

PABST FARMS JOINT STORMWATER DISTRICT

**C/O 174 East Wisconsin Avenue, Oconomowoc, Wisconsin 53066
(262) 569-2175 (262) 569-3238 Fax**

REGULAR COMMISSION MEETING

August 12, 2020 @ 5:00 p.m.

**At the Summit Village Hall
37100 Delafield Road**

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk's office, (262) 569-2175, at least 48 hours in advance to request adequate accommodations.

Agenda:

1. Call to order, confirmation of meeting notification and roll call
2. Minutes of May 13, 2020 regular meeting
3. Comments from Audience
4. Reports of Staff
5. Discussion and Action on 2021 Utility District budget preparation
6. Set public hearing date for 2021 budget public hearing
7. Comments from Commissioners
8. Agenda and time for budget hearing and September meeting at City Hall
9. Adjourn

Diane Coenen, City Clerk
City of Oconomowoc

"Members of other City or Village governmental bodies (boards, commissions, committees, council, etc) may attend the above noticed meeting of the Pabst Farms Joint Stormwater District in order to gather information. The only action to be taken at the above noticed meeting will be action by the Pabst Farms Joint Stormwater District."

Pabst Farms Joint Stormwater District Meeting Minutes
May 13, 2020

President Elling called the meeting to order at 5:00 pm.

Members Present: Commissioner Magnus, Commissioner Riley (remote), President Elling, Vice President Frye and Commissioner Niemann (remote)

Others Present: Stan Sugden (remote) and Chris Dehnert (City of Oconomowoc)

2. **Approve Minutes of March 2, 2020 Meeting:** Motion by Frye to approve the minutes from the 3/2/20 meeting; second by Niemann. Motion carried unanimously.

3. **Comments from Audience:** None.

4. **Discussion and action on Final Stormwater Management Plans for Pabst Farms Apartments Project:** Emily Cialdini from Mandel Group explained there are no major changes to the proposed stormwater management plans for the Pabst Farms apartments, just more detailed information. They provided a copy of the draft certified survey map to give a clearer view of the proposed outlots which will be donated to the District after construction is complete. They have included a 20' path around the ponds so that maintenance vehicles have access to them, and the Mandel Group will be requesting an access easement from their site to the Lake Country Bike Trail. Cialdini added when the property to the west develops the stormwater basin will be able to expand to handle runoff from both areas. Sugden said the stormwater management plans meet all technical requirements, and Niemann was very pleased with how it is all coming together.

Motion by Niemann to approve the final stormwater management plans as presented for the Pabst Farms Apartments project; second by Frye. Motion carried 5-0.

5. **Reports of Staff:** None.

6. **Comments from Commissioners:** Members congratulated Commissioner Magnus for being elected Mayor and welcomed him aboard.

7. **Set Meeting Date:** The next meeting of the Pabst Farms Joint Stormwater District will be held on Wednesday, July 8, 2020 at 5:00 pm at Summit Village Hall.

Motion by Frye to adjourn at 5:13 pm; second by Magnus. Motion carried unanimously.

Chris Dehnert
City of Oconomowoc Deputy Clerk

Pabst Farms Joint Stormwater Utility District
Financial Statements
Five Year History

Revenues & Expenditures

	2016		2017		2018		2019		2020 YTD	
	Budget	Actual								
Revenues										
Service Charges	20,850	20,854	18,350	18,350	18,350	18,351	18,350	18,351	13,000	13,000
Interest	50	386	150	746	150	1,519	1,000	2,052	150	599
Miscellaneous	-	-	-	-	-	2	-	-	-	-
Subtotal Revenues	20,900	21,240	18,500	19,096	18,500	19,872	19,350	20,403	13,150	13,599
Deeded Facilities	-	-	-	-	-	-	-	-	-	-
Total Revenues	20,900	21,240	18,500	19,096	18,500	19,872	19,350	20,403	13,150	13,599
Expenditures										
Administrative										
Insurance	6,500	5,607	6,500	6,026	6,500	5,543	6,500	5,636	6,500	6,018
Professional Services	2,000	-	5,000	-	5,000	-	14,000	-	-	-
Other Administrative	500	28	500	19	500	20	5,000	20	150	-
Maintenance										
Landscaping/Mowing/Pond Maintenance	11,900	5,172	6,500	5,761	6,500	4,132	11,200	15,039	6,500	2,971
Total Expenditures	20,900	10,807	18,500	11,806	18,500	9,695	36,700	20,695	13,150	8,989
Surplus/(Deficit)	-	10,433	-	7,290	-	10,177	(17,350)	(292)	-	4,610
Fund Balance										
Fund Balance, Jan 1	1,199,575	1,199,575	1,210,008	1,210,008	1,217,298	1,217,298	1,227,475	1,227,475	1,227,183	1,227,183
Fund Balance, Dec 31	1,199,575	1,210,008	1,210,008	1,217,298	1,217,298	1,227,475	1,210,125	1,227,183	1,227,183	1,231,793

Balance Sheet

	12/31/2016	12/31/2017	12/31/2018	12/31/2019	7/31/2020
Assets					
Cash & Investments	69,108	75,298	85,475	92,008	89,793
Accounts Receivable	-	-	-	-	-
Due from General Fund	15,279	15,354	15,084	9,128	-
Due from Village of Summit	2,668	2,601	2,884	3,649	-
Stormwater Facilities	1,142,000	1,142,000	1,142,000	1,142,000	1,142,000
Total Assets	1,229,055	1,235,253	1,245,443	1,246,785	1,231,793
Liabilities					
Accounts Payable	1,100	-	-	6,825	-
Deferred Inflows	17,947	17,955	17,968	12,777	-
Total Liabilities	19,047	17,955	17,968	19,602	-
Fund Equity					
Undesignated Fund Balance	1,199,575	1,210,008	1,217,298	1,227,475	1,227,183
Revenue over Expenditures	10,433	7,290	10,177	(292)	4,610
Total Liabilities and Fund Equity	1,229,055	1,235,253	1,245,443	1,246,785	1,231,793