Services LLC
 InvNo: 1645 7/26/2020 Amt: \$155.25 Description: strobe tube
 InvNo: 1646 7/26/2020 Amt: \$6,288.55 Description: brush 82 upfitting
 InvNo: 1648 7/28/2020 Amt: \$914.75 Description: Brush 81 install outlets in tool box
 Check Total: \$7,358.55

Check No: 22782 Check Date: 8/5/2020 Vendor: Ace Hardware of Oconomowoc
 InvNo: 242734 7/15/2020 Amt: \$14.57 Description: washer drain station 5
 Check Total: \$14.57

Check No: 22783 Check Date: 8/5/2020 Vendor: Airgas USA LLC
 InvNo: 9103301419 7/21/2020 Amt: \$409.30 Description: oxygen
 Check Total: \$409.30

Western Lakes Fire District
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Period Ending: 08/24/20

Check No: 22784 Check Date: 8/5/2020 Vendor: Air One Equipment Inc.
 InvNo: 158883 7/23/2020 Amt: \$239.00 Description: calibration gas
 InvNo: 158995 7/28/2020 Amt: \$435.00 Description: SCBA fill station repairs Station 5
 Check Total: \$674.00

Check No: 22785 Check Date: 8/5/2020 Vendor: Alisco
 InvNo: IMIL1592200 7/29/2020 Amt: \$42.80 Description: Dousman mop and mat service
 Check Total: \$42.80

Check No: 22786 Check Date: 8/5/2020 Vendor: BP Business Solutions
 InvNo: AD921-07-01 7/24/2020 Amt: \$3,273.45 Description: fuel
 InvNo: AD921-07-02 7/24/2020 Amt: \$1,770.38 Description: fuel
 Check Total: \$5,043.83

Check No: 22787 Check Date: 8/5/2020 Vendor: Central Office Systems
 InvNo: IN225500 7/28/2020 Amt: \$104.36 Description: station 3 copier
 InvNo: IN225501 7/28/2020 Amt: \$125.10 Description: station 2 copier
 InvNo: IN225502 7/28/2020 Amt: \$241.11 Description: Pabst Copier
 Check Total: \$470.57

Check No: 22788 Check Date: 8/5/2020 Vendor: Charter Communications
 InvNo: 1.28701E+11 8/4/2020 Amt: \$73.42 Description: Oconomowoc TV
 Check Total: \$73.42

Check No: 22789 Check Date: 8/5/2020 Vendor: Culligan of Waukesha
 InvNo: 501X09663109 8/20/2020 Amt: \$25.00 Description: Station 6 bottle free cooler rental
 InvNo: 501X09663000 8/20/2020 Amt: \$25.00 Description: Station 5 Bottle free cooler rental
 Check Total: \$50.00

Western Lakes Fire District
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Period Ending: 08/24/20

Check No: 22790	Check Date: 8/5/2020	Vendor: EJ Metals Inc	
InvNo: Jan-63	7/21/2020 Amt: \$232.38	Description: Mini Tank Vision Guage	
	Check Total: \$232.38		
Check No: 22791	Check Date: 8/5/2020	Vendor: Guetzke and Associates Inc.	
InvNo: 0217520-IN	7/23/2020 Amt: \$225.00	Description: Alarm system maintenance for new dorms at station 1	
	Check Total: \$225.00		
Check No: 22792	Check Date: 8/5/2020	Vendor: Johns Disposal SVC. Inc.	
InvNo: 491092	7/31/2020 Amt: \$168.00	Description: stone bank garbage	
InvNo: 491096	7/31/2020 Amt: \$96.00	Description: Okauchee garbage	
	Check Total: \$264.00		
Check No: 22793	Check Date: 8/5/2020	Vendor: Nassco Inc.	
InvNo: S2645029.001	7/20/2020 Amt: \$563.94	Description: cleaning supplies	
InvNo: S2647431.001	7/27/2020 Amt: \$155.04	Description: cleaning supplies	
	Check Total: \$718.98		
Check No: 22794	Check Date: 8/5/2020	Vendor: Office Depot	
InvNo: 1.07555E+11	7/20/2020 Amt: \$201.88	Description: envelopes and toner	
	Check Total: \$201.88		
Check No: 22795	Check Date: 8/5/2020	Vendor: Reliant Fire Apparatus Inc.	
InvNo: W1000477	7/24/2020 Amt: \$256.72	Description: Repairs to 3262 not covered under warranty	
	Check Total: \$256.72		
Check No: 22796	Check Date: 8/5/2020	Vendor: TIME WARNER CABLE	
InvNo: 7.06098E+14	8/15/2020 Amt: \$392.63	Description: Okauchee TV internet fax	
	Check Total: \$392.63		

Western Lakes Fire District
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Check No: 22797	Check Date: 8/5/2020	Vendor: Turnout Management	
InvNo: 22546	7/29/2020 Amt: \$1,091.78	Description: turnout gear repairs	
	Check Total: \$1,091.78		
Check No: 22798	Check Date: 8/5/2020	Vendor: Jack Zwisler	
InvNo: 42989	7/1/2020 Amt: \$472.50	Description: Open water diver training	
	Check Total: \$472.50		
Check No: 63941	Check Date: 8/5/2020	Vendor: Corey Oil LTD	
InvNo: 179353	8/5/2020 Amt: \$124.15	Description: 55 gallon drum DEF Fluid	
	Check Total: \$124.15		
Check No: 663891	Check Date: 8/5/2020	Vendor: Corey Oil LTD	
InvNo: 1720271517	8/5/2020 Amt: \$27.98	Description: 50:1 small cans for apparatus	
	Check Total: \$27.98		
Check No: ET080520	Check Date: 8/5/2020	Vendor: US Treasury	
InvNo: 073120fed	7/31/2020 Amt: \$30,859.08	Description: July 31st federal and fica taxes	
	Check Total: \$30,859.08		
Check No: 221812	Check Date: 8/6/2020	Vendor: Apple	
InvNo: MT4T3FW6DD	8/6/2020 Amt: \$0.99	Description: Apple iCloud storage for duty chef phone	
	Check Total: \$0.99		
Check No: 22799	Check Date: 8/6/2020	Vendor: Care Wisconsin Health Plan -	
InvNo:	Amt: \$305.53	Description: Accounts Receivable-Andres	
	Check Total: \$305.53		

Western Lakes Fire District
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Check No: 22800 Check Date: 8/6/2020 Vendor: Jessie Laine
 InvNo: Amt: \$49.09 Description: Accounts Receivable-Andres
 Check Total: \$49.09

Check No: 22801 Check Date: 8/6/2020 Vendor: Benjamin Wenninger
 InvNo: Amt: \$1,578.00 Description: Accounts Receivable-Andres
 Check Total: \$1,578.00

Check No: 22802 Check Date: 8/6/2020 Vendor: Aetna
 InvNo: WLWI-19-01680:1 7/27/2020 Amt: \$314.83 Description: Ambulance Refund
 Check Total: \$314.83

Check No: 22803 Check Date: 8/6/2020 Vendor: Mutual of Omaha Insurance
 InvNo: WLWI-19-03169:1 7/27/2020 Amt: \$74.82 Description: Ambulance Refund
 InvNo: WLWI-19-03166:1 7/27/2020 Amt: \$77.49 Description: Ambulance Refund
 Check Total: \$152.31

Check No: 22804 Check Date: 8/6/2020 Vendor: National Government Services
 InvNo: WLWI-19-04183:1 7/27/2020 Amt: \$279.54 Description: Ambulance Refund
 InvNo: WLWI-19-03169:1 7/27/2020 Amt: \$293.30 Description: Ambulance Refund
 InvNo: WLWI-19-04179:1 7/27/2020 Amt: \$216.09 Description: Ambulance Refund
 Check Total: \$788.93

Check No: 22805 Check Date: 8/6/2020 Vendor: UnitedHealthcare Medicare Solu
 InvNo: WLWI-20-2001814 7/31/2020 Amt: \$916.00 Description: Ambulance Refund
 Check Total: \$916.00

Western Lakes Fire District
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Check No: 22806	Check Date: 8/6/2020	Vendor: United Healthcare		
InvNo: WLWI-19-03174:1	7/27/2020 Amt: \$376.34	Description: Ambulance Refund		
	Check Total: \$376.34			
Check No: 22807	Check Date: 8/6/2020	Vendor: United Healthcare		
InvNo: WLWI-19-03172:1	7/27/2020 Amt: \$454.37	Description: Ambulance Refund		
	Check Total: \$454.37			
Check No: 1163	Check Date: 8/9/2020	Vendor: Amazon		
InvNo: 3880237-2	8/9/2020 Amt: \$64.50	Description: Interfacility marketing bag supplies		
	Check Total: \$64.50			
Check No: 152247	Check Date: 8/9/2020	Vendor: Apple		
InvNo: appleaug2020	8/9/2020 Amt: \$0.99	Description: Iphone media storage		
	Check Total: \$0.99			
Check No: 564730	Check Date: 8/9/2020	Vendor: Amazon		
InvNo: 6556234	8/9/2020 Amt: \$25.96	Description: Interfacility marketing bag supplies		
	Check Total: \$25.96			
Check No: 805669	Check Date: 8/9/2020	Vendor: Amazon		
InvNo: 3880237	8/9/2020 Amt: \$44.25	Description: Interfacility marketing bag supplies		
	Check Total: \$44.25			
Check No: 857511	Check Date: 8/9/2020	Vendor: Amazon		
InvNo: 9349026-2	8/9/2020 Amt: \$31.50	Description: COVID (12) pair safety glasses		
	Check Total: \$31.50			

Western Lakes Fire District
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Check No: 20200804-538992	Check Date: 8/10/2020	Vendor: WE Energies
InvNo: 5071541159-0720	8/10/2020 Amt: \$33.62	Description: Okauchee Gas
Check Total:		\$33.62
Check No: 20200804-538998	Check Date: 8/10/2020	Vendor: WE Energies
InvNo: 4284506890-0720	8/10/2020 Amt: \$743.63	Description: Okauchee Electric
Check Total:		\$743.63
Check No: 20200804-539254	Check Date: 8/10/2020	Vendor: WE Energies
InvNo: 8227877829-0720	8/10/2020 Amt: \$57.92	Description: Okauchee Electric
Check Total:		\$57.92
Check No: 22808	Check Date: 8/10/2020	Vendor: Aetna
InvNo: WLWI-19-02997:1	6/22/2020 Amt: \$50.78	Description: Ambulance Refund
Check Total:		\$50.78
Check No: 261109177-082020	Check Date: 8/10/2020	Vendor: AT&T
InvNo: 261109177-08202	8/10/2020 Amt: \$153.35	Description: Sullivan DirecTV
Check Total:		\$153.35
Check No: 20200804-538985	Check Date: 8/11/2020	Vendor: WE Energies
InvNo: 1883115205-0720	8/11/2020 Amt: \$1,401.10	Description: Stone bank gas and electric
Check Total:		\$1,401.10
Check No: 20200804-539265	Check Date: 8/11/2020	Vendor: WE Energies
InvNo: 7064726402-0720	8/11/2020 Amt: \$34.94	Description: Pabst Gas
Check Total:		\$34.94

Western Lakes Fire District
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Period Ending: 08/24/20

Check No: 281277	Check Date: 8/11/2020	Vendor: ZAGG Inc.	
InvNo: M2W00216FF7D	8/11/2020 Amt: \$9.99	Description: IPad Keyboard repair Med 59	
	Check Total: \$9.99		
Check No: 6500030	Check Date: 8/11/2020	Vendor: Badger Truck Center	
InvNo: badger08112020	8/11/2020 Amt: \$650.57	Description: 3652 replacement brakes	
	Check Total: \$650.57		
Check No: 3181	Check Date: 8/12/2020	Vendor: Summit Racing Equipment	
InvNo: 7976778	8/12/2020 Amt: \$149.96	Description: (4) Hub Covers for 3652	
	Check Total: \$149.96		
Check No: 564831	Check Date: 8/12/2020	Vendor: Amazon	
InvNo: 5286645	8/12/2020 Amt: \$43.00	Description: replacement DVD player for training	
	Check Total: \$43.00		
Check No: 5711124	Check Date: 8/12/2020	Vendor: Amazon	
InvNo: 430600	8/12/2020 Amt: \$157.97	Description: (2) Webcams for full-time desktops for skype and Teams meetings	
	Check Total: \$157.97		
Check No: 66348	Check Date: 8/12/2020	Vendor: Corey Oil LTD	
InvNo: 179864	8/12/2020 Amt: \$624.80	Description: drum of oil for future oil changes	
	Check Total: \$624.80		
Check No: 794221	Check Date: 8/14/2020	Vendor: Aflac	
InvNo: 794221	8/14/2020 Amt: \$659.16	Description: AFLAC - Paid by employees	
	Check Total: \$659.16		

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: ET081420	Check Date: 8/14/2020	Vendor: WISCONSIN DEPARTMENT OF REV
InvNo: 071720state	7/17/2020 Amt: \$5,440.00	Description: July 17th state withholding
	Check Total: \$5,440.00	
Check No: ET081420-3	Check Date: 8/14/2020	Vendor: WISCONSIN DEPARTMENT OF REV
InvNo: 073120state	7/31/2020 Amt: \$5,639.00	Description: July 31st state withholding
	Check Total: \$5,639.00	
Check No: ET081420-5	Check Date: 8/14/2020	Vendor: Great West Retirement
InvNo: 081420defcomp	8/14/2020 Amt: \$1,499.33	Description: August 14th deferred compensation and ROTH payments
	Check Total: \$1,499.33	
Check No: 257487	Check Date: 8/15/2020	Vendor: Piggly Wiggly
InvNo: 257487	8/15/2020 Amt: \$18.83	Description: food for HR class
	Check Total: \$18.83	
Check No: 20200804-539043	Check Date: 8/17/2020	Vendor: WE Energies
InvNo: 3489156820-0720	8/17/2020 Amt: \$19.83	Description: Oconomowoc Gas
	Check Total: \$19.83	
Check No: 37612389977	Check Date: 8/17/2020	Vendor: DirecTV
InvNo: 37612389977	8/17/2020 Amt: \$138.99	Description: Pabst DirecTV
	Check Total: \$138.99	
Check No: 202007340-472573	Check Date: 8/18/2020	Vendor: WE Energies
InvNo: 0810167072-0720	8/18/2020 Amt: \$340.36	Description: Sullivan gas and electric
	Check Total: \$340.36	

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 22809	Check Date: 8/18/2020	Vendor: Aetna	
InvNo: WLWI-19-02997:1	8/7/2020 Amt: \$870.00	Description: Ambulance Refund	
	Check Total: \$870.00		
Check No: 22810	Check Date: 8/18/2020	Vendor: Blue Cross Blue Shield Wiscons	
InvNo: WLWI-20-200160:	8/7/2020 Amt: \$500.80	Description: Ambulance Refund	
	Check Total: \$500.80		
Check No: 22811	Check Date: 8/18/2020	Vendor: Town of Oconomowoc	
InvNo: 000-0582-00-0720	7/1/2020 Amt: \$486.79	Description: Okauchee sewer bill	
	Check Total: \$486.79		
Check No: 22812	Check Date: 8/18/2020	Vendor: Underwater Connection	
InvNo: 43323	8/8/2020 Amt: \$1,350.00	Description: Open Water Diver class	
	Check Total: \$1,350.00		
Check No: 22812V	Check Date: 8/18/2020	Vendor: Underwater Connection	
InvNo: 43323	8/8/2020 Amt: (\$1,350.00)	Description: Open Water Diver class	
	Check Total: (\$1,350.00)		
Check No: 22813	Check Date: 8/18/2020	Vendor: Airgas USA LLC	
InvNo: 9972435470	7/31/2020 Amt: \$253.20	Description: cylinder rental	
	Check Total: \$253.20		
Check No: 22814	Check Date: 8/18/2020	Vendor: Air One Equipment Inc.	
InvNo: 159286	8/10/2020 Amt: \$239.00	Description: gas meter gas	
InvNo: airone08072020	8/7/2020 Amt: (\$239.00)	Description: gas meter gas	
	Check Total: \$0.00		

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 22815	Check Date: 8/18/2020	Vendor: Alisco
InvNo: IMIL 1585124	7/8/2020 Amt: \$39.00	Description: mop and mat service
InvNo: IMIL 1594511	8/5/2020 Amt: \$81.60	Description: shop towel mop and mat service
InvNo: IMIL 1592200	7/29/2020 Amt: \$42.80	Description: mop and mat service
InvNo: IMIL 1584143	7/6/2020 Amt: \$25.60	Description: mop and mat service
	Check Total:	\$189.00
Check No: 22816	Check Date: 8/18/2020	Vendor: Andres Medical Billing Ltd.
InvNo: 249574	8/10/2020 Amt: \$6,936.97	Description: July Collections
	Check Total:	\$6,936.97
Check No: 22817	Check Date: 8/18/2020	Vendor: Charles Cady MD SC
InvNo: 2020-3	7/21/2020 Amt: \$3,750.00	Description: 3rd quarter Medical Direction
	Check Total:	\$3,750.00
Check No: 22818	Check Date: 8/18/2020	Vendor: Central Office Systems Leasing
InvNo: 69009469	8/3/2020 Amt: \$495.38	Description: copier lease
	Check Total:	\$495.38
Check No: 22819	Check Date: 8/18/2020	Vendor: CITY OF OCONOMOWOC
InvNo: INV00478	8/12/2020 Amt: \$110.94	Description: AT&T charges Jan through May
	Check Total:	\$110.94
Check No: 22820	Check Date: 8/18/2020	Vendor: Diversified Benefit Services I
InvNo: 310186	8/4/2020 Amt: \$95.00	Description: HRA administrative services
	Check Total:	\$95.00

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 22821	Check Date: 8/18/2020	Vendor: Unemployment Insurance	
InvNo: 10217904	7/31/2020 Amt: \$597.06	Description: July Unemployment benefit charge	
	Check Total: \$597.06		
Check No: 22822	Check Date: 8/18/2020	Vendor: FOSTER COACH SALES Inc.	
InvNo: 20101	8/4/2020 Amt: \$127.19	Description: door hinge	
InvNo: 20006	7/15/2020 Amt: \$170.52	Description: Whelen Electric LINZ6 red steady	
	Check Total: \$297.71		
Check No: 22823	Check Date: 8/18/2020	Vendor: AnSer	
InvNo: 3244-080120	8/1/2020 Amt: \$94.00	Description: interfacility phone	
	Check Total: \$94.00		
Check No: 22824	Check Date: 8/18/2020	Vendor: Galls LLC- DBA Red the Uniform	
InvNo: 15909198	6/22/2020 Amt: \$208.99	Description: shirts	
InvNo: 16157200	7/29/2020 Amt: \$74.95	Description: EMS Pants	
InvNo: 16100399	7/21/2020 Amt: \$57.33	Description: class A shirt	
InvNo: 16063651	7/15/2020 Amt: \$129.99	Description: polo shirts	
InvNo: 1002022536-2	7/15/2020 Amt: \$28.24	Description: pants	
InvNo: 1002022536-1	7/15/2020 Amt: \$235.00	Description: shirts and pants	
InvNo: 15997915	7/6/2020 Amt: \$96.45	Description: pants shirt tie	
	Check Total: \$830.95		Some of this is paid by employee
Check No: 22825	Check Date: 8/18/2020	Vendor: Gorden Flesch Co. Inc	
InvNo: IN13011581	7/30/2020 Amt: \$91.28	Description: copier Lease stations 5 & 6	
	Check Total: \$91.28		
Check No: 22826	Check Date: 8/18/2020	Vendor: HUSCO International Inc.	
InvNo: SLS/714334	8/14/2020 Amt: \$5,750.00	Description: COVID supplies	
	Check Total: \$5,750.00		

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 22827 Check Date: 8/18/2020 Vendor: Dakota Hwilka
 InvNo: 2663 8/10/2020 Amt: \$1,227.02 Description: Paramedic tuition and supplies
 Check Total: \$1,227.02

Check No: 22828 Check Date: 8/18/2020 Vendor: Join The Fire Service LLC
 InvNo: 1040 8/7/2020 Amt: \$229.00 Description: recruitment manager
 Check Total: \$229.00

Check No: 22829 Check Date: 8/18/2020 Vendor: Logemann Investments
 InvNo: 78 7/31/2020 Amt: \$1,450.00 Description: September rent
 Check Total: \$1,450.00

Check No: 22830 Check Date: 8/18/2020 Vendor: Loneberg True Value
 InvNo: B293756 7/15/2020 Amt: \$5.37 Description: drill bits
 InvNo: B292806 7/10/2020 Amt: \$21.13 Description: brass hose valve and coupler
 Check Total: \$26.50

Check No: 22831 Check Date: 8/18/2020 Vendor: Madison College - Accounts Rec
 InvNo: CORP-51080 8/10/2020 Amt: \$332.80 Description: tuition
 Check Total: \$332.80

Check No: 22832 Check Date: 8/18/2020 Vendor: Mid-City Sports LLC
 InvNo: 15212 7/31/2020 Amt: \$987.50 Description: t-shirts Paid by employees
 Check Total: \$987.50

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 22833	Check Date: 8/18/2020	Vendor: NAPA Auto Parts
InvNo: 5247-235673	7/14/2020 Amt: \$7.23	Description: 3688 oil filter
InvNo: 5272-506168	7/11/2020 Amt: \$289.00	Description: station 6 shop tools - bottle jack
InvNo: 5272-506821	7/8/2020 Amt: \$328.14	Description: (3) 3696 Battery
InvNo: 5247-234928	7/7/2020 Amt: \$37.40	Description: 3684 ball mount and trailer ball
InvNo: 5272-507869	7/17/2020 Amt: \$254.76	Description: 3657 battery
InvNo: 5247-236760	7/24/2020 Amt: \$16.88	Description: 3654 coolant
InvNo: 5247-237193	7/29/2020 Amt: \$16.49	Description: brush truck jack nut and well nut
InvNo: 5272-506822	7/8/2020 Amt: \$528.80	Description: oil for inventory (future oil changes)
	Check Total:	\$1,478.70

Check No: 22834	Check Date: 8/18/2020	Vendor: Nassco Inc.
InvNo: S2595506.001	8/6/2020 Amt: \$154.34	Description: COVID - hand sanitizer
	Check Total:	\$154.34

Check No: 22835	Check Date: 8/18/2020	Vendor: City of Oconomowoc Utilities
InvNo: 500029-01-072020	8/3/2020 Amt: \$44.07	Description: oconomowoc Electric
InvNo: 500030-01-072020	8/3/2020 Amt: \$960.22	Description: concord electric water and sewer
InvNo: 800248-01-072020	8/3/2020 Amt: \$1,295.76	Description: Pabst electric
InvNo: 570432-01-072020	8/3/2020 Amt: \$101.36	Description: Pabst Water and Sewer
InvNo: 500023-01-072020	8/3/2020 Amt: \$14.24	Description: oconomowoc electric
	Check Total:	\$2,415.65

Check No: 22836	Check Date: 8/18/2020	Vendor: Primary EyeCare Associates
InvNo: 21541	8/10/2020 Amt: \$96.80	Description: MSA Spectacle kit
	Check Total:	\$96.80

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 22837	Check Date: 8/18/2020	Vendor: ProHealth Care Medical Associa
InvNo: 304283	7/31/2020 Amt: \$207.00	Description: physical
InvNo: 304205	7/31/2020 Amt: \$247.00	Description: physical
InvNo: 304351	7/31/2020 Amt: \$207.00	Description: physical
InvNo: 304441	7/31/2020 Amt: \$1,602.00	Description: physicals
InvNo: 304548	7/31/2020 Amt: \$207.00	Description: physical
	Check Total:	\$2,470.00
Check No: 22838	Check Date: 8/18/2020	Vendor: ProHealth Pharmacy - Waukesha
InvNo: ProHealth 072020	7/31/2020 Amt: \$214.20	Description: medications
	Check Total:	\$214.20
Check No: 22839	Check Date: 8/18/2020	Vendor: R&R Insurance Services Inc.
InvNo: 2308400	8/3/2020 Amt: \$29,356.00	Description: Workers Comp
InvNo: 2308401	8/3/2020 Amt: \$19,380.00	Description: LWMMI
	Check Total:	\$48,736.00
Check No: 22840	Check Date: 8/18/2020	Vendor: Reliant Fire Apparatus Inc.
InvNo: C1002048	8/3/2020 Amt: \$709.09	Description: Engine 63 ball valve relay switch actuator
	Check Total:	\$709.09
Check No: 22841	Check Date: 8/18/2020	Vendor: RENNERT'S FIRE EQUIPMENT
InvNo: 42525	8/11/2020 Amt: \$488.00	Description: 3667 - checking for bad open door alarm - nothing found
	Check Total:	\$488.00
Check No: 22842	Check Date: 8/18/2020	Vendor: ROTROFF JEANSON & CO
InvNo: 36036	7/31/2020 Amt: \$1,406.00	Description: monthly accounting service
	Check Total:	\$1,406.00

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 22843	Check Date: 8/18/2020	Vendor: Securian Financial Group Inc
InvNo: 002832L092020	7/31/2020 Amt: \$497.82	Description: Life Insurance
	Check Total: \$497.82	
Check No: 22844	Check Date: 8/18/2020	Vendor: Shield Solutions
InvNo: 15045	8/17/2020 Amt: \$655.00	Description: 55 gallon wash and wax
	Check Total: \$655.00	
Check No: 22845	Check Date: 8/18/2020	Vendor: TIME WARNER CABLE
InvNo: 1.07605E+14	7/21/2020 Amt: \$169.01	Description: Stone Bank internet fax TV
	Check Total: \$169.01	
Check No: 22846	Check Date: 8/18/2020	Vendor: Underwater Connection
InvNo: 43323	8/8/2020 Amt: \$450.00	Description: Open Water Diver class
	Check Total: \$450.00	
Check No: 22847	Check Date: 8/18/2020	Vendor: The UPS Store
InvNo: UPS07312020	7/31/2020 Amt: \$28.02	Description: Adam May shipping
	Check Total: \$28.02	
Check No: 22848	Check Date: 8/18/2020	Vendor: VERIZON WIRELESS
InvNo: 9859891953	8/1/2020 Amt: \$794.94	Description: cell phones
	Check Total: \$794.94	
Check No: 22849	Check Date: 8/18/2020	Vendor: WAUKESHA COUNTY TREASURER
InvNo: 2020-123	8/12/2020 Amt: \$1,288.00	Description: radio repairs
	Check Total: \$1,288.00	

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 22850	Check Date: 8/18/2020	Vendor: WCTC		
InvNo: S0723025-1	8/5/2020	Amt: \$16,705.87	Description: Intern Tuition	
InvNo: S0723025-2	8/5/2020	Amt: \$2,258.12	Description: Tuition	
	Check Total:	\$18,963.99		
Check No: 22851	Check Date: 8/18/2020	Vendor: WE Energies		
InvNo: 8091-236-590-072	7/31/2020	Amt: \$980.92	Description: Dousman electric and Gas	
	Check Total:	\$980.92		
Check No: ET081920	Check Date: 8/19/2020	Vendor: US Treasury		
InvNo: 081420fed	8/14/2020	Amt: \$29,810.80	Description: August 14th federal and fica taxes	
	Check Total:	\$29,810.80		
Check No: 22852	Check Date: 8/20/2020	Vendor: Elizabeth Austin		
InvNo:		Amt: \$297.47	Description: Education and Training	
	Check Total:	\$297.47		
Check No: 22853	Check Date: 8/20/2020	Vendor: VERIZON WIRELESS		
InvNo: 9860676150	8/12/2020	Amt: \$83.08	Description: machine to machine	
	Check Total:	\$83.08		
Check No: 501094719470-072	Check Date: 8/20/2020	Vendor: Culligan of Waukesha		
InvNo: 501094719470-07	8/20/2020	Amt: \$50.00	Description: (2) station 3 bottle free cooler rental	
	Check Total:	\$50.00		
Check No: 501X09591409	Check Date: 8/20/2020	Vendor: Culligan of Waukesha		
InvNo: 501X09591409	8/20/2020	Amt: \$25.00	Description: Station 1 Bottle Free cooler	
	Check Total:	\$25.00		

Western Lakes Fire District
Accounts Payable Check Register
Period Ending: 08/24/20

Check No: 501X09634803	Check Date: 8/20/2020	Vendor: Culligan of Waukesha	
InvNo: 501X09634803	8/20/2020 Amt: \$25.00	Description: Station 2 Bottle free cooler rental	
	Check Total: \$25.00		
Check No: 501X09634902	Check Date: 8/20/2020	Vendor: Culligan of Waukesha	
InvNo: 501X09634902	8/20/2020 Amt: \$25.00	Description: station 4 bottle free cooler rental	
	Check Total: \$25.00		
Check No: WS2GP005328532	Check Date: 8/21/2020	Vendor: DEPARTMENT OF EMPLOYEE TRUST F	
InvNo: Sept20healthins	9/1/2020 Amt: \$24,985.96	Description: September 2020 health insurance premium	
	Check Total: \$24,985.96		
Check No: 234169-1	Check Date: 8/31/2020	Vendor: WISCONSIN RETIREMENT SYSTEM	
InvNo: 5391200731FT	7/31/2020 Amt: \$21,878.00	Description: July 2020 retirement contributions for full time employees	
InvNo: 5391200731PT	7/31/2020 Amt: \$28,150.51	Description: July 2020 retirement contributions for part time employees	
	Check Total: \$50,028.51		
Check No: ET083120-2	Check Date: 8/31/2020	Vendor: WISCONSIN DEPARTMENT OF REV	
InvNo: 081420state	8/14/2020 Amt: \$5,509.00	Description: August 14th state withholding	
	Check Total: \$5,509.00		
Check No: eft09142020	Check Date: 9/14/2020	Vendor: Aflac	
InvNo: 208862	8/19/2020 Amt: \$659.16	Description: AFLAC - Paid by employees	
	Check Total: \$659.16		
	Report Totals	\$340,043.02	



WESTERN LAKES FIRE DISTRICT

MONTHLY REPORT

Month Ending July 31, 2020

CALLS BY MONTH

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Total
2017	311	286	291	268	327	295	316	283	314	315	301	381	2,094	3,688
2018	360	287	342	328	350	360	406	385	372	365	344	349	2,433	4,248
2019	405	385	345	374	410	427	447	452	382	452	406	442	2,793	4,927
2020	478	443	412	345	385	448	538						3,049	5,227

Year	Average Per Day
2017	10.10
2018	11.64
2019	13.50
2020	14.32

TYPE OF CALLS		
Type	Calls	Percent
EMS	2,559	83.9%
Fire	352	11.5%
Rescue	138	4.5%
Total	3,049	100.0%

LOCATION OF CALLS		
Location	Calls	Percent
Dousman	195	6.4%
Oconomowoc, City	997	32.7%
Ottawa	152	5.0%
Summit	336	11.0%
Subtotal	1,680	55.1%
Ashippun	41	1.3%
Concord	45	1.5%
Lac la Belle	12	0.4%
Merton (Town)	70	2.3%
Oconomowoc, Town	309	10.1%
Sullivan (Town)	53	1.7%
Sullivan (Village)	29	1.0%
Subtotal	518	17.0%
Mutual Aid	55	1.8%
Interfacility	755	24.8%
Subtotal	810	26.6%
Total	3,049	100.0%

MUTUAL AID RECEIVED		
Action Taken	Calls	Percent
Fire - Direct to Incident	0	0.0%
EMS -Direct to Incident	1	100.0%
Total	1	100.0%

CALLS BY STATION

Station	Calls	Percent
Station 1	768	25.2%
Station 2	504	16.5%
Station 3	1,144	37.5%
Station 4	139	4.6%
Station 5	351	11.5%
Station 6	143	4.7%
Total	3,049	100.0%

STAFF BREAKDOWN

Level	Num	Percent
FF/CCEMTP	6	3.1%
CCEMTP	7	3.6%
FF/Paramedic	26	13.3%
Paramedic	6	3.1%
FF/AEMT	29	14.9%
AEMT	5	2.6%
FF/EMT	51	26.2%
EMT	28	14.4%
FF	33	16.9%
Equipment Operator	4	2.1%
<i>Intern (included in counts above)</i>	10	
<i>Explorer</i>	12	
<i>New Members (not yet hired)</i>	7	
Total	195	100.0%

MUTUAL AID GIVEN DISPOSITION

Action Taken	Calls	Percent
Rehab Unit Response	1	1.8%
Standby	3	5.5%
Cancelled en route	9	16.4%
Fire - Provide Equip./Staff	12	21.8%
Fire -Provide Water	2	3.6%
BILLABLE EMS		
EMS no Transport	6	10.9%
EMS Transport	22	40.0%
Total	55	100.0%

Western Lakes Fire District - Operating Budget

Budget vs Actual - 2020 Year-to-Date

As of 8/20/2020

	Current Month			YTD Through Current Month			YTD Actual versus Annual Budget					
	Month to Date Actual	Total Month Budget	Variance	YTD Actual	YTD Budget	Variance	Actual through Current Date					
							Annual Budget	Variance	Percentage			
Revenues												
40100 Contributions from Other Govts	\$ -	\$ -	\$ -	\$ 1,892,896.99	\$ 1,859,872.00	\$ 33,024.99	\$ 1,892,896.99	\$ 1,859,872.00	\$ 33,024.99	101.8%		
40200 EMS Grants	\$ -	\$ -	\$ -	\$ 4,823.00	\$ -	\$ 4,823.00	\$ 4,823.00	\$ -	\$ 4,823.00	100.0%		
40220 DNR Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
40240 Fire Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
40250 FEMA Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
40265 Cares Act HHS Grant	\$ 1,240.00	\$ -	\$ 1,240.00	\$ 35,612.24	\$ -	\$ 35,612.24	\$ 35,612.24	\$ -	\$ 35,612.24	100.0%		
40300 Fire Insurance Dues	\$ -	\$ 18,071.75	\$ (18,071.75)	\$ 51,335.71	\$ 126,502.25	\$ (75,166.54)	\$ 79,737.07	\$ 216,861.00	\$ (137,123.93)	36.8%		
40350 WI Shared Revenue-Medicaid	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ -	\$ 14,000.00	\$ (14,000.00)	\$ -	\$ 24,000.00	\$ (24,000.00)	0.0%		
40400 Ambulance Transports	\$ 450,675.70	\$ 389,583.33	\$ 61,092.37	\$ 2,612,783.52	\$ 2,727,083.31	\$ (114,299.79)	\$ 2,612,783.52	\$ 4,675,000.00	\$ (2,062,216.48)	55.9%		
40405 Medicare Adjustments	\$ (269,025.44)	\$ (175,312.50)	\$ (93,712.94)	\$ (1,230,079.40)	\$ (1,227,187.50)	\$ (2,891.90)	\$ (1,230,079.40)	\$ (2,103,750.00)	\$ 873,670.60	58.5%		
40406 Estimated Uncollectible Accts	\$ (89,688.89)	\$ (49,866.67)	\$ (39,822.22)	\$ (339,415.31)	\$ (349,066.69)	\$ 9,651.38	\$ (339,415.31)	\$ (598,400.00)	\$ 258,984.69	56.7%		
Ambulance Revenue	\$ 91,961.37	\$ 164,404.16	\$ (72,442.79)	\$ 1,043,288.81	\$ 1,150,829.12	\$ (107,540.31)	\$ 1,043,288.81	\$ 1,972,850.00	\$ (929,561.19)			
40410 Ambulance Contract Revenue	\$ -	\$ 83,924.08	\$ (83,924.08)	\$ 992,864.25	\$ 587,468.56	\$ 405,395.69	\$ 992,864.25	\$ 1,007,089.00	\$ (14,224.75)	98.6%		
40470 Highway Billing	\$ 5,675.00	\$ 12,425.42	\$ (6,750.42)	\$ 65,857.50	\$ 86,977.94	\$ (21,120.44)	\$ 65,857.50	\$ 149,105.00	\$ (83,247.50)	44.2%		
40475 Est Uncollect Hwy Billings	\$ -	\$ (4,100.42)	\$ 4,100.42	\$ (18,054.75)	\$ (28,702.94)	\$ 10,648.19	\$ (18,054.75)	\$ (49,205.00)	\$ 31,150.25	36.7%		
Highway Revenue	\$ 5,675.00	\$ 8,325.00	\$ (2,650.00)	\$ 47,802.75	\$ 58,275.00	\$ (10,472.25)	\$ 47,802.75	\$ 99,900.00	\$ (52,097.25)			
40600 Fire Inspection Fees	\$ 122,233.50	\$ 16,291.67	\$ 105,941.83	\$ 128,158.09	\$ 114,041.69	\$ 14,116.40	\$ 129,117.09	\$ 195,500.00	\$ (66,382.91)	66.0%		
40900 Purchase Card Rebate	\$ -	\$ 416.67	\$ (416.67)	\$ 3,961.20	\$ 2,916.69	\$ 1,044.51	\$ 3,961.20	\$ 5,000.00	\$ (1,038.80)	79.2%		
41200 Insurance recoveries	\$ -	\$ -	\$ -	\$ 26,641.17	\$ -	\$ 26,641.17	\$ 26,641.17	\$ -	\$ 26,641.17	100.0%		
41300 Interest Income	\$ 279.53	\$ 2,125.00	\$ (1,845.47)	\$ 15,461.83	\$ 14,875.00	\$ 586.83	\$ 15,461.83	\$ 25,500.00	\$ (10,038.17)	60.6%		
41400 Sale of Assets	\$ -	\$ 6,250.00	\$ (6,250.00)	\$ 37,501.00	\$ 43,750.00	\$ (6,249.00)	\$ 37,501.00	\$ 75,000.00	\$ (37,499.00)	50.0%		
41500 Miscellaneous Income	\$ 9.45	\$ 2,083.33	\$ (2,073.88)	\$ 2,054.55	\$ 14,583.31	\$ (12,528.76)	\$ 2,419.55	\$ 25,000.00	\$ (22,580.45)	9.7%		
Total Revenues	\$ 221,398.85	\$ 303,891.66	\$ (82,492.81)	\$ 4,282,401.59	\$ 3,987,113.62	\$ 295,287.97	\$ 4,312,126.95	\$ 5,506,572.00	\$ (1,194,445.05)	78.3%		
Expenditures												
Fire Board Expenses												
60039 Penalties & Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
60041 Bank Charges	\$ -	\$ 35.00	\$ (35.00)	\$ 35.50	\$ 245.00	\$ (209.50)	\$ 35.50	\$ 420.00	\$ (384.50)	8.5%		
60043 Miscellaneous expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
Professional Fees												
60135 Payroll Processing Fees	\$ 25.00	\$ 1,115.83	\$ (1,090.83)	\$ 6,169.15	\$ 7,810.81	\$ (1,641.66)	\$ 6,169.15	\$ 13,390.00	\$ (7,220.85)	46.1%		
60136 Medical Direction	\$ 3,750.00	\$ 4,000.00	\$ (250.00)	\$ 11,250.00	\$ 12,000.00	\$ (750.00)	\$ 11,250.00	\$ 16,000.00	\$ (4,750.00)	70.3%		
60130 Legal Fees	\$ -	\$ 625.00	\$ (625.00)	\$ 3,206.50	\$ 4,375.00	\$ (1,168.50)	\$ 3,206.50	\$ 7,500.00	\$ (4,293.50)	42.8%		
60132 Accounting Assistance	\$ 2,456.00	\$ 1,791.67	\$ 664.33	\$ 17,153.00	\$ 12,541.69	\$ 4,611.31	\$ 17,153.00	\$ 21,500.00	\$ (4,347.00)	79.8%		
Total Expenditures	\$ 6,231.00	\$ 7,532.50	\$ (1,301.50)	\$ 37,778.65	\$ 36,727.50	\$ 1,051.15	\$ 37,778.65	\$ 58,390.00	\$ (20,611.35)	64.7%		

Western Lakes Fire District - Operating Budget Budget vs Actual - 2020 Year-to-Date As of 8/20/2020

	Current Month			YTD Through Current Month			YTD Actual versus Annual Budget			
	Month to Date	Total Month	Variance	YTD Actual	YTD Budget	Variance	Actual through	Annual Budget	Variance	
	Actual	Budget					Current Date			
Insurance										
60200 Insurance	\$ -	\$ 19,833.33	\$ (19,833.33)	\$ 127,481.00	\$ 138,833.31	\$ (11,352.31)	\$ 176,217.00	\$ 238,000.00	\$ (61,783.00)	74.0%
60201 Insurance Claims	\$ -	\$ -	\$ -	\$ 22,789.43	\$ -	\$ 22,789.43	\$ 22,789.43	\$ 5,000.00	\$ 17,789.43	455.8%
	\$ -	\$ 19,833.33	\$ (19,833.33)	\$ 150,270.43	\$ 138,833.31	\$ 11,437.12	\$ 199,006.43	\$ 243,000.00	\$ (43,993.57)	81.9%
Collections and Billing										
60265 Ambulance/Hwy Billing Service	\$ 4,563.56	\$ 9,500.00	\$ (4,936.44)	\$ 46,126.81	\$ 66,500.00	\$ (20,373.19)	\$ 53,063.78	\$ 114,000.00	\$ (60,936.22)	46.5%
	\$ 4,563.56	\$ 9,500.00	\$ (4,936.44)	\$ 46,126.81	\$ 66,500.00	\$ (20,373.19)	\$ 53,063.78	\$ 114,000.00	\$ (60,936.22)	46.5%
Buildings and Maintenance										
60340 Repair & Maintenance	\$ 976.67	\$ 2,533.33	\$ (1,556.66)	\$ 14,386.83	\$ 17,733.31	\$ (3,346.48)	\$ 14,468.43	\$ 30,400.00	\$ (15,931.57)	47.6%
60350 Supplies & Expenses	\$ 1,003.14	\$ 1,166.67	\$ (163.53)	\$ 8,473.14	\$ 8,166.69	\$ 306.45	\$ 8,473.14	\$ 14,000.00	\$ (5,526.86)	60.5%
60360 Snow Removal	\$ -	\$ 1,145.83	\$ (1,145.83)	\$ 11,567.74	\$ 8,020.81	\$ 3,546.93	\$ 11,567.74	\$ 13,750.00	\$ (2,182.26)	84.1%
60390 New Equipment - Building	\$ -	\$ 375.00	\$ (375.00)	\$ 7,003.23	\$ 2,625.00	\$ 4,378.23	\$ 7,003.23	\$ 4,500.00	\$ 2,503.23	155.6%
	\$ 1,979.81	\$ 5,220.83	\$ (3,241.02)	\$ 41,430.94	\$ 36,545.81	\$ 4,885.13	\$ 41,512.54	\$ 62,650.00	\$ (21,137.46)	66.3%
Utilities										
60431 Station 1 Utilities-Pabst Farm	\$ 3,102.24	\$ 4,340.00	\$ (1,237.76)	\$ 32,753.95	\$ 30,380.00	\$ 2,373.95	\$ 36,393.60	\$ 52,080.00	\$ (15,686.40)	69.9%
60432 Station 2 Utilities-Dousman	\$ 1,638.25	\$ 2,091.67	\$ (453.42)	\$ 12,682.87	\$ 14,641.69	\$ (1,958.82)	\$ 13,057.74	\$ 25,100.00	\$ (12,042.26)	52.0%
60433 Station 3 Utilities-Oconomowoc	\$ 1,302.57	\$ 1,725.00	\$ (422.43)	\$ 8,462.72	\$ 12,075.00	\$ (3,612.28)	\$ 9,909.39	\$ 20,700.00	\$ (10,790.61)	47.9%
60434 Station 4 Utilities-Sullivan	\$ 3,221.12	\$ 2,325.00	\$ 896.12	\$ 16,835.32	\$ 16,275.00	\$ 560.32	\$ 18,971.80	\$ 27,900.00	\$ (8,928.20)	68.0%
60435 Station 5 Utilities - Okauchee	\$ 1,150.26	\$ 1,875.00	\$ (724.74)	\$ 13,657.54	\$ 13,125.00	\$ 532.54	\$ 15,091.31	\$ 22,500.00	\$ (7,408.69)	67.1%
60436 Station 6 Utilities - Stone Bk	\$ 532.54	\$ 1,750.00	\$ (1,217.46)	\$ 13,895.47	\$ 12,250.00	\$ 1,645.47	\$ 15,517.10	\$ 21,000.00	\$ (5,482.90)	73.9%
	\$ 10,946.98	\$ 14,106.67	\$ (3,159.69)	\$ 98,287.87	\$ 98,746.69	\$ (458.82)	\$ 108,940.94	\$ 169,280.00	\$ (60,339.06)	64.4%
FD Administration										
60045 Copier Expenses	\$ 1,279.41	\$ 675.00	\$ 604.41	\$ 6,432.29	\$ 4,725.00	\$ 1,707.29	\$ 6,927.67	\$ 8,100.00	\$ (1,172.33)	85.5%
61038 Unemployment Compensation	\$ 971.62	\$ 175.00	\$ 796.62	\$ 1,141.98	\$ 1,225.00	\$ (83.02)	\$ 1,141.98	\$ 2,100.00	\$ (958.02)	54.4%
61040 Office Supplies & Expenses	\$ 260.87	\$ 687.50	\$ (426.63)	\$ 4,177.09	\$ 4,812.50	\$ (635.41)	\$ 4,177.09	\$ 8,250.00	\$ (4,072.91)	50.6%
61042 Postage	\$ 413.02	\$ 250.00	\$ 163.02	\$ 1,344.32	\$ 1,750.00	\$ (405.68)	\$ 1,344.32	\$ 3,000.00	\$ (1,655.68)	44.8%
61044 Dues & Subscriptions	\$ 3.00	\$ 1,309.58	\$ (1,306.58)	\$ 8,454.07	\$ 9,167.06	\$ (712.99)	\$ 8,457.07	\$ 15,715.00	\$ (7,257.93)	53.8%
61050 Education & Training	\$ 1,178.09	\$ 4,400.00	\$ (3,221.91)	\$ 46,391.41	\$ 30,800.00	\$ 15,591.41	\$ 50,511.53	\$ 52,800.00	\$ (2,288.47)	95.7%
61052 Conferences & Seminars	\$ -	\$ 1,293.75	\$ (1,293.75)	\$ 759.00	\$ 9,056.25	\$ (8,297.25)	\$ 759.00	\$ 15,525.00	\$ (14,766.00)	4.9%
61053 Recruitment & Member Retention	\$ 3,646.70	\$ 5,075.00	\$ (1,428.30)	\$ 25,741.75	\$ 35,525.00	\$ (9,783.25)	\$ 25,970.75	\$ 60,900.00	\$ (34,929.25)	42.6%
61055 Fire Prevention	\$ -	\$ 583.33	\$ (583.33)	\$ 76.48	\$ 4,083.31	\$ (4,006.83)	\$ 76.48	\$ 7,000.00	\$ (6,923.52)	1.1%
61056 Interns-Other Than Wages	\$ 309.95	\$ 8,125.00	\$ (7,815.05)	\$ 15,136.76	\$ 56,875.00	\$ (41,738.24)	\$ 33,069.65	\$ 97,500.00	\$ (64,430.35)	33.9%
61070 Uniforms	\$ 75.77	\$ 1,329.17	\$ (1,253.40)	\$ 6,944.94	\$ 9,304.19	\$ (2,359.25)	\$ 6,944.94	\$ 15,950.00	\$ (9,005.06)	43.5%
61093 Computer and Systems Equipment	\$ 383.36	\$ 2,191.67	\$ (1,808.31)	\$ 19,397.27	\$ 15,341.69	\$ 4,055.58	\$ 19,555.24	\$ 26,300.00	\$ (6,744.76)	74.4%
	\$ 8,521.79	\$ 26,095.00	\$ (17,573.21)	\$ 135,997.36	\$ 182,665.00	\$ (46,667.64)	\$ 158,935.72	\$ 313,140.00	\$ (154,204.28)	50.8%

Western Lakes Fire District - Operating Budget Budget vs Actual - 2020 Year-to-Date As of 8/20/2020

	Current Month			YTD Through Current Month			YTD Actual versus Annual Budget			
	Month to Date	Total Month	Variance	YTD Actual	YTD Budget	Variance	Actual through	Annual Budget	Variance	
	Actual	Budget					Current Date			
FD Operations										
61120 Fuel	\$ 2,095.38	\$ 2,810.00	\$ (714.62)	\$ 13,352.27	\$ 19,670.00	\$ (6,317.73)	\$ 13,627.27	\$ 33,720.00	\$ (20,092.73)	40.4%
61130 Vehicle Repairs & Maintenance	\$ 2,271.73	\$ 4,645.83	\$ (2,374.10)	\$ 10,181.41	\$ 32,520.81	\$ (22,339.40)	\$ 12,686.28	\$ 55,750.00	\$ (43,063.72)	22.8%
61131 Replacement Equipment	\$ 244.16	\$ 687.50	\$ (443.34)	\$ 4,405.36	\$ 4,812.50	\$ (407.14)	\$ 4,741.16	\$ 8,250.00	\$ (3,508.84)	57.5%
61132 Radio Repairs	\$ 510.49	\$ 366.67	\$ 143.82	\$ 2,135.11	\$ 2,566.69	\$ (431.58)	\$ 3,423.11	\$ 4,400.00	\$ (976.89)	77.8%
61135 Communication Equipment	\$ -	\$ 354.17	\$ (354.17)	\$ 3,874.36	\$ 2,479.19	\$ 1,395.17	\$ 3,874.36	\$ 4,250.00	\$ (375.64)	91.2%
61140 Dispatch	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
61150 Turnout Gear	\$ 1,091.78	\$ 3,263.33	\$ (2,171.55)	\$ 17,274.58	\$ 22,843.31	\$ (5,568.73)	\$ 17,274.58	\$ 39,160.00	\$ (21,885.42)	44.1%
61152 Hose & Expendibles	\$ -	\$ 916.67	\$ (916.67)	\$ 5,643.00	\$ 6,416.69	\$ (773.69)	\$ 5,643.00	\$ 11,000.00	\$ (5,357.00)	51.3%
61160 Equipment Maintenance	\$ 1,357.50	\$ 1,604.17	\$ (246.67)	\$ 8,555.93	\$ 11,229.19	\$ (2,673.26)	\$ 8,316.93	\$ 19,250.00	\$ (10,933.07)	43.2%
61170 Other Supplies & Expenses	\$ 240.56	\$ 1,583.33	\$ (1,342.77)	\$ 2,862.58	\$ 11,083.31	\$ (8,220.73)	\$ 2,862.58	\$ 19,000.00	\$ (16,137.42)	15.1%
	\$ 7,811.60	\$ 16,231.67	\$ (8,420.07)	\$ 68,284.60	\$ 113,621.69	\$ (45,337.09)	\$ 72,449.27	\$ 194,780.00	\$ (122,330.73)	37.2%
FD Compensation										
61000 Fire Dept. Admin/Compensation	\$ 220,315.58	\$ 158,610.00	\$ 61,705.58	\$ 1,105,907.38	\$ 1,110,270.00	\$ (4,362.62)	\$ 1,177,910.48	\$ 1,903,320.00	\$ (725,409.52)	61.9%
61002 Clerical Wages	\$ 10,488.00	\$ 7,007.00	\$ 3,481.00	\$ 46,187.57	\$ 49,049.00	\$ (2,861.43)	\$ 49,247.57	\$ 84,084.00	\$ (34,836.43)	58.6%
61003 Intern Wages	\$ 10,110.00	\$ 9,437.00	\$ 673.00	\$ 50,270.00	\$ 66,059.00	\$ (15,789.00)	\$ 53,450.00	\$ 113,244.00	\$ (59,794.00)	47.2%
61005 Interfacility Wages	\$ 3,410.00	\$ 2,550.00	\$ 860.00	\$ 16,742.86	\$ 17,850.00	\$ (1,107.14)	\$ 17,972.86	\$ 30,600.00	\$ (12,627.14)	58.7%
61006 CPR Instruction Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
61010 FICA/Medicare	\$ 18,551.29	\$ 12,296.75	\$ 6,254.54	\$ 93,270.57	\$ 86,077.25	\$ 7,193.32	\$ 99,325.28	\$ 147,561.00	\$ (48,235.72)	67.3%
61012 FICA - Clerical	\$ 527.06	\$ 536.00	\$ (8.94)	\$ 2,341.44	\$ 3,752.00	\$ (1,410.56)	\$ 2,504.65	\$ 6,432.00	\$ (3,927.35)	38.9%
61033 Retirement Benefits - PT	\$ 18,612.26	\$ 8,822.25	\$ 9,790.01	\$ 100,299.71	\$ 61,755.75	\$ 38,543.96	\$ 97,398.68	\$ 105,867.00	\$ (8,468.32)	92.0%
	\$ 282,014.19	\$ 199,259.00	\$ 82,755.19	\$ 1,415,019.53	\$ 1,394,813.00	\$ 20,206.53	\$ 1,497,809.52	\$ 2,391,108.00	\$ (893,298.48)	62.6%
Full-Time Wages and Benefits										
61030 Full-Time/Wages	\$ 134,184.75	\$ 96,885.00	\$ 37,299.75	\$ 640,154.45	\$ 678,195.00	\$ (38,040.55)	\$ 684,604.68	\$ 1,162,620.00	\$ (478,015.32)	58.9%
61036 Overtime	\$ 1,787.21	\$ 1,600.00	\$ 187.21	\$ 22,844.72	\$ 11,200.00	\$ 11,644.72	\$ 24,670.75	\$ 19,200.00	\$ 5,470.75	128.5%
61031 Health Insurance Benefit	\$ 21,341.34	\$ 25,644.67	\$ (4,303.33)	\$ 141,778.53	\$ 179,512.69	\$ (37,734.16)	\$ 189,475.64	\$ 307,736.00	\$ (118,260.36)	61.6%
61032 Retirement Benefits - FT	\$ 13,089.55	\$ 10,615.67	\$ 2,473.88	\$ 62,836.70	\$ 74,309.69	\$ (11,472.99)	\$ 59,879.29	\$ 127,388.00	\$ (67,508.71)	47.0%
61034 Life Insurance Benefit	\$ 149.86	\$ 188.08	\$ (38.22)	\$ 1,370.46	\$ 1,316.56	\$ 53.90	\$ 1,694.30	\$ 2,257.00	\$ (562.70)	75.1%
61035 Full-time FICA/Medicare	\$ 9,740.56	\$ 7,478.75	\$ 2,261.81	\$ 46,624.23	\$ 52,351.25	\$ (5,727.02)	\$ 49,905.71	\$ 89,745.00	\$ (39,839.29)	55.6%
	\$ 180,293.27	\$ 142,412.17	\$ 37,881.10	\$ 915,609.09	\$ 996,885.19	\$ (81,276.10)	\$ 1,010,230.37	\$ 1,708,946.00	\$ (698,715.63)	59.1%
Total Compensation	\$ 462,307.46	\$ 341,671.17	\$ 120,636.29	\$ 2,330,628.62	\$ 2,391,698.19	\$ (61,069.57)	\$ 2,508,039.89	\$ 4,100,054.00	\$ (1,592,014.11)	61.2%

Western Lakes Fire District - Operating Budget Budget vs Actual - 2020 Year-to-Date As of 8/20/2020

	Current Month		YTD Through Current Month			YTD Actual versus Annual Budget			
	Month to Date	Total Month	YTD Actual	YTD Budget	Variance	Actual through	Annual Budget	Variance	
	Actual	Budget				Current Date			
Ambulance Operations									
60266 Paramedic Intercepts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
62110 Oxygen	\$ 775.10	\$ 770.83	\$ 5,212.74	\$ 5,395.81	\$ (183.07)	\$ 5,212.74	\$ 9,250.00	\$ (4,037.26)	56.4%
62120 Fuel	\$ 3,273.45	\$ 4,600.00	\$ (1,326.55)	\$ 32,200.00	\$ (10,079.93)	\$ 22,120.07	\$ 55,200.00	\$ (33,079.93)	40.1%
62130 Vehicle Repairs & Maintenance	\$ 613.73	\$ 2,500.00	\$ (1,886.27)	\$ 17,500.00	\$ 712.09	\$ 19,263.96	\$ 30,000.00	\$ (10,736.04)	64.2%
62160 Equipment Maintenance	\$ -	\$ 1,120.83	\$ (1,120.83)	\$ 7,845.81	\$ 4,633.30	\$ 12,479.11	\$ 13,450.00	\$ (970.89)	92.8%
62170 Other Supplies & Expenses	\$ 9.99	\$ 1,333.33	\$ (1,323.34)	\$ 9,333.31	\$ (1,328.69)	\$ 8,149.32	\$ 16,000.00	\$ (7,850.68)	50.9%
62185 EMS Disposables	\$ 2,636.95	\$ 5,166.67	\$ (2,529.72)	\$ 36,166.69	\$ (2,312.94)	\$ 33,853.75	\$ 62,000.00	\$ (28,146.25)	54.6%
62186 EMS Non-Disposables	\$ -	\$ 416.67	\$ (416.67)	\$ 2,916.69	\$ 1,659.98	\$ 4,576.67	\$ 5,000.00	\$ (423.33)	91.5%
62187 EMS Medications	\$ 2,109.34	\$ 1,266.67	\$ 842.67	\$ 8,866.69	\$ 7,454.20	\$ 16,320.89	\$ 15,200.00	\$ 1,120.89	107.4%
62190 New Equipment - Ambo	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	\$ 9,418.56	\$ 17,175.00	\$ (7,756.44)	\$ 120,779.94	\$ 120,225.00	\$ 121,976.51	\$ 206,100.00	\$ (84,123.49)	59.2%
Contingency									
65000 Contingency Fund	\$ (5,947.21)	\$ 1,666.67	\$ (7,613.88)	\$ 11,666.69	\$ 6,435.46	\$ 18,102.15	\$ 20,000.00	\$ (1,897.85)	90.5%
65010 COVID-19	\$ 325.98	\$ -	\$ 325.98	\$ 20,716.43	\$ 20,716.43	\$ 23,332.19	\$ -	\$ 23,332.19	100.0%
	\$ (5,621.23)	\$ 1,666.67	\$ (7,287.90)	\$ 38,818.58	\$ 27,151.89	\$ 41,434.34	\$ 20,000.00	\$ 21,434.34	207.2%
Waukesha County									
63050 Trunked Radio System	\$ 594.36	\$ 1,771.33	\$ (1,176.97)	\$ 12,399.31	\$ (1,438.02)	\$ 10,961.29	\$ 21,256.00	\$ (10,294.71)	51.6%
Small Capital Outlays									
61190 New Equipment - Fire	\$ 966.80	\$ 291.67	\$ 675.13	\$ 2,041.69	\$ 310.20	\$ 2,351.89	\$ 3,500.00	\$ (1,148.11)	67.2%
Total Expenses	\$ 507,394.71	\$ 461,130.84	\$ 46,263.87	\$ 3,061,036.05	\$ (150,879.83)	\$ 3,333,154.56	\$ 5,506,570.00	\$ (2,173,415.44)	60.5%
Net Income (Loss)	\$ (285,995.86)	\$ (157,239.18)	\$ 1,221,365.54	\$ 775,197.74	\$ 978,972.39	\$ 2.00			

**Western Lakes Fire District - Capital Budget
Budget vs Actual - 2020 Year-to-Date
As of 8/20/2020**

	Month to Date		Current Month		YTD Through Current Month			YTD Actual versus Annual Budget		
	Actual	Budget	Total Month	Variance	YTD Actual	YTD Budget	Variance	Actual through Current Date	Annual Budget	Variance
Revenues										
30-49900 Transfer From General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40110 Contribs For Capital Purchases	\$ -	\$ -	\$ -	\$ -	\$ 1,341,963.00	\$ 1,341,963.00	\$ -	\$ 1,341,963.00	\$ 1,341,963.00	\$ -
40215 EMS Grant for Capital Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 1,341,963.00	\$ 1,341,963.00	\$ -	\$ 1,341,963.00	\$ 1,341,963.00	\$ -
Expenditures										
Capital Outlays										
63010 Capital Outlays - Building	\$ 3,936.93	\$ 7,500.00	\$ 7,500.00	\$ (3,563.07)	\$ 14,372.67	\$ 52,500.00	\$ (38,127.33)	\$ 14,372.67	\$ 90,000.00	\$ (75,627.33)
64001 Operations Capital	\$ 377.95	\$ 5,416.67	\$ 5,416.67	\$ (5,038.72)	\$ 45,584.05	\$ 37,916.69	\$ 7,667.36	\$ 45,584.05	\$ 65,000.00	\$ (19,415.95)
64002 Fire Equip Capital Outlay	\$ -	\$ 2,500.00	\$ 2,500.00	\$ (2,500.00)	\$ 29,438.80	\$ 17,500.00	\$ 11,938.80	\$ 29,438.80	\$ 30,000.00	\$ (561.20)
64003 EMS Equip Capital Outlay	\$ -	\$ 2,500.00	\$ 2,500.00	\$ (2,500.00)	\$ 27,401.25	\$ 17,500.00	\$ 9,901.25	\$ 27,401.25	\$ 30,000.00	\$ (2,598.75)
64100 Turnout Gear	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
64200 Consolidation Capital Outlay	\$ (4,410.38)	\$ -	\$ -	\$ (4,410.38)	\$ 4,410.38	\$ -	\$ 4,410.38	\$ 4,410.38	\$ -	\$ 4,410.38
64500 Truck Purchase	\$ 29,772.34	\$ 93,958.33	\$ 93,958.33	\$ (64,185.99)	\$ 1,003,606.88	\$ 657,708.31	\$ 345,898.57	\$ 1,003,606.88	\$ 1,127,500.00	\$ (123,893.12)
	\$ 29,676.84	\$ 111,875.00	\$ 111,875.00	\$ (82,198.16)	\$ 1,124,814.03	\$ 783,125.00	\$ 341,689.03	\$ 1,124,814.03	\$ 1,342,500.00	\$ (217,685.97)
Total Expenses	\$ 29,676.84	\$ 111,875.00	\$ 111,875.00	\$ (82,198.16)	\$ 1,124,814.03	\$ 783,125.00	\$ 341,689.03	\$ 1,124,814.03	\$ 1,342,500.00	\$ (217,685.97)
Net Income (Loss)	\$ (29,676.84)	\$ (111,875.00)	\$ (111,875.00)	\$ (82,198.16)	\$ 217,148.97	\$ 558,838.00	\$ (341,689.03)	\$ 217,148.97	\$ (537.00)	\$ (537.00)

2020 Ambulance & Highway Revenues Collected

Month	Andres EMS	Lifequest EMS	Wauk EMS Collections	EMS Total
January	\$ 178,872.50	\$ 146.00	\$ 5,737.08	
February	\$ 156,233.84	\$ 1,173.00	\$ 5,737.08	
March	\$ 171,761.23	\$ 559.00	\$ 5,737.08	
April	\$ 145,009.13	\$ 993.00	\$ 5,737.08	
May	\$ 95,334.73	\$ 273.00	\$ 5,737.08	
June	\$ 100,267.78	\$ 739.29	\$ 5,737.08	
July	\$ 173,633.09	\$ 357.29	\$ 6,774.33	
August	\$ -	\$ -	\$ -	
September	\$ -	\$ -	\$ -	
October	\$ -	\$ -	\$ -	
November	\$ -	\$ -	\$ -	
December	\$ -	\$ -	\$ -	
TOTAL	\$ 1,021,112.30	\$ 4,240.58	\$ 41,196.81	\$ 1,066,549.69
Month	Fire Recovery	Lifequest	Highway Total	
January	\$ 2,413.00	\$ -		
February	\$ 13,340.20	\$ -		
March	\$ 1,940.00	\$ 556.00		
April	\$ 5,860.00	\$ -		
May	\$ 3,666.40	\$ -		
June	\$ -	\$ -		
July	\$ 6,033.00	\$ -		
August	\$ -	\$ -		
September	\$ -	\$ -		
October	\$ -	\$ -		
November	\$ -	\$ -		
December	\$ -	\$ -		
TOTAL	\$ 33,252.60	\$ 556.00	\$ 33,808.60	

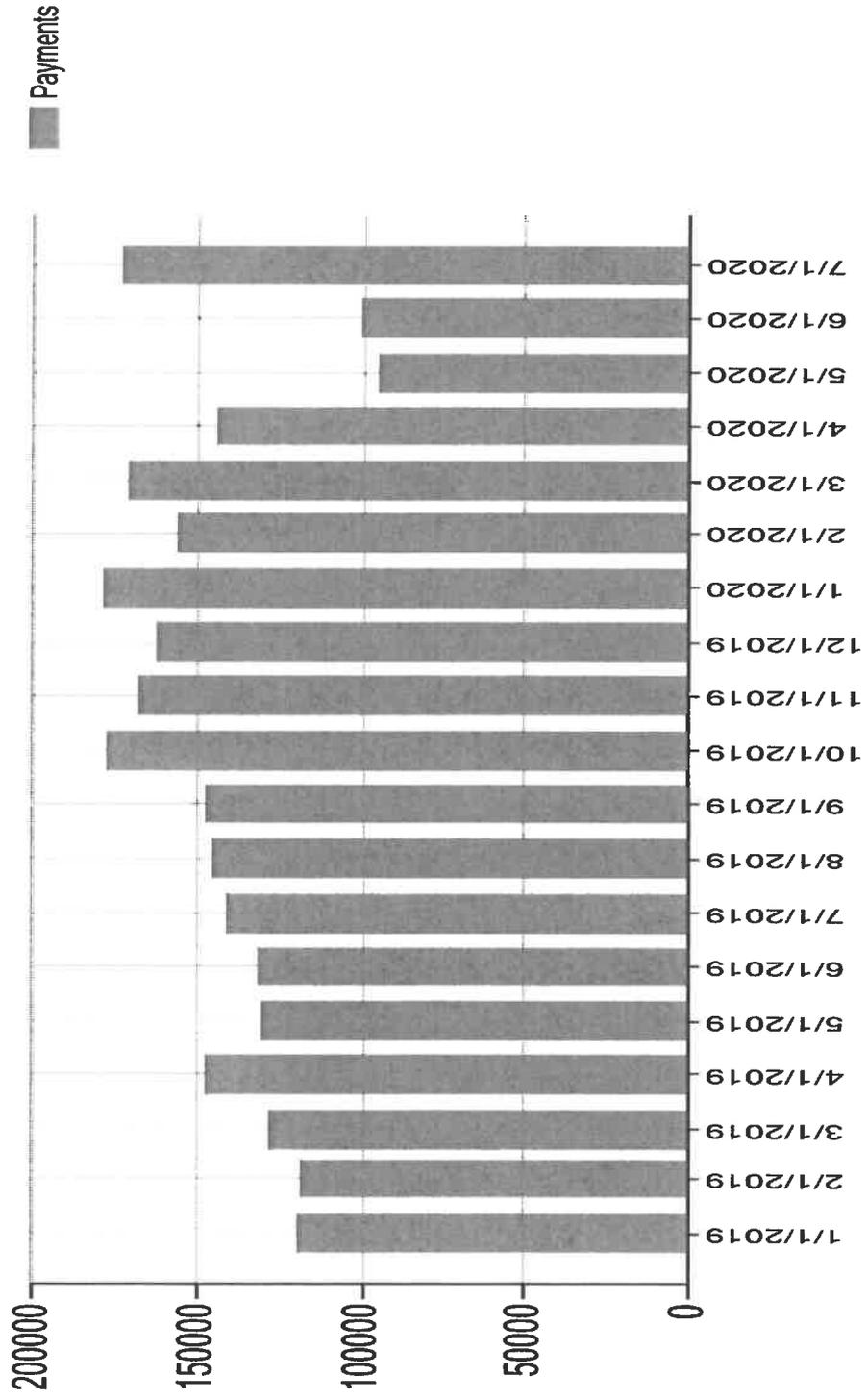
Monthly Totals For Western Lakes Fire District

July, 2020

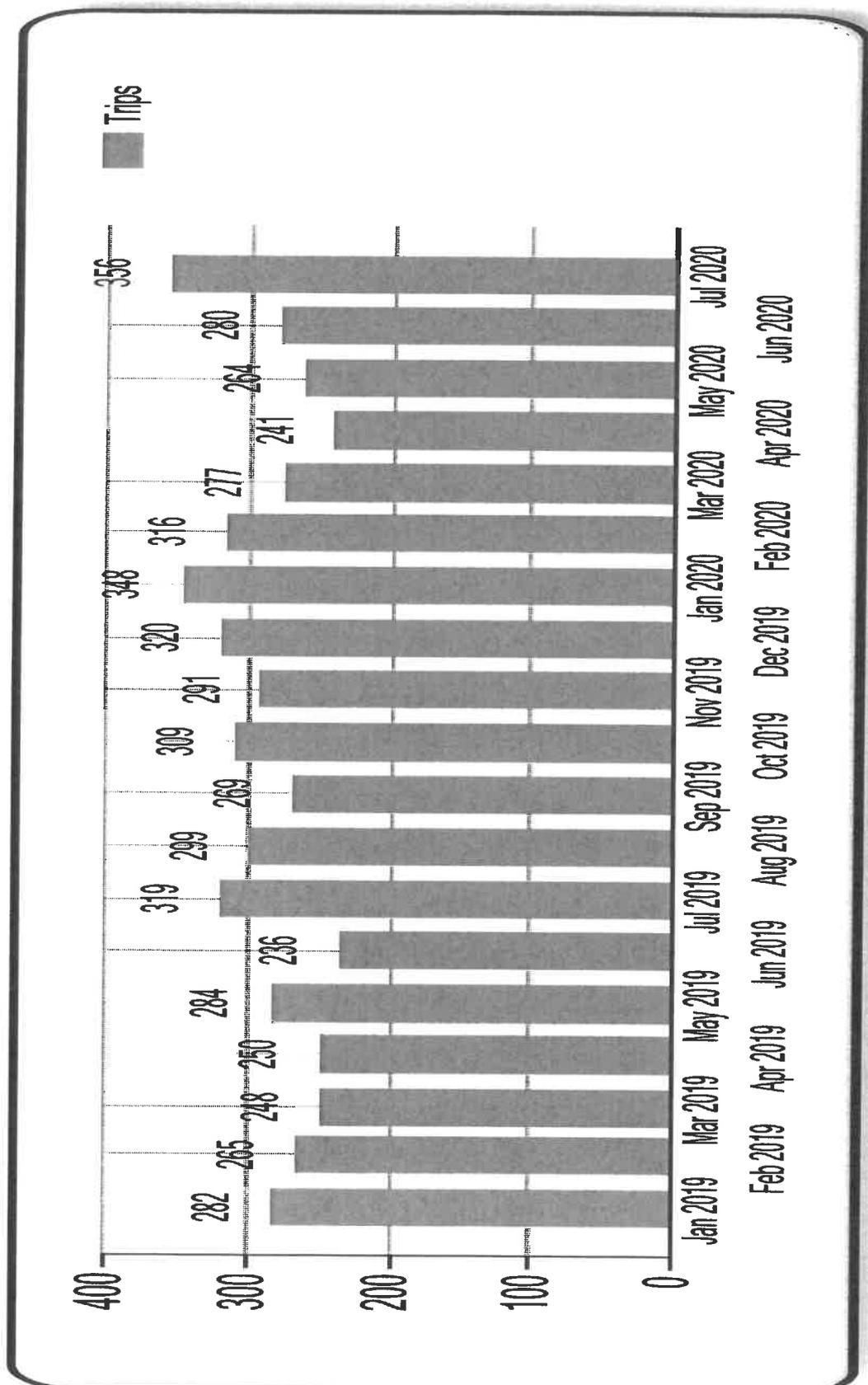
Dear Bradley Bowen,
This monthly status report gives you a quick snapshot (as of 2020-08-01) of the claims which have been submitted and paid in the previous month.

	Last Month (Jul)		All Year (2020)	
	# Claims	\$ Amount	# Claims	\$ Amount
Claims Submitted	17	\$24,416.00	48	\$69,694.00
Payments Received By FRUSA	6	\$6,033.00	26	\$32,080.80

MONTHLY ANDRES AMBULANCE COLLECTIONS



MONTHLY ANDRES BILLABLE INCIDENTS





Memorandum

TO: FIRE BOARD
FROM: ASSISTANT CHIEF HAERTER
SUBJECT: MONTHLY FIRE BOARD REPORT
DATE: FRIDAY, AUGUST 21, 2020
CC: BRADLEY BOWEN, FIRE CHIEF

From the Office of Assistant Chief:

Please find below highlights of WFLD operations. I remain available should you have any questions or desire further information. Thank you for your time.

- Daily Operations continues to have a renewed focus on situational awareness and adherence to Covid-19 best practices. Some approaches have changed but WFLD personnel will continue to utilize masks at any time they are off WFLD property and out of our apparatus.
- Rapid and complete work has been accomplished to understand the impact and benefits from a drone program. This began after WFLD was approached by an outside party to provide funding.
- The K9 Program has documents back and is available for board review.
- WFLD continues its relationship with the Milwaukee Fusion center to stay informed with all applicable area information protecting our personnel as well as those we are charged to serve.
- WFLD, Aurora Summit, Pro Health, and WCC completed a drill based on mass casualty and protest issues.
- WFLD has received MaskForce masks which will be issued to all personnel from the district as well as our partner law enforcement agencies. This was from the donations from Coco's Food at the Firehouse. All board members are invited to attend the publicity photo next Monday at 0930 Station #1.

WFLD EMT Sarah Hahn facilitated a one month food drive with the Oconomowoc Food Pantry. Her efforts garnered 4 truckloads of food as well as long-lasting relationships with area food purveyors which will last well into the future.

Paul Davis Restoration provided the WFLD with "After the Fire" packets. These tools provide the victim of a property loss advice on how to navigate the next 48 hours. It also furnishes all claims numbers for all North American insurance companies. These packets are fluid and are provided at no cost to us or the property owner.

As always, please feel free to reach out with any additional questions.

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Memorandum

TO: FIRE BOARD
FROM: TOM SCHUETZ, ASSISTANT CHIEF
SUBJECT: MONTHLY FIRE BOARD REPORT
DATE: FRIDAY, AUGUST 21, 2020
CC: BRADLEY BOWEN, FIRE CHIEF

Now that the capital budget for 2021 has been approved, I have been working on capital projects that I will be involved with. Certainly Station 3 is a priority and will be the most time consuming to get finalized. A plan is being developed to temporarily move the full time and part time staff out of the south half of the building and into an area that will be adequate for the predicted 90-120 day construction window. I am currently working with our IT to insure there is an area where adequate data and phone lines are available to support the network computers and printer. Station 2 is the second priority that requires minor but important repairs to insure a tight air and water seal for the next several years. There is a couple of differing opinions out there but I will get that sorted out with final numbers by the fourth quarter of this year.

The next large project will be our new aerial platform. The committee has been working towards getting an initial plan of what is needed however COVID has impeded the process. The committee has viewed a rear mount E-1 that was brought to us by the manufacturer. Within the past couple of weeks, Pierce stopped by with a new mid mount aerial platform that was on it's way to Chicago. Both were good opportunities and both manufacturers have since provided us with specs and drawings of their most recent Midwest deliveries. I have recently reached out to Seagrave and am looking forward to seeing what they have to offer us. There could be one or more vendors that we may reach out to. That's a decision that will come within the next few weeks. The committee will begin meeting again beginning the first part of September and then it should be a monthly grind to finalize a spec that can be sent out to the manufacturers that have been identified as "vendors of interest".

Myself and others met with Foster Coach to look into the 2 new ambulances that are part of the 2021 capital budget. I don't foresee any major changes to the chassis portion for which I have an interest.

Respectfully submitted,

A.C. Tom Schuetz

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Memorandum

TO: FIRE BOARD
FROM: TIM MEYER, DEPUTY CHIEF
SUBJECT: FIRE OPERATIONS BUREAU REPORT
DATE: FRIDAY, AUGUST 21, 2020
CC: BRADLY BOWEN CHIEF

Top 3 Bureau Priorities

Priority 1 – Employee Annual Health Screening Exams

1. Screenings will begin September 1st and all employees will have a completion deadline of November 1st, 2020
2. Selected evening appointments will be made available for those that cannot schedule during the day.
3. Appointments can be made at any of the area Pro – Health Occupational Health Clinics.
4. Screening follows NFPA 1582 recommendations.

Priority 2 – Sale of Surplus Equipment Assets

The following items are either listed or being prepared to be listed on Wisconsin Surplus:

- a. Retired vehicles and boats
 - Marine 1 - 1979 Viking Deck Boat
 - Utility 2 – Ford Expedition
- b. Old SCBA
 - SCOTT SCBA Packs
- c. Hose
 - 1 ¾" and 3"
- d. Excess Fire and EMS equipment
 - Extrication Equipment
 - Old Nozzles and Appliances

Priority 3 – Engine 3663 Equipment Audit

- The Fire Equipment Committee is in the process of completing an equipment review and audit of Engine 3663. With the expected delivery of the new engine in 1st Quarter of 2021, the equipment that needs to be standardized and modernized is being identified for purchase in 4th quarter 2020. This committee recommendation is expected to be completed by the end of October and turned into Chief Bowen.

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Items of Note:

1. Blood Drive – Station #6 – September 3rd
2. SCBA annual maintenance – Was completed during the week of August 17th.

Scheduled PR Events:

Friday, August 21st – Oconomowoc Public Safety Benefit Concert at City Band Shell

Saturday, October 3rd – Fire and Iron Apparatus Display at Fleet Farm

Monday, October 6th – Oconomowoc National Night Out at Oconomowoc Community Center

All public relation events are reviewed to ensure that the most current COVID-19 procedures are followed for the safety of our employees and the public. WLFM will withdraw from any event that does not comply with these procedures.

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Memorandum

TO: FIRE BOARD
FROM: KAMI WARREN, DEPUTY CHIEF
SUBJECT: EMS BUREAU
DATE: FRIDAY, AUGUST 21, 2020
CC: BRADLEY BOWEN, CHIEF

From the Office of the EMS Bureau

State of Wisconsin Western Lakes Operational Plan

- Received notification from the State of Wisconsin approving updated Operational Plan
- Updated Medication Guidelines and Pre-Hospital Protocols also approved
- No Revisions needed; Implementation immediate

EMS Billing:

- Andres Medical Billing (AMB) quarterly phone conference meeting completed with AMB and WLFD
- Significant reduction in the number of Client Holds in the last month

Health Insurance Portability Accountability Act (HIPAA) Compliance:

- WLFD IT completing their portion of analysis survey
- Guidelines for HIPAA Compliance completed and updated for WLFD
- Forms relative to related HIPAA Guidelines updated for WLFD
- All Run Report boxes secured with access limited to those requiring it for job functions
- Key accountability increased with documentation improved
- Training will begin for employees effected by each area as guidelines are implemented

Special Events

- Wisconsin Harley Davidson event Sept 1-4; WLFD providing standby EMS services for the event-
-Will be following social distancing and safety guidelines; large numbers of attendees expected

EMS Committees

American Heart Association (AHA) Training Committee

- Training completed for employees needing it with credentials expiring
- Training completed for Lake Country Health and Rehab Services
- Training scheduled for Crosspoint Church
- Regular trainings will continue as needed for WLFD and Community

Public Education: Will be meeting in August/Early September

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Memorandum

TO: FIRE BOARD
FROM: DEPUTY CHIEF ADAM MAY
SUBJECT: FIRE PREVENTION BUREAU MONTHLY REPORT
DATE: FRIDAY, AUGUST 21, 2020
CC: BRADLEY BOWEN, FIRE CHIEF

From the Office of Fire Prevention :

- **Inspections**

- It took the entire month of July and several conference calls with Firehouse Software to clear the ipads and get this round of inspections scheduled. This round due to COVID we are limiting our inspections to building we did not get done last round and target hazards or high life hazard building. The following is a breakdown of how many are scheduled at each station.
 - Station #1 90
 - Station #2 74
 - Station #3 114
 - Station #5 29
 - Station #6 24

- **Public Education**

- We plan on a 100% virtual Public Education curriculum for all the schools that we service. The Pub Ed committee is making several different age appropriate videos to be distributed. We are also designing a poster contest with a reward for the winners of each grade.

- **Fire Code**

- The latest version of the fire is under review and should be ready shortly.

As always, please feel free to reach out with any additional questions.

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Memorandum

to: Fire Board
from: Deputy Chief Christopher Igl
subject: Fleet And facilities Report
date: 7/22/2020
cc: Chief Bradley Bowen

The following is a report on what has been going on at each station and with the fleet.

Station 1

- The Ambulance overhead door had an issue, Rods door came out and fixed

Station 2

- The concrete approach for truck 72 is starting to crack and will need to be fixed.

Station 3

- Nothing to report

Station 4

- Nothing to report

Station 5

- AC Lincoln / BC Murray are handling the remodel project
- The pump station had new batteries installed

Station 6

- Town of Merton Elections were held at Station 6. The Apparatus bay was utilized for the event. The crews disinfected the station prior to and after the event.

Fleet

- Oil changing and regular Maintenance is ongoing
- DOT inspections have started! Med 51, Med 52, Med 57 and utility 86, 88, 78 are done

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- Med 52 had the master cylinder for the brake system relaced
- Pump testing will start once the equipment arrives (still waiting)
- Most of the needed supplies to start the heavy truck DOT inspections has arrived
- Old Utility 2 has been stripped and is out of service. It has been placed on Wisconsin Surplus auction for sale
- Old Marine 1 is on the Wisconsin Surplus auction site for sale
- F1 Chiefs Tahoe is in service and his interceptor has been assigned to Chief Schuetz. We are in the process of getting it lettered. Chief Schuetz's Expedition has been assigned to the training division out of Station 6.

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Memorandum

TO: FIRE BOARD
FROM: ALEXANDER KONEN, DIVISION CHIEF
SUBJECT: TRAINING DIVISION REPORT
DATE: FRIDAY, AUGUST 21, 2020
CC: BRADLEY BOWEN, CHIEF

Members of the Board,

Please see below for a summary of training operation's in August. Please reach out if you have any questions.

Throughout August the Training Division has been working with neighboring fire departments on joint training opportunities. These will take place throughout the fall months.

August Training Opportunities:

- Hose Movement Fire Training
- Toxicology training for paramedics
- Medication and skills review for EMS training
- Dive boat searches and Dive scenario for the Dive Team
- Human Resources and Development Training for All Staff

August Updates:

- Live House Burn
 - We have had the opportunity to acquire a house to conduct live fire training in near the end of September. This will be a joint training with Ashippun Fire Department.
- Continuing Education:
 - Several current members and recruit members have started fall courses sponsored by the District.

Thank you for taking the time to review my report for August. If there are any questions or concerns, please feel free to contact me.

Respectfully submitted,

Alexander J. Konen, Division Chief

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Memorandum

TO: FIRE BOARD
FROM: BRADLEY R. BOWEN, CHIEF
SUBJECT: MEETING POSTINGS
DATE: FRIDAY, AUGUST 21, 2020
CC:

Fire Board Officials,

This item was requested to be placed on the agenda for future discussion during the July Fire Board Meeting.

When the District was established in 2017 the Fire Board decided that it would utilize the Gannett Legals Public Notices system for its official public postings. In addition to this the meetings agenda's would be physically posting at Station's #1 and #2.

Gannett Legals Public Notices sends notices to the following newspapers

- Milwaukee Journal Sentinel
 - Lake Country Now
 - Oconomowoc Focus

The District also forwards a copy of the agenda to the Fire Board, Clerks of the Municipal Owners, Clerks of the Contract Municipalities, City of Oconomowoc Finance Director, and Chiefs of the District.

The system currently in place meets the Wisconsin Open Meetings Law and Requirements as outlined in WI Statute 19.84.

“The chief presiding officer of a governmental body, or the officer’s designee, must give notice of each meeting of the body to: (1) the public; (2) any members of the news media who have submitted a written request for notice; and (3) the official newspaper designated pursuant to state statute or, if none exists, a news medium likely to give notice in the area.”

This is a policy decision of the board with regards to were the postings are physically posted, and the notices are sent. Since the July meeting, the agendas have been posted at all six stations, though the requirement that was approved by the board only requires Stations #1 and #2.

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Memorandum

TO: FIRE BOARD
FROM: BRADLEY R. BOWEN, CHIEF
SUBJECT: COUNTYWIDE MUTUAL AID AGREEMENT
DATE: FRIDAY, AUGUST 21, 2020
CC:

Fire Board Officials,

This item was brought up through the Waukesha County Fire Chiefs Association. They recently went through and audited the signed agreements they have on hand from 2010, and realized that some Municipalities in the County never adopted the attached agreement. Of the Municipalities that never adopted this agreement some of the are WLFD Municipalities.

This is up for discussion/action at the Fire Board meeting to forward this to all of the WLFD Municipalities to take action on at their next meeting.

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COUNTYWIDE MUTUAL AID AGREEMENT

This Mutual Aid Compact is made and entered into this _____ day of _____ 2008 by and between the Waukesha County municipalities of ***, ****, *****, ***** (Participating Municipalities) as authorized by their respective governing bodies.

WHEREAS, emergencies involving natural disasters and/or technological incidents will arise which may require additional assistance beyond each Participating Municipality's own resources; and

WHEREAS, the knowledge, skills and abilities of personnel employed by the Participating Municipalities could be requested to assist in dealing with natural and/or man made disasters affecting another Participating Municipality, and

WHEREAS, the parties recognize that natural and/or man made disasters can more effectively be handled by pooling of human resources; and

WHEREAS, the parties have authority to enter into this Mutual Aid Compact pursuant to Sections 59.03, 59.04, 66.0301, 66.0313, 66.0314, and 323.80 of the Wisconsin State Statutes.

NOW THEREFORE, in consideration of the mutual covenants and compacts hereinafter set forth, the Participating Municipalities agree as follows:

1. This compact shall not supersede existing mutual aid agreements such as the law enforcement Suburban Mutual Assistance Response Team (SMART), the fire service Mutual Aid Box Alarm System (MABAS) agreements, or other inter-governmental mutual aid agreements. Where no agreement exists, or current agreement language does not adequately address the local need for assistance, this compact may be implemented at the discretion of the requesting jurisdiction. In any case involving conflict between this agreement and a prior, existing agreement, the prior, existing agreement shall control unless specific language exists to resolve the conflict in a different manner.
2. The duration of this compact shall be a one-year period; the Compact shall automatically be renewed on a year-to-year basis. Any of the parties may terminate this Compact by providing at least ninety (90) days written notice of said intent to terminate participation in the Compact to all other parties to the Compact.
3. No separate legal entity is created by this Compact.
4. The power to make a request for assistance or to provide assistance under this Compact shall reside in the Head of Emergency Management Services, Chief Elected Official or their designee of each respective Participating Municipality.
5. It is expressly understood and agreed by the parties hereto that the rendering of assistance under the terms of this Compact shall not be mandatory, and shall be within the sole discretion of the party receiving the request. Assistance may be refused, and assistance which is being provided may be terminated at any time, within the sole discretion of the party receiving the request. In situations where the responding personnel are unable to furnish the requested assistance they will notify the requesting Participating Municipality as soon as practicable that assistance will not be rendered. No Participating Municipality may make any claim whatsoever against the requested municipality for refusal of assistance.
6. All personnel acting for a member under this compact shall, at all times, remain an employee of the person's own municipality, except as provided for law enforcement mutual aid under Wisconsin statute 66.0513 which shall apply.

7. In case of an incident, responding personnel will operate under the established command structure of the requesting Participating Municipality.
8. During the term of this compact, each Participating Municipality shall maintain the following General Liability Insurance coverage: \$1,000,000 bodily injury and \$1,000,000 property damage. Immediately upon execution of this compact, each Participating Municipality shall provide the other participating municipalities with a certificate evidencing such insurance. In the event that any municipality receives notification of cancellation of such policy, said municipality shall immediately notify all other participating municipalities and the County Office of Emergency Management of such notice. In the event that any municipality has its policy cancelled, each of the other Participating Municipalities may, by written notice, terminate this compact with that municipality without terminating the provisions of this compact with other participants. Subject to the limitations of sec. 893.80, Wis. Stats., the requesting jurisdiction agrees to indemnify responding municipalities in the events of claims for acts or omissions taken or omitted in good faith and within scope of normal employment or delegations of authority.
9. No party operating under the terms of this Compact shall discriminate against any individual because of race, color, religion, sex, age, sexual preference/orientation, marital status, citizen status, national origin or ancestry, presence of a disability, status as a veteran of the Vietnam era, or any other legally protected status in any manner, prohibited by the laws of the State of Wisconsin or the laws of the United States.
10. Charges to a Participating Municipality that requests assistance from other Participating Municipalities shall be as follows:
 - A. Labor force. Charges for labor force shall be in accordance with the assisting municipality's standard practices.
 - B. Equipment. Charges for equipment supplied by an assisting municipality shall be at the reasonable and customary rates for such equipment in Waukesha County.
 - C. Transportation. The assisting municipality shall transport needed personnel and equipment by reasonable and customary means and shall charge reasonable and customary rates for such transportation.
 - D. Meals, lodging, and other related expenses. Charges for meals, lodging, and other expenses related to the provision of aid pursuant to this Agreement shall be the reasonable and actual costs incurred by the assisting municipality.

Regardless of the foregoing, there shall be no inter-municipal charges for the first 48 hours of assistance provided to a Participating Municipality requesting assistance under this compact on a per incident basis unless other agreements supersede this compact. It is the responsibility of the requesting municipality to specifically invoke this agreement when the request is made. Charges shall be assessed for any assistance provided beyond 48 hours per incident.

11. Emergency Management staff provided under this compact shall be at no charge to the requesting Participating Municipality. Recognizing that provision of assistance incurs costs to the assisting municipality, any expenses incurred by the assisting Participating Municipality recoverable from third parties, responsible parties or State and Federal disaster assistance funds shall be reimbursed to the assisting Participating Municipality.

Survival: The terms and conditions of this Compact shall survive completion of the services under this Compact or any termination of this Compact.

Waiver: A waiver by any party of any breach of this Compact shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

Severability: The invalidity, illegality or unenforceability of any provision of this Compact or the occurrence of any event rendering any portion or provision of this Compact void shall in no way affect the validity or enforceability of any other portion of this Compact. Any void provision shall be deemed severed from this Compact and the balance of this Compact shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The Parties further agree to amend this Compact to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Compact from being void should a provision which is of the essence of this Compact be determined void.

Integration: This Compact represents the entire and integrated compact between the parties. It supersedes all prior and contemporaneous communications, representations and compacts, whether oral or written, relating to the subject matter of this Compact.

Assignment: No party shall assign any rights or duties under the Compact without the prior written consent of the other parties. Unless otherwise stated in written consent to an assignment, no assignment will release or discharge the assignor from any obligation under the Compact.

No Construction Against Any Party: This Compact is the product of negotiations between the parties and was either reached with the advice of legal counsel or the opportunity to obtain legal counsel,

Multiple Originals: This compact may be executed in multiple originals, each of which together shall constitute a single compact. Each participating municipality shall provide 2 signature pages with original signatures. The originating municipality retains one copy and the second copy shall be filed with the County Office of Emergency Management. The County Office of Emergency Management shall provide each participating municipality's Clerk with electronic copies of the signature pages for each of the other participating municipalities in portable document format (pdf) or similar data standard. The signature pages shall be considered an attachment to this compact.

Captions: The parties agree that in this compact captions are used for convenience only and shall not be used in interpreting or construing this compact.

No Partnership or Joint Venture: This compact shall not in any way be deemed to create a partnership or joint venture between the parties of the Compact.

Statutory Protections: It is agreed by the parties that nothing in this compact, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the parties of any immunity, liability limitation or other protection available to them under any applicable statute or other law. To the extent that any provision of this compact is found by any court or competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the party shall apply unless the party elects otherwise.

Compliance with Laws: The parties agree to comply with all applicable Federal, State and local codes, regulations, standards, ordinances, and other laws.

IN WITNESS WHEREOF, the parties have executed this Compact.

Emergency Management Department Head

Date

Mayor/Administrator/Board Chair or President

Date

Municipal Clerk

Date

N:\Emergency Management\WCNWG\Mut Aid Agreement\municipal mutual aid draft agreement V6 with DC changes.doc

July 17, 2018



Memorandum

TO: FIRE BOARD
FROM: BRADLEY R. BOWEN, CHIEF
SUBJECT: K9 HANDLER AGREEMENT
DATE: FRIDAY, AUGUST 21, 2020
CC:

Fire Board Officials,

Attached is the draft K9 handler agreement for the WLFD Therapy K9 program.

This document was drafted based on the materials that have been previously shared with the Fire Board on the program. Legal Counsel drafted this agreement based on the program scope and legal requirements to protect the District, K9, and the handler.

Pabst Station: 1400 Oconomowoc Parkway; Oconomowoc, WI 53066 – Fax: 262-569-6430
Dousman Station: 107 S. Main Street; Dousman, WI 53118 - Fax: 262-431-4812
Oconomowoc Station: 212 S. Concord Road; Oconomowoc, WI 53066 – Fax: 262-569-3297
Sullivan Station: 912 Front Street; Sullivan, WI 53178 – Fax: 262-593-8123
Okauchee Station: W349 N5060 Shady Lane; Okauchee, WI 53069 – Fax: 262 567-0503
Stone Bank Station: W335 N7107 Stone Bank Road; Oconomowoc, WI 53066 – Fax: 262.966.2831

Western Lakes Fire District K-9 Handler Agreement

THIS/HER AGREEMENT is made and entered into this/her ____ day of _____, 2020 (the "Effective Date"), by and between the Western Lakes Fire District (the "District"), a Wisconsin fire district organized pursuant to Wisconsin Statutes, and _____ (the "Therapy K-9 Handler" or "Employee"), an employee employed by the District (each a "Party" and collectively the "Parties").

IN CONSIDERATION of the promises and other good and valuable consideration (the sufficiency and receipt of which are hereby acknowledged) the Parties agree as follows:

1. Employment & Term of Assignment

As of the date this/her Agreement is fully executed, the District, through its Fire Chief, hereby agrees to assign Employee to the position of Therapy K-9 Handler, and Employee hereby accepts such assignment subject to the terms and conditions herein. Such assignment shall be for a period of six (6) years from the Effective Date of this/her Agreement, unless otherwise terminated as provided for under Section 10 herein.

2. Job Duties

Upon assignment, the Therapy K-9 Handler agrees that Employee will at all times faithfully, industriously, and to the best of Employee's skill, ability, experience and talents, perform all of the duties required of this/her assignment. The anticipated job duties associated with this/her assignment include the provision of a Therapy K-9, which is owned by Therapy K-9 Handler and leased to the District under the terms of this/her Agreement, for comfort and support in crisis situations and to enhance education and outreach efforts by the District with community organizations and entities; however, it is understood by the Parties that the Therapy K-9 Handler's assignment, job duties, and responsibilities shall be determined in the District's sole discretion, and that such assignment, job duties, and responsibilities may be changed by the District in its sole discretion without causing termination of this/her Agreement. Therapy K-9 Handler understands and agrees that, to fully carry out this/her assignment, job duties, and responsibilities, Employee is expected to timely respond to calls out during non-scheduled work hours in response to a need or request for a Therapy K-9 by the District. Furthermore, Therapy K-9 Handler agrees and understands that he may be required to routinely flex his/her scheduled work hours based on the District's needs for a Therapy K-9. In carrying out his/her duties and responsibilities, the Therapy

K-9 Handler shall comply with all District policies, procedures, rules and regulations, both written and oral, as are announced by the District from time to time.

3. Conditions of Assignment

By executing this/her Agreement, Therapy K-9 Handler agrees that he or his/her Therapy K-9 have satisfied the following conditions and, to the extent necessary, will continue to satisfy these conditions throughout the term of this/her Agreement:

- a. Therapy K-9 Handler and Therapy K-9 have provided proof via receipt or certification they participated in and successfully completed all required training through Canine Comfort or an equivalent or more restrictive training vendor approved by the District, which includes: (1) five handler-only training sessions; (2) comprehensive positive-reinforcement based handler-dog training sessions (number determined based on handler experience); and (3) rigorous testing and observation requirements.
- b. Therapy K-9 Handler and Therapy K-9 have successfully been screened by a District-approved Therapy K-9 Trainer to begin the Handler Promotional Process and have successfully passed the Handler Promotional Process.
- c. Therapy K-9 Handler possesses and will maintain legal ownership of Therapy K-9 throughout the term of this/her Agreement.
- d. Therapy K-9 is at least one (1) year of age.
- e. Therapy K-9 has successfully met and will continue to successfully meet any health requirements set forth by a District-approved veterinarian, and has undergone or will undergo any vaccinations or healthcare as recommended by a District-approved veterinarian. At a minimum, Therapy K-9 shall be subject to the following health requirements throughout the term of this/her Agreement:
 - i. A physical examination every twelve (12) months, which shall include a temperament assessment.
 - ii. Rabies, distemper, Leptospira vaccinations on a periodic basis recommended by a District-approved veterinarian.
 - iii. Regular treatment and medication for fleas, ticks, and heartworm.
 - iv. If recommended by a District-approved veterinarian, a Bordetella vaccination on a periodic basis recommended by such veterinarian.
 - v. A fecal parasite checks every six (6) months.

- vi. Prohibited from maintaining a raw diet.
- f. Therapy K-9 has successfully completed the Alliance of Therapy Dogs Testing and Certification.
- g. Therapy K-9 has obtained the American Kennel Club Canine Good Citizen Certification.
- h. Therapy K-9 has never participated in prior violence or pain compliance training and does not have a documented history of violence or aggression.
- i. Therapy K-9 Handler is and will remain in good standing as a District employee, as determined in the Chief's sole discretion, throughout the term of this/her Agreement.
- j. Therapy K-9 handler and Therapy K-9 will keep current certifications and vet records in personnel file.

The Chief reserves the right to require Therapy K-9 Handler to present proof of completion or satisfaction with respect to any of the conditions set forth above. Whether such conditions have been satisfactorily completed shall be determined at the Chief's sole discretion. The location of any required trainings or testing set forth in this/her Agreement shall be determined in the Chief's sole discretion. Likewise, the trainer(s) utilized for any required trainings or testing set forth in this/her Agreement shall be determined in the Chief's sole discretion. The District shall maintain a personnel file for the Therapy K-9 containing copies of medical and training records of the Therapy K-9.

4. Relationship of Therapy K-9 Handler, District, and Therapy K-9

The Parties agree and understand that the Therapy K-9 shall at all times remain the sole property of the Therapy K-9 Handler and that, except as otherwise stated in this/her Agreement, Therapy K-9 Handler shall remain solely responsible and liable for all maintenance, costs, expenses, and liability associated with use, nonuse, and ownership of Therapy K-9. Subject to the terms and conditions set forth herein, Therapy K-9 Holder agrees to lease Therapy K-9 to the District to provide comfort and support in crisis situations, to be utilized in outreach efforts by the District to community organizations, and as otherwise deemed appropriate by the District. The K-9 Handler will make final determinations regarding K-9 and human interaction for each encounter.

5. Compensation

With the exception of compensation for time spent engaged in K-9 care or hours worked beyond the District's 207(k) work period, Therapy K-9 Handler shall not receive any additional compensation for his/her assignment as Therapy K-9 Handler beyond that received in exchange

for his/her employment as an employee with the District. Therapy K-9 Handler shall receive payment for one-half (1/2) hour per day for K-9 care at the applicable State of Wisconsin minimum wage rate; however, whenever the Therapy K-9 is boarded or kenneled for twelve (12) or more hours within a calendar day, the Therapy K-9 Handler shall receive no additional compensation for such day. Payments for K-9 care shall be made on a bi-weekly basis. To the extent Therapy K-9 Handler engages in hours worked beyond the District's 207(k) work period, Therapy K-9 Handler shall be paid one and one-half (1 ½) times his/her regular rate of pay or his/her blended rate of pay, whichever is applicable, for all such hours. All payments under this/her Section shall be made in accordance with the District's normal payroll processes and subject to applicable deductions and withholdings.

6. Benefits

Therapy K-9 Handler agrees and understands that this/her assignment does not render him eligible for any additional fringe benefits beyond those already provided to him as an Employee of the District. This/her Agreement shall not modify the employment separation relationship that exists between the parties.

7. Reimbursements

Upon providing proof of applicable costs and subject to the reasonable discretion of the Chief as to the reasonableness of those costs, the Therapy K-9 Handler shall be eligible for the following reimbursements:

- a. A one-time Six Hundred Dollar (\$600.00) payment for successful assignment as K-9 Therapy Handler.
- b. A one-time One Hundred Fifty Dollar (\$150.00) payment for harnesses, leashes, and collars for the Therapy K-9.
- c. Fifty Dollars (\$75.00) annually in exchange for the Therapy K-9 Handler's leasing of the Therapy K-9 to the District under this/her Agreement.

Following Therapy K-9 Handler's provision of adequate proof of purchase or costs incurred, all reimbursements set forth in this/her Section shall be paid on a net 30 basis in accordance with the District's normal payroll processes upon receipt of purchase and subject to applicable deductions and withholdings.



8. Insurance

The District shall maintain appropriate liability insurance with respect to the performance of the Therapy K-9 Handler and the use of the Therapy K-9 within the District's Therapy K-9 Program. The premium costs of such liability insurance shall be paid for by the District; however, the Parties agree and understand that the intent of the liability insurance is solely to cover the Therapy K-9 and the Therapy K-9 Handler when they are engaged in official authorized duties on behalf of the District within the scope of this/her Agreement. To the extent the District's liability insurance covers a claim that relates to the Therapy K-9's or Therapy K-9 Handler's conduct outside of the scope of this/her Agreement, the K-9 Therapy Handler agrees that he shall be solely responsible for the entire deductible associated with such claim and any other costs arising out of the claim not covered by the District's insurance company.

9. Release of Liability and Indemnification

To the extent permitted by law, Therapy K-9 Handler agrees to defend, indemnify and hold harmless the District and its board members, officers, employees, agents, insurers, successors and assigns from and against any and all losses, judgments, damages, costs and expenses (including, but not limited to, reasonable attorneys' fees, court costs and costs of settlement) which directly result from or arise out of any act or omission of the Therapy K-9 Handler or Therapy K-9 occurring outside the scope of this/her Agreement, including those acts or omissions constituting negligent acts or omissions, strict liability or willful acts or omissions, without limitation, injury to or death of persons caused by any act or failure to act of the Therapy K-9 Handler or Therapy K-9.

10. Termination

- a) The Chief, in his/her sole discretion, may terminate this/her Agreement at any time by providing written notice to Therapy K-9 Handler, at which time Therapy K-9 Handler shall be immediately removed from such assignment.
 - i. If the Therapy K-9 Handler's assignment is terminated due to performance concerns or misconduct, including but not limited to non-compliance with Section 3 or any other provision of this/her Agreement, Therapy K-9 Handler shall be required to reimburse the District the initial payment of Seven-Hundred Fifty (\$750.00) for the assignment to the Therapy K-9 Handler assignment.

- ii. If the Therapy K-9 Handler's assignment is terminated for reasons unrelated to performance concerns or misconduct, including but not limited to medical retirement of the K-9, Therapy K-9 Handler shall not be required to reimburse the District for the initial assignment payment of Seven-Hundred Fifty (\$750.00).
 - iii. The determination of whether the assignment is terminated for reasons related to performance concerns or misconduct rests exclusively in the sole discretion of the Fire Chief or his/her designee.
- b) If Therapy K-9 Handler terminates this/her Agreement for any reason, excluding the death or medical retirement of the Therapy K-9 during the term of this/her Agreement, the Therapy K-9 Handler agrees and understands that he shall reimburse the District as follows:
- i. If termination of this/her Agreement occurs within one (1) year of its execution, the Therapy K-9 Handler shall reimburse the District Seven Hundred Fifty Dollars (\$750.00);
 - ii. If termination of this/her Agreement occurs after one (1) year but before two (2) years of its execution, the Therapy K-9 Handler shall reimburse the District Six Hundred Twenty-Five Dollars (\$625.00);
 - iii. If termination of this/her Agreement occurs after two (2) years but before three (3) years of its execution, the Therapy K-9 Handler shall reimburse the District Five Hundred Dollars (\$500.00);
 - iv. If termination of this/her Agreement occurs after three (3) years but before four (4) years of its execution, the Therapy K-9 Handler shall reimburse the District Three Hundred Seventy-Five Dollars (\$375.00);
 - v. If termination of this/her Agreement occurs after four (4) years but before five (5) years of its execution, the Therapy K-9 Handler shall reimburse the District Two Hundred Fifty Dollars (\$250.00);
 - vi. If termination of this/her Agreement occurs after five (5) years but before six (6) years of its execution, the Therapy K-9 Handler shall reimburse the District One Hundred Twenty-Five Dollars (\$125.00);
 - vii. If termination of this/her Agreement occurs after six (6) years of its execution, the Therapy K-9 Handler shall not be required to reimburse the District.

Following termination of this/her Agreement, the Therapy K-9 Handler agrees to return all District property in his/her possession related to the Therapy K-9 assignment. Termination of this/her Agreement by either Party does not constitute a termination of Therapy K-9 Handler's employment with the District; it only constitutes a termination of the Therapy K-9 Handler's assignment.

11. Deduction of Wages

Therapy K-9 Handler hereby agrees that any amount which may be due and owing the District under the terms of this/her Agreement may be deducted from the Therapy K-9 Handler's paychecks, provided Therapy K-9 Handler's paychecks shall include all minimum and overtime wages as required under applicable state and federal law. If the Therapy K-9 Handler's paychecks are insufficient to cover the amount due and owing to the District, or if the Therapy K-9 Handler is not otherwise entitled to a paycheck, then Therapy K-9 Handler shall be personally responsible for all monies due and owing the District under this/her Agreement which shall be paid within 30 days of termination.

12. Applicable Laws

This/her Agreement shall be governed by the laws of the State of Wisconsin.

13. Independent Legal Advice

Therapy K-9 Handler acknowledges that the District has provided the Therapy K-9 Handler with a reasonable opportunity to obtain independent legal advice with respect to this/her agreement, and that either:

- a) The Therapy K-9 Handler has had such independent legal advice prior to executing this/her agreement, or;
- b) The Therapy K-9 Handler has willingly chosen not to obtain such advice and to execute this/her agreement without having obtained such advice.

14. Entire Agreement

This/her Agreement contains the entire agreement between the Parties, superseding in all respects any and all prior oral or written agreements or understandings pertaining to the employment of the Therapy K-9 Handler by the District and shall be amended or modified only by written instrument signed by both Parties hereto.

15. Severability

The Parties hereto agree that in the event any article or part thereof of this/her Agreement is held to be unenforceable or invalid then said article or part shall be struck and all remaining provision shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this/her Agreement as of the date set out above.

Western Lakes Fire District

[Insert Name of Therapy K-9 Handler]

By: _____

By: _____

Title: _____

Title: _____



Memorandum

TO: FIRE BOARD
FROM: BRADLEY R. BOWEN, CHIEF
SUBJECT: *2020 Budget Amendment*
DATE: FRIDAY, AUGUST 21, 2020
CC:

Fire Board Officials,

To provide a more accurate representation of the District's budget a budget neutral amendment is being requested to the 2020 budget.

Under the Insurance line item an additional category has been created (account 60201) with a budgeted line item of \$5,000. This category of the budget will be used if the District has to file an insurance claim for facilities, equipment, or apparatus. The \$5,000 budgeted is the deductible cost of these repairs.

The money to place in this budget, comes out of the repairs budget which has been reduced by \$5,000.

If there is a claim the full invoice will be charged to this account which will be offset by the revenue line 41200.

This change will help the District provide more accurate reporting of the vehicle maintenance costs, and also the costs of repairs that are sent through insurance.

Pabst Station: 1400 Oconomowoc Parkway; Oconomowoc, WI 53066 – Fax: 262-569-6430

Dousman Station: 107 S. Main Street; Dousman, WI 53118 - Fax: 262-431-4812

Oconomowoc Station: 212 S. Concord Road; Oconomowoc, WI 53066 – Fax: 262-569-3297

Sullivan Station: 912 Front Street; Sullivan, WI 53178 – Fax: 262-593-8123

Okauchee Station: W349 N5060 Shady Lane; Okauchee, WI 53069 – Fax: 262 567-0503

Stone Bank Station: W335 N7107 Stone Bank Road; Oconomowoc, WI 53066 – Fax: 262.966.2831

WESTERN LAKES FIRE DISTRICT
2020 FINAL ADOPTED District Budget - Worksheet

	Year End		Year End		Approved		Adopted	
	2018	2019	2019	2019	2019	2020	2020	%
	Actual	Projection	Budget	Budget	Budget	BUDGET	CHANGE	

REVENUES AND OTHER SOURCES

40100	Levy - Operating	1,781,403	1,805,756	1,805,756	1,805,756	1,859,872	3.00%
40200	EMS Grants	2,593	0	0	0	0	0.00%
40240	Fire Grants	0	0	0	0	0	
40220	DNR Grants	0	0	0	0	0	
40250	FEMA Grants	0	0	0	0	0	
40600	Inspection Services	0	135,487	148,750	148,750	195,500	31.43%
40900	Purchase Card Rebate	4,562	5,836	3,700	3,700	5,000	35.14%
40300	Fire Insurance Dues	147,430	163,822	135,000	135,000	216,861	60.64%
	WI Shared Revenue - Medicaid Medical Transport	18,000	0	0	0	24,000	
40400	Billed Ambulance Transports	3,100,000	4,050,000	3,219,470	3,219,470	4,675,000	45.21%
	Medicare/Medicaid Adjustments	(1,395,000)	(1,822,500)	(1,453,578)	(1,453,578)	(2,103,750)	
	Estimated Uncollectible Accounts	(396,800)	(518,400)	(413,292)	(413,292)	(598,400)	
	Actual Ambulance Revenues	1,308,200	1,709,100	1,352,600	1,352,600	1,972,850	45.86%
40410	Ambulance/Fire Contract Revenue	376,111	353,242	353,242	353,242	1,007,109	185.10%
40470	Highway Billing	84,375	120,000	68,800	68,800	149,105	116.72%
	Estimated Uncollectible Accounts	(16,875)	(42,000)	(13,760)	(13,760)	(49,205)	
	Actual Highway Revenues	67,500	78,000	55,040	55,040	99,900	81.50%
41200	Insurance Recoveries	13,217	1,200	0	0	0	0.00%
41300	Interest Income	20,123	28,975	13,750	13,750	25,500	85.45%
41400	Sale of Assets	62,246	56,960	45,000	45,000	75,000	66.67%
41500	Miscellaneous Income	25,610	19,490	15,000	15,000	25,000	66.67%
	TOTAL REVENUES AND OTHER SOURCES	3,826,995	4,357,868	3,927,838	3,927,838	5,506,592	40.19%

WESTERN LAKES FIRE DISTRICT
2020 FINAL ADOPTED District Budget - Worksheet

	Year End		Year End		Approved		Adopted	
	2018	2019	2019	2020	2019	2020	BUDGET	%
Actual	Projection		Budget	BUDGET	CHANGE			

EXPENDITURES

Fire Board Expenses

60039	Penalties and Interest	35	35	0	0	
60041	Bank Charges	30	0	300	420	40.00%
60043	Miscellaneous Expenses	0	0	0	0	
60044	Dues & Subscriptions	0	0	0	0	
TOTAL		65	35	300	420	40.00%

Professional Fees

60130	Legal Fees	5,830	7,500	6,500	7,500	15.38%
60135	Payroll Processing Fees	9,049	9,750	9,750	13,390	37.33%
60136	Medical Direction	13,000	14,000	14,000	16,000	14.29%
60132	Accounting Assistance	16,899	20,500	17,500	21,500	22.86%
TOTAL		44,778	51,750	47,750	58,390	22.28%

Insurance

60200	Insurance	173,828	165,000	173,828	238,000	36.92%
60201	Insurance Claims/Deductibles	0	0	0	5,000	
TOTAL		173,828	165,000	173,828	243,000	39.79%

WESTERN LAKES FIRE DISTRICT
2020 FINAL ADOPTED District Budget - Worksheet

	Year End 2018 Actual	Year End 2019 Projection	Approved 2019 Budget	Adopted 2020 BUDGET	CHANG E
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<u>Collections and Billing</u>					
60265 Ambulance Billing Service	98,060	90,000	107,866	114,000	5.69%
TOTAL	98,060	90,000	107,866	114,000	5.69%

<u>Utilities</u>					
(including all phone systems)					
60431 Station 1 Utilities (Pabst)	55,150	49,580	47,580	52,080	9.46%
60432 Station 2 Utilities (Dousman)	23,786	25,250	24,500	25,100	2.45%
60433 Station 3 Utilities (Oconomowoc)	17,788	20,500	19,800	20,700	4.55%
60434 Station 4 Utilities (Sullivan)	25,682	28,320	29,800	27,900	-6.38%
60435 Station 5 Utilities (Okauchee)	0	0	0	22,500	0.00%
60436 Station 6 Utilities (Stone Bank)	0	0	0	21,000	0.00%

TOTAL	122,406	123,650	121,680	169,280	39.12%
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<u>Building and Grounds Maintenance</u>					
60340 Repair and Maintenance	28,972	21,290	21,290	30,400	42.79%
60350 Supplies and Expenses	10,572	13,000	8,000	14,000	75.00%
60360 Snow Removal	8,548	8,500	7,500	13,750	83.33%
60390 New Equipment	12,862	12,000	4,000	4,500	12.50%
TOTAL	60,954	54,790	40,790	62,650	53.59%

WESTERN LAKES FIRE DISTRICT
2020 FINAL ADOPTED District Budget - Worksheet

	Year End	Year End	Year End	Adopted	
	2018	2019	2019	2020	
	Actual	Projection	Budget	BUDGET	CHANGE
<u>FD Administration</u>					
60045	10,026	9,000	7,500	8,100	8.00%
61038	0	0	2,100	2,100	0.00%
61040	6,816	7,500	7,250	8,250	13.79%
61042	1,425	2,250	1,800	3,000	66.67%
61044	14,194	20,000	14,760	15,715	6.47%
61050	53,022	40,750	40,750	52,800	29.57%
61052	7,321	10,000	12,575	15,525	23.46%
61053	40,311	48,750	48,750	60,900	24.92%
61055	5,887	5,500	5,000	7,000	40.00%
61056	45,000	55,000	78,000	97,500	25.00%
61070	13,196	22,500	11,950	15,950	33.47%
61093	19,663	22,500	20,200	26,300	30.20%
TOTAL	216,861	243,750	250,635	313,140	24.94%
<u>FD Operations</u>					
61120	23,037	23,500	22,200	33,720	51.89%
61130	60,627	55,000	54,225	55,750	2.81%
61131	8,755	8,000	7,500	8,250	10.00%
61132	3,595	5,250	3,300	4,400	33.33%
61135	3,805	8,500	4,250	4,250	0.00%
61150	25,920	29,350	29,350	39,160	33.42%
61152	7,478	8,500	8,500	11,000	29.41%
61160	15,542	16,575	16,575	19,250	16.14%
61170	15,389	16,000	15,000	19,000	26.67%

WESTERN LAKES FIRE DISTRICT
2020 FINAL ADOPTED District Budget - Worksheet

	Year End		Year End		Approved		Adopted	
	2018	2019	2019	Projection	2019	Budget	2020	%
TOTAL	164,148	170,675	170,675	160,900	160,900	194,780	194,780	21.06%

Ambulance Operations

60266 Paramedic Intercepts	0	0	0	0	0	0	0	0.00%
62110 Oxygen	9,177	7,250	7,250	7,000	7,000	9,250	9,250	32.14%
62120 Fuel	39,935	39,525	39,525	35,400	35,400	55,200	55,200	55.93%
62130 Vehicle Repairs and Maintenance	32,313	42,500	42,500	25,000	25,000	30,000	30,000	20.00%
62160 Equipment Maintenance	15,684	10,000	10,000	10,000	10,000	13,450	13,450	34.50%
62170 Supplies and Expenses	20,861	16,000	16,000	15,000	15,000	16,000	16,000	6.67%
62185 EMS Disposables	65,393	50,000	50,000	45,000	45,000	62,000	62,000	37.78%
62186 EMS Non-Disposables	4,661	6,250	6,250	6,250	6,250	5,000	5,000	-20.00%
62187 EMS Medications	12,612	18,500	18,500	11,000	11,000	15,200	15,200	38.18%
TOTAL	200,636	190,025	190,025	154,650	154,650	206,100	206,100	33.27%

FD Compensation

61002 Clerical Wages	36,788	73,320	73,320	73,320	73,320	84,084	84,084	14.68%
61012 FICA/Medicare	3,074	6,500	6,500	6,500	6,500	6,432	6,432	-1.05%
61000 Paid-on-Call	1,031,122	1,321,132	1,321,132	1,311,132	1,311,132	1,903,320	1,903,320	45.17%
61003 Internship	40,000	67,500	67,500	96,300	96,300	113,244	113,244	17.60%
61005 Transfer Wages	0	25,500	25,500	11,400	11,400	30,600	30,600	168.42%
61033 Retirement Benefit	82,450	88,110	88,110	58,000	58,000	105,867	105,867	82.53%
61010 FICA/Medicare	65,631	106,000	106,000	108,541	108,541	147,561	147,561	35.95%
TOTAL	1,259,065	1,688,062	1,688,062	1,665,193	1,665,193	2,391,108	2,391,108	43.59%

WESTERN LAKES FIRE DISTRICT
2020 FINAL ADOPTED District Budget - Worksheet

	Year End		Year End		Approved		Adopted	
	2018	2019	2019	2019	2019	2020	2020	%
	Actual	Projection	Projection	Budget	Budget	BUDGET	BUDGET	CHANGE
<u>Full-Time Wages and Benefits</u>								
61030	772,457	779,388	779,388	779,388	779,388	1,163,096	1,163,096	49.23%
61036	0	17,000	17,000	17,100	17,100	19,200	19,200	12.28%
61031	179,930	181,267	181,267	218,290	218,290	307,736	307,736	40.98%
61032	86,559	86,472	86,472	86,472	86,472	127,128	127,128	47.02%
61034	1,493	1,555	1,555	1,555	1,555	2,248	2,248	44.57%
61035	58,097	61,154	61,154	61,154	61,154	89,559	89,559	46.45%
TOTAL	1,098,536	1,126,836	1,126,836	1,163,959	1,163,959	1,708,967	1,708,967	46.82%
<u>Contingency</u>								
65000	0	25,000	25,000	20,000	20,000	20,000	20,000	0.00%
TOTAL	0	25,000	25,000	20,000	20,000	20,000	20,000	0.00%
<u>Waukesha County & Oconomowoc</u>								
63050	17,083	16,700	16,700	16,700	16,700	21,256	21,256	27.28%
TOTAL	17,083	16,700	16,700	16,700	16,700	21,256	21,256	27.28%

WESTERN LAKES FIRE DISTRICT
2020 FINAL ADOPTED District Budget - Worksheet

	Year End	Year End	Approved	Adopted
	2018	2019	2019	2020
	Actual	Projection	Budget	BUDGET
				CHANGE

Small Capital Outlays

61190	New Equipment	3,156	6,000	3,000	3,500	16.67%
	TOTAL	3,156	6,000	3,000	3,500	16.67%
	TOTAL EXPENDITURES	3,459,576	3,952,273	3,927,251	5,506,591	40.21%
	REVENUES OVER (UNDER) EXPENDITURES	367,419	405,595	(0)	1	



Memorandum

TO: FIRE BOARD
FROM: BRADLEY R. BOWEN, CHIEF
SUBJECT: 2021 COLA AND WAGES
DATE: FRIDAY, AUGUST 21, 2020
CC:

Fire Board Officials,

As part of the budget process the Fire Board sets the COLA to be used for the full-time employee wages for the next year. A 2.0% COLA was used in preparing the 2021 budget.

Pabst Station: 1400 Oconomowoc Parkway; Oconomowoc, WI 53066 – Fax: 262-569-6430
Dousman Station: 107 S. Main Street; Dousman, WI 53118 - Fax: 262-431-4812
Oconomowoc Station: 212 S. Concord Road; Oconomowoc, WI 53066 – Fax: 262-569-3297
Sullivan Station: 912 Front Street; Sullivan, WI 53178 – Fax: 262-593-8123
Okauchee Station: W349 N5060 Shady Lane; Okauchee, WI 53069 – Fax: 262 567-0503
Stone Bank Station: W335 N7107 Stone Bank Road; Oconomowoc, WI 53066 – Fax: 262.966.2831



Memorandum

TO: FIRE BOARD
FROM: BRADLEY R. BOWEN, CHIEF
SUBJECT: DRAFT 2021 OPERATIONAL BUDGET
DATE: FRIDAY, AUGUST 21, 2020
CC:

OPTION A-/B+

Fire Board Officials,

Below is a summary of what is included in the draft 2021 budget. These items have been discussed as part of the District's 7-year staffing plan and continues to address the top three priorities District Administration, the Fire Board, and the Municipalities have identified to maintain essential Fire/EMS Services.

These items were discussed in depth during the Budget Workshop held on August 12th. The Fire Board requested staff and the board treasurer to go back and evaluate the revenues for the District that are projected for 2021 to ensure the most accurate numbers are included and reduce the original projected tax levy increase.

After meeting with the District's EMS Billing Vendor, Chief Bowen and Treasurer Lorenz created a series of graphs to evaluate the projected revenues. These items are included in the current draft budget.

- 1) Fire Response Capabilities
- 2) Part-time Employee Shortage, Employee Turnover, Workload of limited Full-time Employees
- 3) Sustainable Staffing – transitioning to full-time staff gradually due to dependability, reliability, consistency, and retention of full-time employees. Full-time employees are some of the most diverse employees with regards to their capabilities, experience, and functional abilities to the District.

REVENUES

- Levy Contributions are \$2,106,852 to reflect the increase in the 7-year staffing plan
- Ambulance Revenues have been increased \$253,200 or 12.83%. This is representative of the past years actual revenues received, and have been updated after reviewing the details since the budget workshop.

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EXPENDITURES

- FD Compensation
 - Reduced as wages from part-time are shifted over to full-time positions. The wages have been reduced based on the full-time positions highlighted below.
 - Reduced part-time clerical wages from 72 hours/week to 40 hours/week due to a full-time position noted below.
 - One part-time position was added back in to begin addressing the Fire Response abilities of the District. This was discussed during as part of our past budget meetings.

- Full-time Wages & Benefits
 - The additional full-time positions are a conversion of part-time hours and wages into full-time wages, with the addition of the employee benefits. These are and have been included as part of the District's 7-year staffing plan.
 - It takes approximately 12 part-time positions to fill the schedule 24 hours a day. On average the District is short 25-35 part-time positions and this continues to be a growing problem not only for the District, but Fire/EMS services throughout the County, State, and Country. If internal candidates are hired we anticipate this will create openings on the part-time schedule, however by making the transition to the full-time positions it will begin to bring relief to the part-time schedule.
 - Spreading the hire dates of these positions allows the District to phase in the positions, complete necessary training, and recruit high quality individuals to fill these positions.
 - Add Full-time Human Resources Manager Position to the District
 - Position would fill vacancy of Mike Krug as a result of retirement, and address a significant HR gap within the District. This position is included in the 7-year staffing plan, but was moved up due to Mike Krug announcing his retirement at the end of the year.
 - The position will handle hiring, payroll, background checks, etc. The position will work closely with the Chief, Assistant Chief, and Deputy Chief of Personnel. The position would provide an additional 8 hours of administrative support per week, which will allow chief officers to focus on other operational needs of the District that they do not have the time to handle.
 - Add Three Full-time Firefighter/Paramedic/MPO/Inspectors on January 1st
 - This would assist with the shortage of part-time personnel. It takes an average of 12 part-time positions to fill the schedule 24/7/365. These positions at the

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beginning of the year would begin to address the staffing shortages at the District, though they will not fully handle these issues.

- Add Three Full-time Firefighter/Paramedic/MPO/Inspectors on May 1st
 - These positions right before the summer season will hopefully assist the District with an additional 12 part-time positions. The months of June through September are the most difficult for the District to fill vacancies with part-time positions.
- Add Three Full-time Firefighter/Paramedic/Inspectors on August 1st
 - These positions right before the fall school enrollment and holiday season and will assist the District with an additional 12 part-time positions.

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WESTERN LAKES FIRE DISTRICT

2021 DRAFT

Amounts Due to District

Owner Municipalities

	2021	Operating	Capital	DFD Past Debt		
Total FD Levy	\$	2,106,852	\$ 1,032,050	\$ 56,284	\$	4,559,803
					\$	4,333,072
						226,731
						5.23%

	2021	Operating Total	2021	Capital Total	2021	DFD Past Debt	Total	2020	Percent	
Dousman	\$	201,836	\$	128,147	\$	12,951	\$ 342,934	\$ 337,162	5,772	1.71%
Ottawa	\$	241,024	\$	144,048	\$	14,014	\$ 399,086	\$ 395,496	3,590	0.91%
Summit	\$	481,205	\$	294,698	\$	29,319	\$ 805,222	\$ 796,994	8,228	1.03%
Oconomowoc	\$	1,182,787	\$	465,157	\$	-	\$ 1,647,944	\$ 1,484,546	163,398	11.01%
Contract Municipalities										
Town Oconomowoc	\$	1,049,167	\$	315,450						
Village Lac La Belle	\$	633,406	\$	194,040	\$	-	\$ 827,446	\$ 800,443	27,003	3.37%
Merton	\$	59,387	\$	16,574	\$	-	\$ 75,961	\$ 73,654	2,307	3.13%
Sullivan EMS	\$	214,590	\$	104,836	\$	-	\$ 319,426	\$ 307,865	11,561	3.76%
Ashippun EMS	\$	127,930	\$	-	\$	-	\$ 127,930	\$ 124,084	3,846	3.10%
	\$	13,854	\$	-	\$	-	\$ 13,854	\$ 12,828	1,026	8.00%

WESTERN LAKES FIRE DISTRICT
2021 OPTION A Draft District Budget - Worksheet

	Year End		Year End		Approved		DRAFT	
	2019	2020	2020	Projection	2020	Budget	BUDGET	Change
	Actual				Budget		Difference	%
REVENUES AND OTHER SOURCES								
40100	1,805,756	1,859,872	1,859,872	1,859,872	1,859,872	2,106,852	\$ 246,980	13.28%
40200	2,040	4,823	4,823	4,823	0	0	\$ -	0.00%
40240	0	0	0	0	0	0	\$ -	
40220	0	0	0	0	0	0	\$ -	
40250	0	22,000	22,000	22,000	0	0	\$ -	
40265	0	34,372	34,372	34,372	0	0	\$ -	
40600	131,562	195,500	195,500	195,500	195,500	197,500	\$ 2,000	1.02%
40900	5,837	6,000	6,000	6,000	5,000	6,500	\$ 1,500	30.00%
40300	163,822	268,196	268,196	268,196	216,861	238,005	\$ 21,144	9.75%
	0	0	0	0	24,000	0	\$ (24,000)	
40400	4,018,202	4,250,000	4,250,000	4,250,000	4,675,000	5,275,000	\$ 600,000	12.83%
	(1,908,737)	(1,912,500)	(1,912,500)	(1,912,500)	(2,103,750)	(2,373,750)	\$ (270,000)	
	(394,931)	(544,000)	(544,000)	(544,000)	(598,400)	(675,200)	\$ (76,800)	
40410	1,758,208	1,793,500	1,793,500	1,793,500	1,972,850	2,226,050	\$ 253,200	12.83%
40470	350,242	1,007,109	1,007,109	1,007,109	1,007,109	1,049,911	\$ 42,802	4.25%
	158,874	110,000	110,000	110,000	149,105	149,105	\$ -	0.00%
	(47,662)	(38,500)	(38,500)	(38,500)	(49,205)	(49,205)	\$ -	0.00%
	111,212	71,500	71,500	71,500	99,900	99,900	\$ -	0.00%
41200	0	12,038	12,038	12,038	0	0	\$ -	0.00%
41300	30,916	29,500	29,500	29,500	25,500	30,900	\$ 5,400	21.18%
41400	56,960	75,000	75,000	75,000	75,000	75,000	\$ -	0.00%
41500	19,501	15,000	15,000	15,000	25,000	25,000	\$ -	0.00%
TOTAL REVENUES AND OTHER SOURCES								
	4,392,382	5,394,410	5,394,410	5,394,410	5,506,592	6,055,618	\$ 549,026	9.97%

WESTERN LAKES FIRE DISTRICT
2021 OPTION A Draft District Budget - Worksheet

	Year End		Approved		DRAFT	
	2019	2020	2020	2021		%
Actual	Projection	Budget	Budget		Difference	CHANGE

EXPENDITURES

Fire Board Expenses

60039 Penalties and Interest	25	0	0	0	0	\$ -	
60041 Bank Charges	0	100	420	420	420	\$ -	0.00%
60043 Miscellaneous Expenses	0	0	0	0	0	\$ -	
60044 Dues & Subscriptions	0	0	0	0	0	\$ -	
TOTAL	25	100	420	420	420	\$ -	0.00%

Professional Fees

60130 Legal Fees	3,865	6,500	7,500	6,500	6,500	\$ (1,000)	-13.33%
60135 Payroll Processing Fees	10,936	13,390	13,390	13,000	13,000	\$ (390)	-2.91%
60136 Medical Direction	14,000	16,000	16,000	16,000	16,000	\$ -	0.00%
60132 Accounting Assistance	20,489	21,500	21,500	21,500	21,500	\$ -	0.00%
TOTAL	49,290	57,390	58,390	57,000	57,000	\$ (1,390)	-2.38%

Insurance

60200 Insurance	154,163	225,000	238,000	232,441	232,441	-2.34%	
60201 Insurance Claims	0	15,000	5,000	5,000	5,000	0.00%	
TOTAL	154,163	240,000	243,000	237,441	237,441	-2.29%	

WESTERN LAKES FIRE DISTRICT
2021 OPTION A Draft District Budget - Worksheet

	Year End		Year End 2020 Projection	Approved 2020 Budget		DRAFT	
	2019 Actual	2020		Budget	BUDGET	Difference	CHANGE %

Collections and Billing

60265	Ambulance Billing Service	89,309	106,000	114,000	114,000	-	0.00%
TOTAL		89,309	106,000	114,000	114,000	-	0.00%

Utilities

(including all phone systems)							
60431	Station 1 Utilities (Pabst)	50,355	52,080	52,080	55,680	3,600	6.91%
60432	Station 2 Utilities (Dousman)	27,374	22,500	25,100	24,500	(600)	-2.39%
60433	Station 3 Utilities (Oconomowoc)	18,870	19,000	20,700	18,700	(2,000)	-9.66%
60434	Station 4 Utilities (Sullivan)	27,811	27,900	27,900	27,900	-	0.00%
60435	Station 5 Utilities (Okauchee)	0	25,570	22,500	22,100	(400)	-1.78%
60436	Station 6 Utilities (Stone Bank)	0	24,796	21,000	21,000	-	0.00%
TOTAL		124,410	171,846	169,280	169,880	600	0.35%

Building and Grounds Maintenance

60340	Repair and Maintenance	24,404	30,400	30,400	30,400	-	0.00%
60350	Supplies and Expenses	11,835	14,000	14,000	14,000	-	0.00%
60360	Snow Removal	7,612	13,750	13,750	13,750	-	0.00%
60390	New Equipment	14,979	6,000	4,500	4,500	-	0.00%
TOTAL		58,830	64,150	62,650	62,650	-	0.00%

WESTERN LAKES FIRE DISTRICT
2021 OPTION A Draft District Budget - Worksheet

	Year End		Year End		Approved		DRAFT	
	2019	2020	2020	2021	2020	2021	BUDGET	%
	Actual	Projection	Budget		Budget		Difference	CHANGE
FD Administration								
60045	8,685	8,500	8,100	7,500	\$	\$	(600)	-7.41%
61038	0	2,500	2,100	2,100	\$	\$	-	0.00%
61040	6,895	7,800	8,250	7,900	\$	\$	(350)	-4.24%
61042	2,128	3,000	3,000	2,880	\$	\$	(120)	-4.00%
61044	17,835	18,500	15,715	18,165	\$	\$	2,450	15.59%
61050	35,490	50,000	52,800	43,540	\$	\$	(9,260)	-17.54%
61052	4,728	6,500	15,525	14,325	\$	\$	(1,200)	-7.73%
61053	47,665	60,900	60,900	60,900	\$	\$	-	0.00%
61055	5,890	6,500	7,000	7,000	\$	\$	-	0.00%
61056	62,207	85,000	97,500	97,500	\$	\$	-	0.00%
61070	13,251	15,950	15,950	15,950	\$	\$	-	0.00%
61093	33,547	26,300	26,300	26,300	\$	\$	-	0.00%
TOTAL	238,321	291,450	313,140	304,060	\$	\$	(9,080)	-2.90%
FD Operations								
61120	23,938	25,000	33,720	27,000	\$	\$	(6,720)	-19.93%
61130	53,574	51,500	55,750	51,500	\$	\$	(4,250)	-7.62%
61131	8,481	8,250	8,250	8,500	\$	\$	250	3.03%
61132	6,658	4,500	4,400	4,025	\$	\$	(375)	-8.52%
61135	13,974	4,250	4,250	4,300	\$	\$	50	1.18%
61150	37,127	39,160	39,160	35,360	\$	\$	(3,800)	-9.70%
61152	7,891	11,000	11,000	11,000	\$	\$	-	0.00%
61160	12,418	19,250	19,250	19,250	\$	\$	-	0.00%
61170	17,396	18,500	19,000	18,500	\$	\$	(500)	-2.63%

WESTERN LAKES FIRE DISTRICT
2021 OPTION A Draft District Budget - Worksheet

	Year End		Approved		DRAFT	
	2019	2020	2020	2021	BUDGET	CHANGE
Actual	Projection	Budget	Difference			%
TOTAL	181,457	181,410	194,780	179,435	\$ (15,345)	-7.88%

Ambulance Operations

60266	Paramedic Intercepts	0	0	0	0	\$ -	0.00%
62110	Oxygen	7,299	8,800	9,250	9,000	\$ (250)	-2.70%
62120	Fuel	41,184	45,000	55,200	46,200	\$ (9,000)	-16.30%
62130	Vehicle Repairs and Maintenance	47,875	30,000	30,000	30,000	\$ -	0.00%
62160	Equipment Maintenance	7,022	13,450	13,450	14,500	\$ 1,050	7.81%
62170	Supplies and Expenses	18,199	16,000	16,000	16,000	\$ -	0.00%
62185	EMS Disposables	53,309	62,000	62,000	63,500	\$ 1,500	2.42%
62186	EMS Non-Disposables	6,445	5,000	5,000	7,000	\$ 2,000	40.00%
62187	EMS Medications	18,570	17,500	15,200	19,000	\$ 3,800	25.00%
TOTAL		199,904	197,750	206,100	205,200	\$ (900)	-0.44%

FD Compensation

61002	Clerical Wages	68,356	84,084	84,084	53,040	\$ (31,044)	-36.92%
61012	FICA/Medicare	4,413	6,432	6,432	4,058	\$ (2,374)	-36.91%
61000	Part-time/Paid-on-Call	1,366,341	1,903,320	1,903,320	1,830,672	\$ (72,648)	-3.82%
61003	Internship	72,220	113,244	113,244	113,244	\$ -	0.00%
61005	Transfer Wages	26,516	30,600	30,600	36,000	\$ 5,400	17.65%
61033	Retirement Benefit	99,127	105,867	105,867	121,302	\$ 15,435	14.58%
61010	FICA/Medicare	111,721	147,561	147,561	138,447	\$ (9,114)	-6.18%
TOTAL		1,748,693	2,391,108	2,391,108	2,296,763	\$ (94,345)	-3.95%

WESTERN LAKES FIRE DISTRICT
2021 OPTION A Draft District Budget - Worksheet

	Year End	Year End	Approved	DRAFT	
	2019	2020	2020	2021	%
	Actual	Projection	Budget	BUDGET	CHANGE

Full-Time Wages and Benefits

61030	Wages	768,105	1,158,000	1,163,096	1,662,012	\$	498,916	42.90%
61036	Overtime	13,203	19,200	19,200	19,200	\$	-	0.00%
61031	Health Insurance	178,075	285,000	307,736	463,499	\$	155,763	50.62%
61032	Retirement Benefit	78,701	90,000	127,128	147,322	\$	20,194	15.88%
61034	Life Insurance Benefit	1,410	1,750	2,248	2,403	\$	155	6.88%
61035	FICA/Medicare	58,413	81,230	89,559	94,496	\$	4,937	5.51%
TOTAL		1,097,907	1,635,180	1,708,967	2,388,932	\$	679,965	39.79%

Contingency

65000	Contingency Fund	19,240	20,000	20,000	20,000	\$	-	0.00%
65010	COVID-19	0	30,000	0	0	\$	-	
TOTAL		19,240	50,000	20,000	20,000	\$	-	0.00%

Waukesha County & Oconomowoc

63050	Dispatch/Trunked Radio System	11,416	16,700	21,256	16,336	\$	(4,920)	-23.15%
TOTAL		11,416	16,700	21,256	16,336	\$	(4,920)	-23.15%

WESTERN LAKES FIRE DISTRICT
2021 OPTION A Draft District Budget - Worksheet

	Year End		Approved		DRAFT	
	2019	2020	2020	2021		%
	Actual	Projection	Budget	BUDGET	Difference	CHANGE

Small Capital Outlays

61190	New Equipment	7,770	3,500	3,500	3,500	\$	-	0.00%
	TOTAL	7,770	3,500	3,500	3,500	\$	-	0.00%
	TOTAL EXPENDITURES	3,980,735	5,406,584	5,506,591	6,055,616	\$	549,025	9.97%
	REVENUES OVER (UNDER) EXPENDITURES	411,647	(12,174)	(0)	2			

Cash Receipts Journal

WESTERN LAKES FIRE DISTRICT

NON RESIDENT

Trip Date	Run #	Patient Name	Payor	Check #	Tx Date	Charges	Amount	Balance Due
8/13/2018	WLWI-18-1802503 :1	WOLFGRAM, TYLER	United HealthCare		7/16/2020	\$2,205.63	\$763.19	\$1,874.79
8/13/2018	WLWI-18-1802503 :1	WOLFGRAM, TYLER	United HealthCare		7/16/2020	\$2,205.63	(\$793.19)	\$1,874.79
8/13/2018	WLWI-18-1802503 :1	WOLFGRAM, TYLER	United HealthCare		7/16/2020	\$2,205.63	\$793.19	\$1,874.79
1/14/2019	WLWI-19-00167:1	KRAEMER, MARY	United HealthCare		7/16/2020	\$1,187.50	\$950.00	\$950.00
8/20/2019	WLWI-19-03166:1	UECKER, ELAINE E	Mutual of Omaha Insurance Company		7/27/2020	\$333.33	\$77.49	\$333.33
8/20/2019	WLWI-19-03169:1	UECKER, ELAINE E	Mutual of Omaha Insurance Company		7/27/2020	\$375.92	\$74.82	\$375.92
8/20/2019	WLWI-19-03169:1	UECKER, ELAINE E	Medicare B Wisconsin		7/27/2020	\$375.92	\$293.30	\$375.92
8/20/2019	WLWI-19-03172:1	MEYER, JEFFREY A	United HealthCare		7/27/2020	\$380.49	\$454.37	\$380.49
8/20/2019	WLWI-19-03172:1	MEYER, JEFFREY A	United HealthCare		7/27/2020	\$380.49	\$454.37	\$380.49
8/20/2019	WLWI-19-03172:1	MEYER, JEFFREY A	United HealthCare		7/27/2020	\$380.49	(\$454.37)	\$380.49
8/20/2019	WLWI-19-03174:1	MEYER, JEFFREY A	United HealthCare		7/27/2020	\$334.85	\$376.34	\$334.85
8/22/2019	WLWI-19-03212:1	WENNINGER, BENJAMIN R	WENNINGER, BENJAMIN R		7/27/2020	\$2,376.40	\$1,578.00	\$0.00
11/1/2019	WLWI-19-04178:1	FISCHER, SALLY A	CARE WISCONSIN HEALTH PLAN- MEDICARE REPLACEMENT		7/27/2020	\$331.04	\$305.53	\$331.04
11/1/2019	WLWI-19-04179:1	GROSS, MICHAEL J	Medicare B Wisconsin		7/27/2020	\$404.11	\$216.09	\$0.00
11/1/2019	WLWI-19-04181:1	FISCHER, SALLY A	CARE WISCONSIN HEALTH PLAN- MEDICARE REPLACEMENT		7/27/2020	\$376.68	\$216.09	\$376.68
11/1/2019	WLWI-19-04183:1	GROSS, MICHAEL J	Medicare B Wisconsin		7/27/2020	\$358.47	\$279.54	\$358.47
5/1/2020	WLWI-20-2001707 :1	TRITTIN, KIMBERLY	BLUE CROSS BLUE SHIELD WISCONSIN		7/16/2020	\$1,143.20	\$624.55	\$1,143.20

RESIDENT

Trip Date	Run #	Patient Name	Payor	Check #	Tx Date	Charges	Amount	Balance Due
							\$6,209.31	

Cash Receipts Journal

WESTERN LAKES FIRE DISTRICT

RESIDENT

REFUND

Trip Date	Run #	Patient Name	Payor	Check #	Tx Date	Charges	Amount	Balance Due
5/10/2019	WLWI-19-01680:1	LAINÉ, JESSIE	Aetha		7/31/2020	\$886.00	\$314.83	\$0.00
12/15/2019	WLWI-19-04746:1	BELSKY, SARA S	UNITED -OXFORD HEALTH PLAN		7/16/2020	\$866.00	\$77.76	\$385.22
3/29/2020	WLWI-20-2001332 :1	SAGANSKI, THOMAS P	SAGANSKI, THOMAS P		7/2/2020	\$1,140.00	\$225.00	\$0.00
3/29/2020	WLWI-20-2001332 :1	SAGANSKI, THOMAS P	SAGANSKI, THOMAS P		7/2/2020	\$1,140.00	\$225.00	\$0.00
3/29/2020	WLWI-20-2001332 :1	SAGANSKI, THOMAS P	SAGANSKI, THOMAS P		7/2/2020	\$1,140.00	(\$225.00)	\$0.00
3/30/2020	WLWI-20-2001338 :1	SAIKI, SCOTT J	SAIKI, SCOTT J		7/16/2020	\$1,272.00	\$99.82	\$0.00
4/1/2020	WLWI-20-2001362 :1	SAGANSKI, LILIAN	SAGANSKI, LILIAN		7/2/2020	\$1,142.00	\$225.00	\$0.00
4/20/2020	WLWI-20-2001579 :1	HORTON, MARGARET A	HORTON, MARGARET A		7/16/2020	\$1,106.00	\$44.29	\$0.00
5/11/2020	WLWI-20-2001814 :1	VIEAU, KATHLEEN A	United HealthCare		7/31/2020	\$916.00	\$916.00	\$916.00

Transaction Date	Greater Than Or Equal	7/1/2020	REFUND
Transaction Date	Less Than Or Equal	7/31/2020	\$1,902.70
Company Code	Equal	WESTERN LAKES FIRE DISTRICT	
Transaction Type	Equal	REFUND	
Status	Equal	Posted	