

**City of Oconomowoc
ARCHITECTURAL COMMISSION MEETING**

Wednesday, August 12, 2020 @ 5:00 PM

@ City Hall, Council Chambers

NOTICE: If a person with a disability requires the meeting be accessible or materials at the meeting be in an accessible format, call Diane Coenen, City Clerk, at least 48 hours prior to the meeting at 262-569-2186, or TDD at 262-569-3272 to request adequate accommodations.

AGENDA:

1. Roll Call and Confirmation of appropriate meeting notification.
2. Approve Minutes of June 10, 2020.
3. **JP Morgan Chase** – Consider/approve a replacement ATM located at 138 E. Wisconsin Avenue.
4. Reports and comments from the City Planning Department.
5. Reports and comments from the Architectural Commissioners.
6. Adjourn.

Members of other City governmental bodies (boards, commission, committees, council, etc.) may attend the above noticed meeting of the Architectural Commission in order to gather information. The only action to be taken at the above noticed meeting will be action by the Architectural Commission. Architectural Commissioners should notify the City Clerk's Office at 262-569-3236 if they are unable to attend.

City of Oconomowoc
Architectural Commission Meeting Minutes
June 10, 2020

Chairman Johnson called the meeting to order at 5:00 pm.

Members Present: Anne Krogstad, Paul Schultz, Kurt Schrang, Kent Johnson and Jeremy Flint

Staff Present: Jason Gallo, Kristi Weber, Mark Frye and Chris Dehnert

2. Approve the May 13, 2020 Minutes: Motion by Schrang to approve the May 13, 2020 minutes; second by Schultz. Motion carried 5-0.

3. Valvoline – Consider/approve a Master Sign Plan Update for 1111 Summit Avenue: Weber explained this property is included in the master sign plan for Whitman Park, and the applicant has been working with staff to determine best location for signage. The applicant also provided an updated site plan which clearly shows the vision triangle. They plan to replace sign faces on 3 elevations and would like to update their ground sign by including their logo and an electronic messaging center. Weber noted the monument sign is 53.75 sf with the message board being 20.9% of the overall sign square footage which is 3.75% larger than code allows. Staff feels the amount is minimal and the overall look of the sign with the message board is attractive. Weber also referred to the delta and said elevation markers have been noted on the road and close to the sign location, and the proposed sign appears to be level. Staff recommends approval of the request. Members agreed the property is well signed and the proposed monument sign with electronic messaging center is appropriate for the location. Motion by Flint to approve the update to the Master Sign Plan for the Valvoline location at 1111 Summit Avenue as submitted; second by Schrang. Motion carried 5-0.

4. 20 S. Main Street – Consider/approve a Master Sign Plan for 20 S. Main Street: Weber explained the façade update for this property was approved in September 2019. This building requires a master sign plan as there is 1 main tenant on the 1st floor (Gordies) and office space for tenants on the 2nd floor. The applicant is requesting 2 stationary projecting signs on the front elevation (1st & 2nd floors). Other tenants in the building will not have exterior signage but may have window signage. The projecting signs will be oval, with a red border on a white matte background mounted on a black tubular steel bracket and illuminated with a gooseneck light fixture. Weber said the sidewalk is sloped under the 1st floor projecting sign and the applicant provided a picture that shows it meets the 8' clearance requirement. The proposed wall signage consists of two wall signs centered over each garage door on both the front and rear elevations. This signage is considered product signage which staff said if placed in a window would be unregulated. The applicant is requesting a special exception to allow these signs. The applicant, Bill Sheahan, explained each sign would be centered above the garage doors, lit at night and look very classy. There will be small lights located under the overhang to illuminate the signs so the source of light won't be seen. Sheahan said they intend to be a good neighbor in the downtown and want to keep the building looking classy. Motion by Schultz to approve the Master Sign Plan for 20 S. Main Street as submitted; second by Krogstad. Motion carried 5-0.

5. The Marketplace – Consider/approve a Façade Update for 130, 132 & 134 E. Wisconsin Avenue: Weber explained the applicant is planning to do updates to the front façade as well along the east elevation next to the walkway. He plans to re-tuckpoint and paint the brick, replace the windows with tempered glass, open up the boarded up windows along the walkway, and update the rear facade of the building. Building colors include "Guild Grey", a soft gray for the main building color; "Rock Bottom", a dark black for the trim and doors; and "Gypsum", a soft white for accent locations and in the inset section on the front façade. There will also be a cabana style black and white awning along the front façade. The applicant intends on having an illuminated wall sign in the inset section along with some window signage. There will be gooseneck lighting on the front elevation and carriage style lights on the rear. Staff recommends approval of the proposed façade update. The applicant, Jason Dvorak,

said the front sign is the niche' of the building and will consist of channel letters lit with a soft white so it has a subtle hue. There will be 3 tenants in the building; garage doors in the rear elevation; silver trim in the front windows and bronze trim in the rear; the shed will be removed; and will probably replace the coping on the rear elevation. Dvorak handed out material samples and the proposed paint colors. Members questioned painting or replacing the coping on the rear elevation; all windows should have iodized aluminum trim and maintain black for the door colors; suggested signage on the doors on the rear elevation; and said this is a nice improvement to the building. Weber noted if more signage is needed for the individual tenants, the applicant will need a master sign plan. Motion by Krogstad to approve the façade update for 130, 132 & 134 E. Wisconsin Avenue with the following changes: all windows to have silver aluminum trim color on rear and side elevations; second by Schrang. Motion carried 5-0.

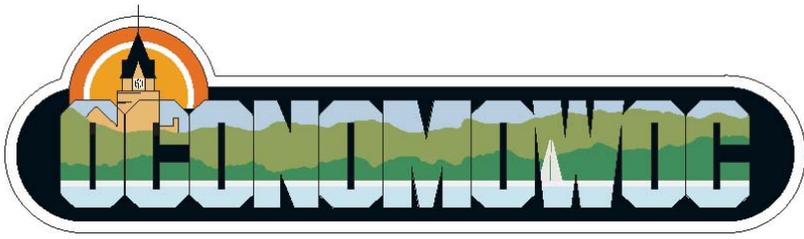
6. City of Oconomowoc Police Station – Consider/approve a Special Exception for Wall Signage at 630 E. Wisconsin Avenue: Weber explained the architectural plans for this building were approved in July 2019. The applicant is requesting a special exception for a 167 sf wall sign which exceeds code requirements by 117 sf. The building site is set back approximately 275' from Wisconsin Avenue so due to the need for visibility and the importance of the building, staff agrees with the request to exceed size requirements of the proposed sign. The sign will have white letters and be back lit at night. The Lake Country Municipal Court will have a sign closer to the building, and they will be listed on the monument sign along Wisconsin Avenue and on a pole sign along Thompson Street. Weber said the Court is going through rebranding and currently doesn't have signage at City Hall. The proposed monument sign matches signage for other City parking lots and will be located by the main entrance on Wisconsin Avenue. Staff recommends approval of the signage as proposed. Members agreed they have no issue with the size of the sign and feel it has been done very tastefully. Motion by Flint to approve the special exception for the City of Oconomowoc Police Station at 630 E. Wisconsin Avenue as submitted; second by Krogstad. Motion carried 5-0.

7. Reports and comments from the City Planner: Weber explained planning staff received complaints on a few downtown business. These issues were referred to the Building Inspector who then sent letters to them requesting to do property maintenance on their building facades. If any major changes are proposed to these properties, they will need to be reviewed by the members. There is no update on the 110-114 W Wisconsin Avenue building, and no changes appear to have been made to it.

8. Reports and comments from the Architectural Commissioners: None.

9. Adjourn: Motion by Schrang to adjourn at 5:40 pm; second by Schultz. Motion carried 5-0.

Chris Dehnert, Deputy City Clerk



Architectural Commission Background

August 12th 2020 : 5:00 pm at City Hall in **Council Chambers**

Item #3 – JP Morgan Chase; Replacement ATM

The applicant is requesting approval to replace the existing ATM located at 138 E. Wisconsin Avenue. JP Morgan Chase bank is located in Downtown Oconomowoc. Their drive-through and existing ATM are located in a high profile, very visible area adjacent to the Boardwalk and Fowler Lake.

The existing ATM is located on a concrete curb island partially covered by an overhang. The applicant would like to remove the existing ATM from underneath the overhang and install a new ATM structure on the same existing curbed island, but will no longer have the overhang above it.

Structure Design

The Commissioners to determine if the ATM structure design is appropriate or should be more cohesive with the existing building.

Structure Colors

The Commissioners to determine if the ATM structure colors should be complimentary of the neutral building colors or is acceptable as submitted.

Lighting

Since the ATM is being removed from underneath the lit canopy, Staff requested the applicant to provide the images of the structure at night. The applicant included an example of a similar project completed earlier this year. Staff would like to note that the proposed ATM is adjacent to the well-lit Fowler Lake Parking Lot and the ATM light would not appear as intense as the example shows.

Recommendation:

Approve the JP Morgan Chase ATM plans, located at 138 E. Wisconsin Avenue, with the following considerations:

- **Structure Design:** Commissioners to determine if the structure should be cohesive with the building design or approve as submitted.
- **Structure Colors:** Commissioners to determine should the colors be complementary of the neutral building color or approve as submitted.



Department of City Planning
174 E. Wisconsin Avenue Oconomowoc, WI
www.oconomowoc-wi.gov | 262.569.2166

Architectural Building Review

The following information is required to be included and explained in your submittal. The submittal shall be 12 copies (no larger than 11"x17") and collated:

- This Application and \$75 Application Fee
- Project Summary / Narrative
- Overall site and building plan(s)
- Building elevation(s) to scale with dimensions
 - Identify true elevation markers and overall building height
 - Identify all building materials (i.e. maker, color specs)
- Color renderings of building elevation(s)
- Dumpster plan(s) and enclosure details (i.e. colors, materials)
- Exterior lighting plan(s) and details
- Landscaping plan and plant list
- [Email] All of the above in .pdf format (under 5MB) to Planning Staff
 - Jason Gallo, City Planner: JGallo@oconomowoc-wi.gov | phone: 262-569-2166
 - Kristi Weber, Planner: KWeber@oconomowoc-wi.gov | phone: 262-569-2173
- [At Meeting] Provide and present all building materials and color samples for project

Name of Applicant requesting the review: TKO INSTALLATIONS, INC

Applicant's Address (include city, state and zip code): 1287 KYLE CT, WAUCONDA, IL 60084

Applicant's telephone number: 847-526-1169

Applicant's email address: Chris.Quinn@TKOSafe.com

Name of Establishment requesting the review: CHASE BANK - DRIVE UP ATM

Address of Establishment (include city, state and zip code): 138 E WISCONSIN AVE, OCONOMOWOC, WI 53066

Name of Establishment's primary contact: KELLY J.B. TRAUTMAN

Primary contact's telephone number: 262-569-4146

Primary contact's email address: KELL.JEAN.TRAUTMAN@CHASE.COM

Property Owner of establishment requesting the review: JPMORGAN CHASE BANK, NA

Property Owner's Address (include city, state and zip code): 1111 POLARIS PARKWAY, COLUMBUS OH 43240

Property Owner's telephone number: 614-213-6695

Property Owner's email address: _____

Desired Start Date: 9/1/20 Anticipated Completion Date: 9/2/20

Zoning of Property: _____ In the Downtown District? (yes/no) YES -OR- on the Isthmus? (yes/no) NO

Administrative filing fees are due at the time an application is filed with the City Clerk's Office and are not refundable. In addition to the Administrative fees, City Planning Staff time will be charged back to the applicant. The Applicant will receive monthly invoices of payments due.

As Applicant/Agent/Property Owner, I agree to pay all chargebacks and to conform to the approval given by the City Planning Department / Architectural Commission.


Signature

7/29/20
Date



TKO INSTALLATIONS, INC.

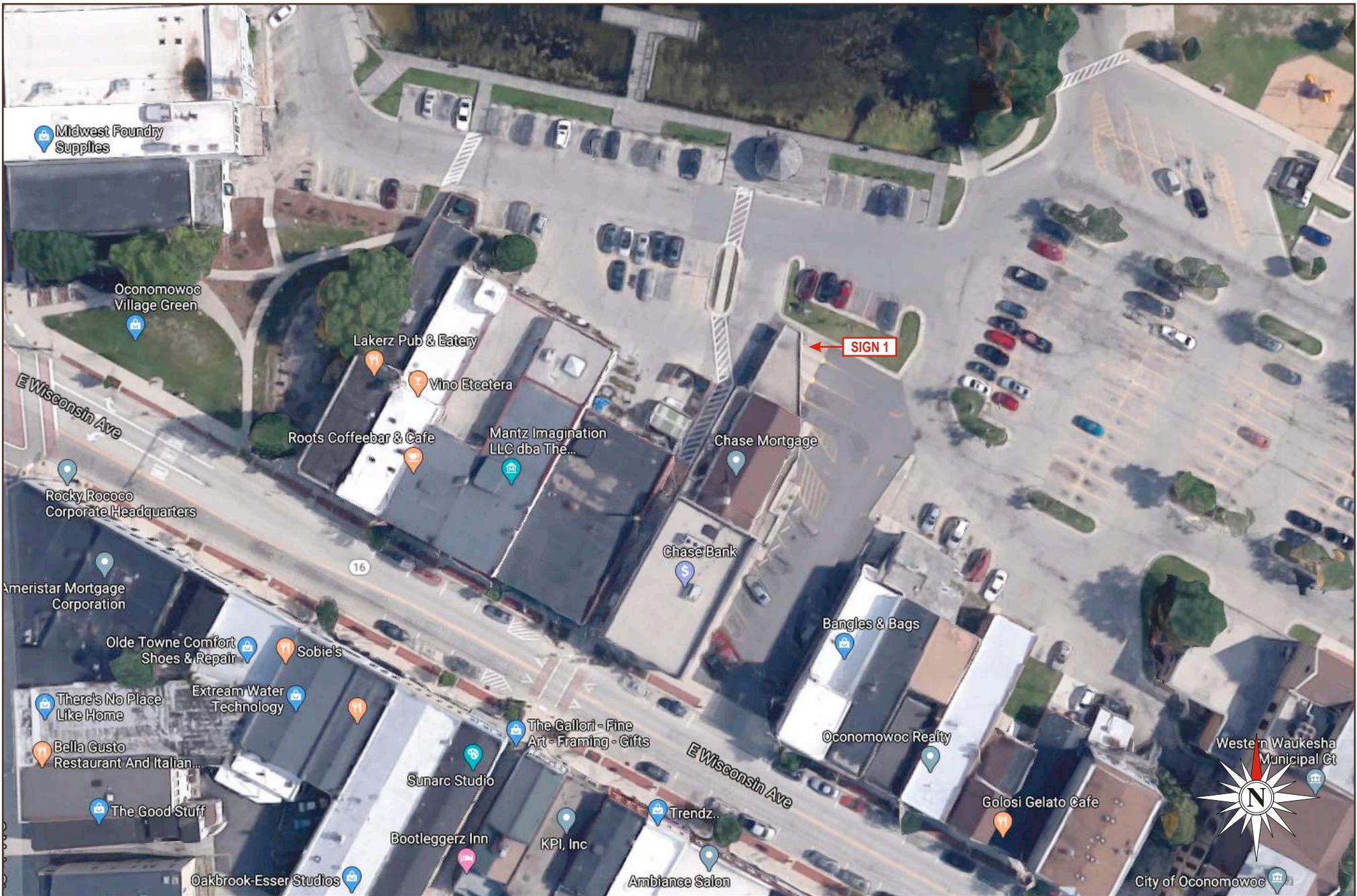
Specialties Contractor - General Construction



Project Summary

1. Removal of an existing drive-up ATM on site.
2. Installation of a New Drive-up ATM, Vehicle Height Detector Bar and Canopy to the left on the same island.

The work will consist of removing a portion of the existing concrete island. Construction of the new concrete island and footings. Note: This will not increase the size of the existing island. We will extend the existing electric & data lines to the new location. Install the New ATM, VHD and Canopy as illustrated.



Drawing prepared by: **SITE PLAN**

Drawing prepared for:



Location:
138 E Wisconsin Ave
Oconomowoc, WI 53066

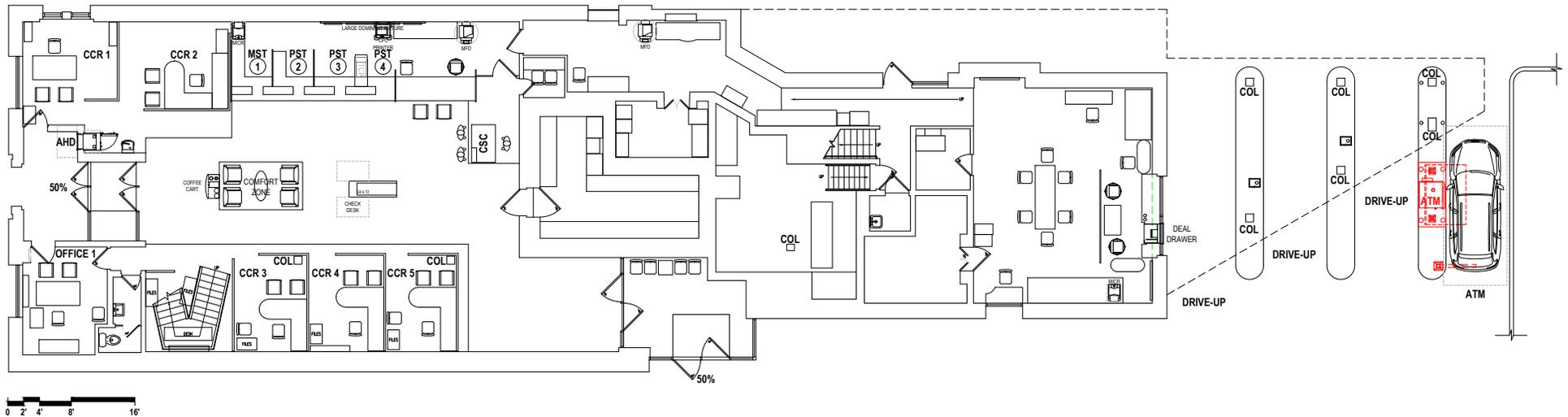
Proj #:
3742

Loc #:
515829

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Active\BANKS\C\Chase Signature\ATM\ATM Locations\3742-515829 Oconomowoc WI.cdr



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Original	323147	02/18/20	JM	TI						
Rev 1	000000	00/00/00	XXX	XXX	Note					
Rev 2	000000	00/00/00	XXX	XXX		Rev #:	Req#:	Date:	Req. By:	Drawn By:
Rev 3	000000	00/00/00	XXX	XXX		Rev 7	000000	00/00/00	XXX	XXX
Rev 4	000000	00/00/00	XXX	XXX		Rev 8	000000	00/00/00	XXX	XXX
Rev 5	000000	00/00/00	XXX	XXX		Rev 9	000000	00/00/00	XXX	XXX
Rev 6	000000	00/00/00	XXX	XXX		Rev 10	000000	00/00/00	XXX	XXX



- LEGEND:**
- NEW SIGNAGE / MARKETING
 - NEW PARTITION
 - EXISTING FURNITURE REUSED
 - NET NEW
 - NEW TECHNOLOGY
 - NEW KEVLAR PANELS ON WALL
 - - - EXISTING SIGNAGE / MARKETING
 - FUTURE
 - NEW BORDER TILE
 - ATM REFRESH
 - ▶ NEW MILLWORK
 - # KEYED NOTE

PROPOSED FLOOR PLANS



Drawing prepared by:

OVERVIEW PHOTOS

Drawing prepared for:



Location:
138 E Wisconsin Ave
Oconomowoc, WI 53066

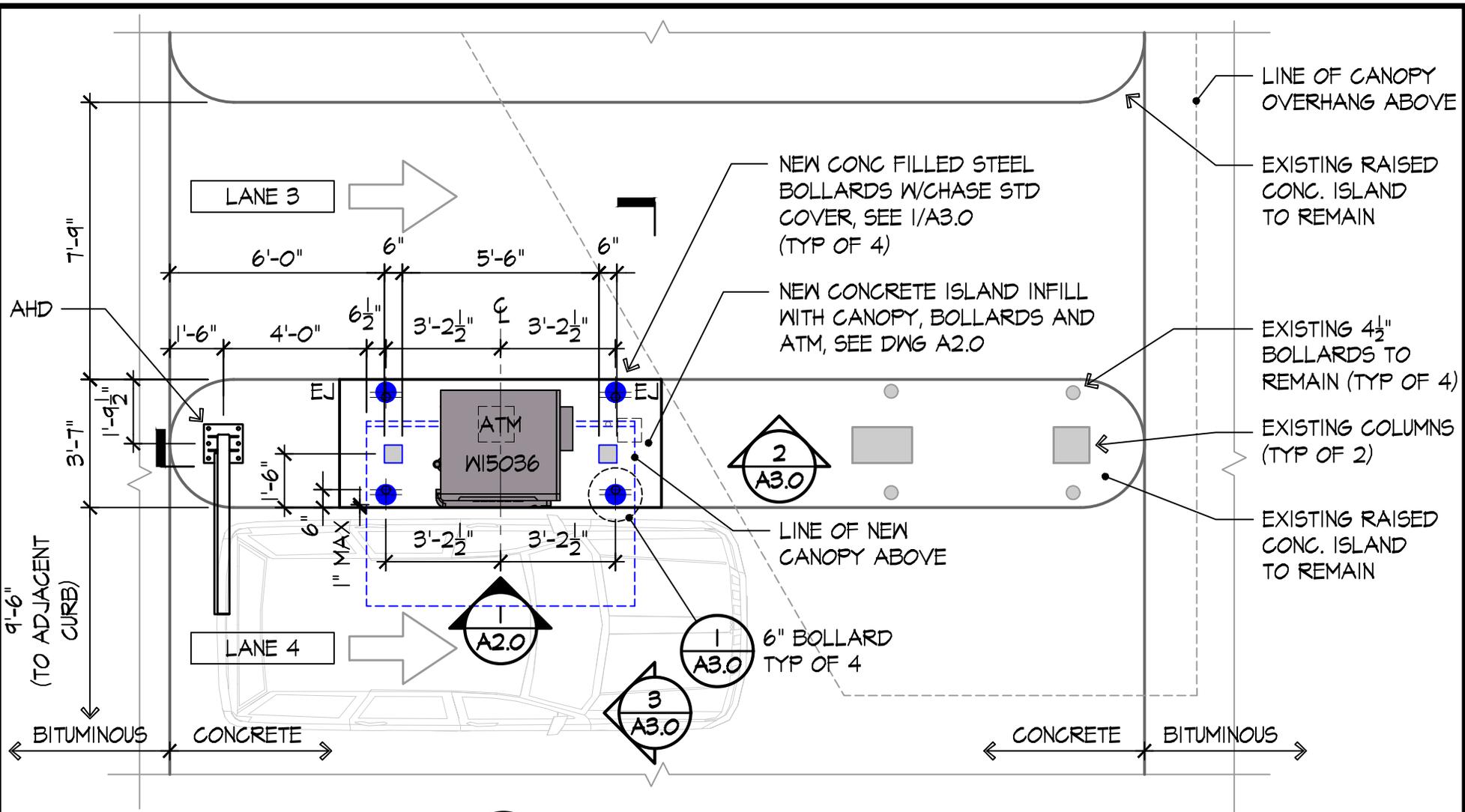
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3742

Loc #:
515829

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Rev 3	000000	00/00/00	XXX	XXX		Rev 8	000000	00/00/00	XXX	XXX
Rev 4	000000	00/00/00	XXX	XXX		Rev 9	000000	00/00/00	XXX	XXX
Rev 5	000000	00/00/00	XXX	XXX		Rev 10	000000	00/00/00	XXX	XXX
Rev 6	000000	00/00/00	XXX	XXX						



1 PROPOSED PLAN
 A1.1 SCALE: 1/4" = 1'-0"
 0 4' 8' 12'

NOTES:
 • ALL NEW CONC TO HAVE EASED EDGES.
 • "EJ" ON PLAN INDICATES EXP JOINT AS SHOWN

CADD FILENAME: W15036.DWG

Contractor:

TKO INSTALLATIONS, INC.
Specialties Contractor - General Construction

TKO Installations, Inc.
 1287 Kyle Ct.
 Wauconda, IL 60084
 847-526-1169 office
 847-526-7109 fax

Project:



Chase Bank
Oconomowoc
 138 East Wisconsin Avenue
 Oconomowoc, WI 53066

Scale:
 1/4"=1'-0"
 Date:
 07/16/2020
 Drawn:
 C.Q., P.G.
 Project Number:

Drawing Number:
A1.1
 ATM Terminal ID:
W15036



EXISTING



PROPOSED

Drawing prepared by:

SIGN 1-2

Drawing prepared for:



Location:
138 E Wisconsin Ave
Oconomowoc, WI 53066

File Path:
Active\BANKS\C\Chase Signature\ATM\ATM Locations\3742-515829 Oconomowoc WI_R1.cdr

Proj #:
3742

Loc #:
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Rev 4	000000	00/00/00	XXX	XXX		Rev 10	000000	00/00/00	XXX	XXX
Rev 5	000000	00/00/00	XXX	XXX						
Rev 6	000000	00/00/00	XXX	XXX						

Drawings are the exclusive property of ICON. Any unauthorized use or duplication is not permitted.

Canopy & ATM Colors



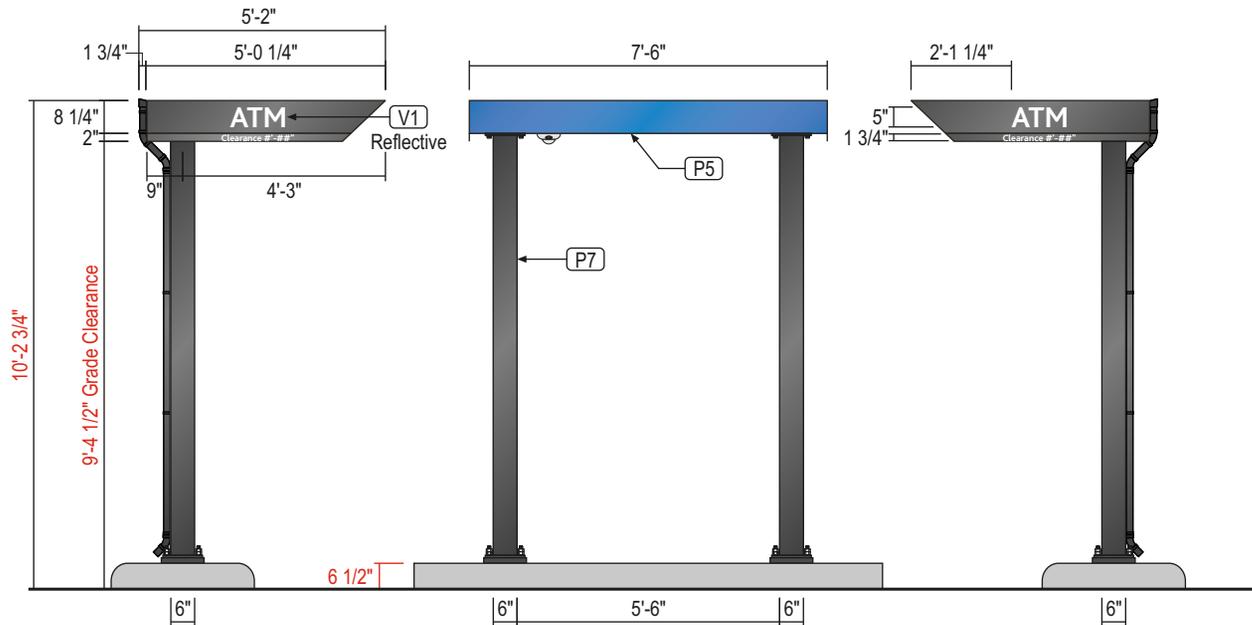
Chase Blue Gloss Finish
Matthews #MP-00366 (PMS 300)



Chase Dark Nickel Finish
Matthews #MP-18248



Top View



CAN-ATM-DU ATM CANOPY

QTY: 1

SCALE: 1/4"=1'-0"

Drawing prepared by:

SIGN 1

Drawing prepared for:



Location:
138 E Wisconsin Ave
Oconomowoc, WI 53066

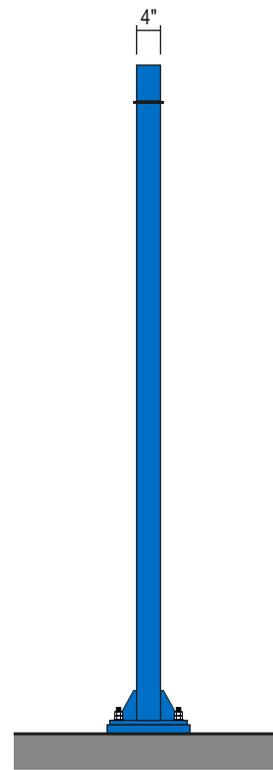
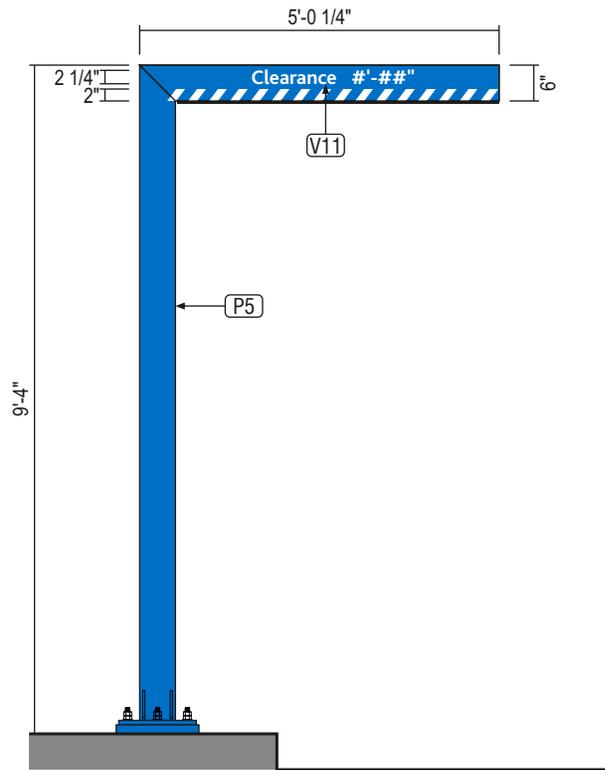
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3742

Loc #:
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Rev 5	000000	00/00/00	XXX	XXX		Rev 9	000000	00/00/00	XXX	XXX
Rev 6	000000	00/00/00	XXX	XXX		Rev 10	000000	00/00/00	XXX	XXX



HB-U HEADACHE BAR

FINAL PLACEMENT TO BE DETERMINED

Side View

SCALE: 3/8"=1'-0"

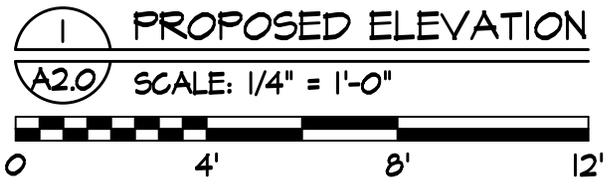
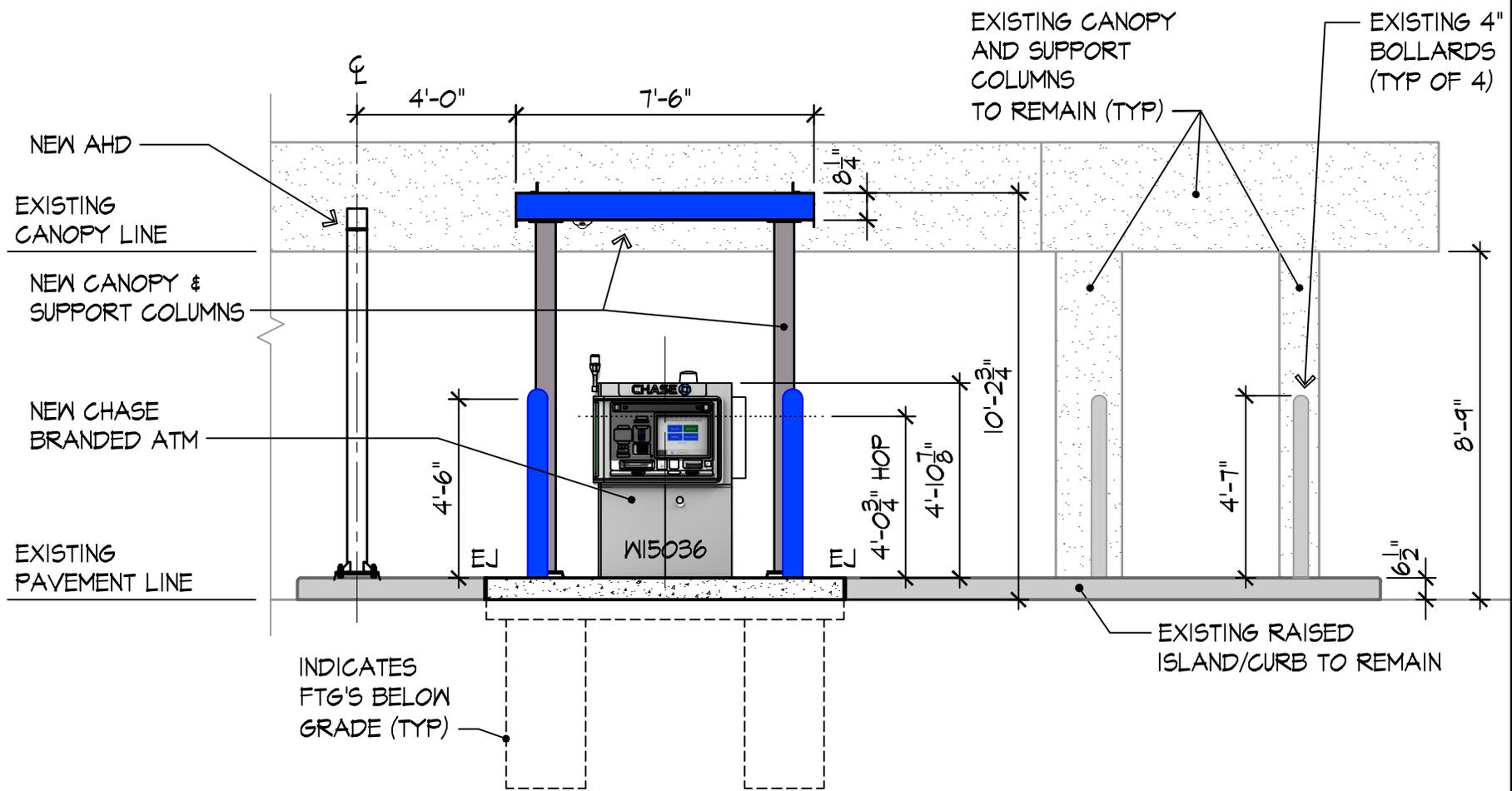
Drawing prepared by: **SIGN 2**

Location: 138 E Wisconsin Ave, Oconomowoc, WI 53066
 Proj #: 3742
 Loc #: 515829

File Path: Active\BANKS\C\Chase Signature\ATM\ATM Locations\3742-515829 Oconomowoc WI_R1.cdr

Drawing prepared for: **CHASE**

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Rev 3	000000	00/00/00	XXX	XXX		Rev 9	000000	00/00/00	XXX	XXX
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Rev 5	000000	00/00/00	XXX	XXX						
Rev 6	000000	00/00/00	XXX	XXX						



REFER TO MFR CUT SHEETS FOR EXACT SPECIFICATIONS

ATM: HYOSUNG
MODEL: T8001R
CANOPY: DRIVE-UP AWNING
MODEL: CAN-ATM-DU

CADD FILENAME: WI5036.DWG

Contractor:



TKO INSTALLATIONS, INC.
Specialties Contractor - General Construction

TKO Installations, Inc.
1287 Kyle Ct.
Wauconda, IL 60084
847-526-1169 office
847-526-7109 fax

Project:




Chase Bank
Oconomowoc

138 East Wisconsin Avenue
Oconomowoc, WI 53066

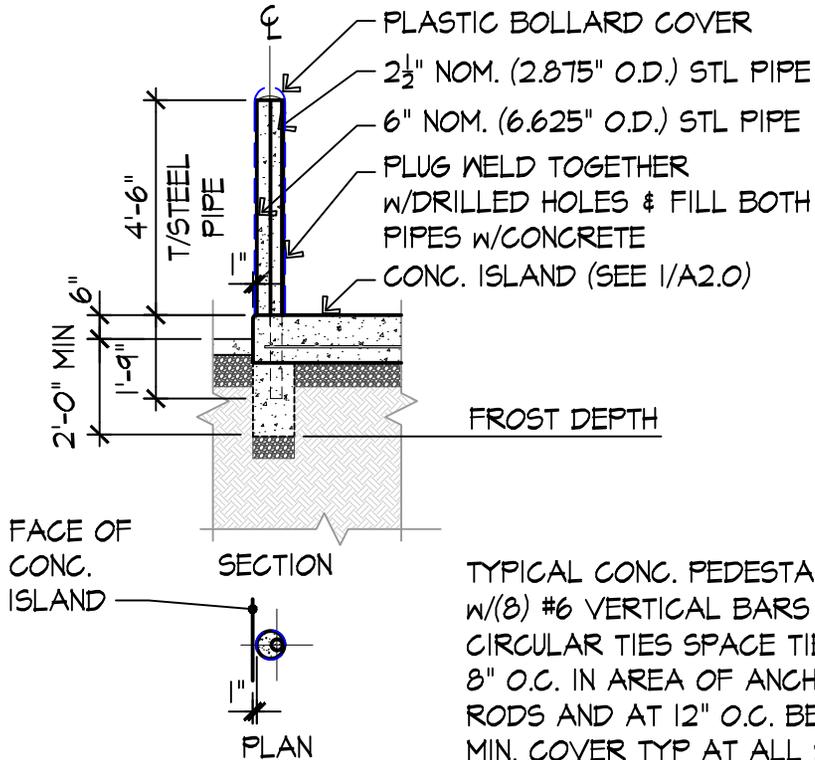
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Date: 07/16/2020	ATM Terminal ID: WI5036
Drawn: C.Q., P.G.	
Project Number:	

REBAR SCHEDULE
SPREAD FOUNDATION

DO NOT WELD REBAR
3" MIN. CONC. COVER

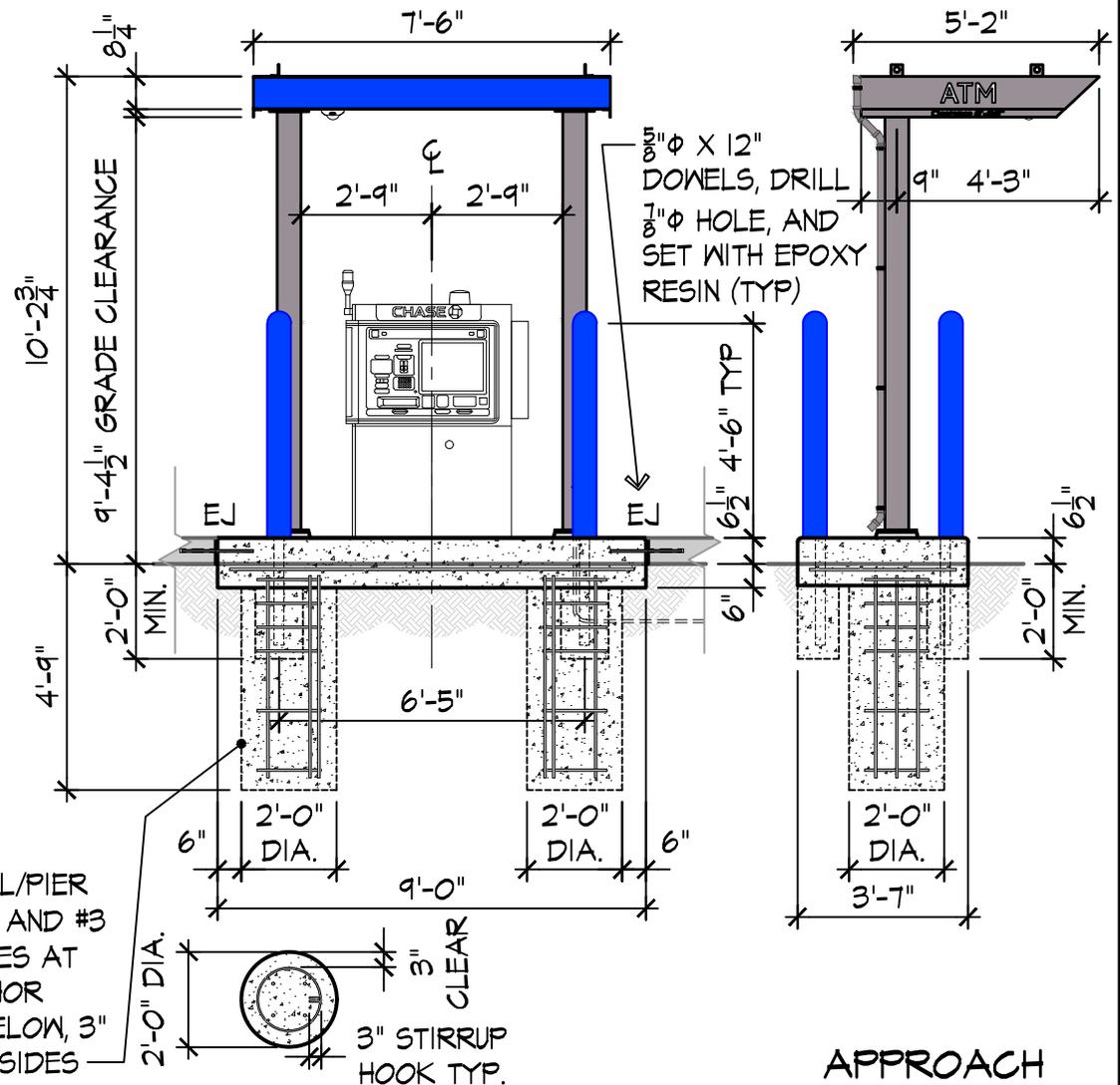
PLACEMENT	SIZE	SPACING	QUANTITY
OVERTURN BOTTOM STEEL	#5	11"	10
BOTTOM CROSS STEEL	#5	13"	4

@ 12" SLAB CONTINUE TOP REINFORCING ONLY



1 FRONT BOLLARD DETAIL

A3.0 SCALE: 1/4" = 1'-0"



2 FRONT ELEVATION

A3.0 SCALE: 1/4" = 1'-0"

3 APPROACH ELEVATION

A3.0 SCALE: 1/4" = 1'-0"

CADD FILENAME: WI5036.DWG

Contractor:



TKO INSTALLATIONS, INC.
Specialties Contractor - General Construction

TKO Installations, Inc.
1287 Kyle Ct.
Wauconda, IL 60084
847-526-1169 office
847-526-7109 fax

Project:




Chase Bank
Oconomowoc
138 East Wisconsin Avenue
Oconomowoc, WI 53066

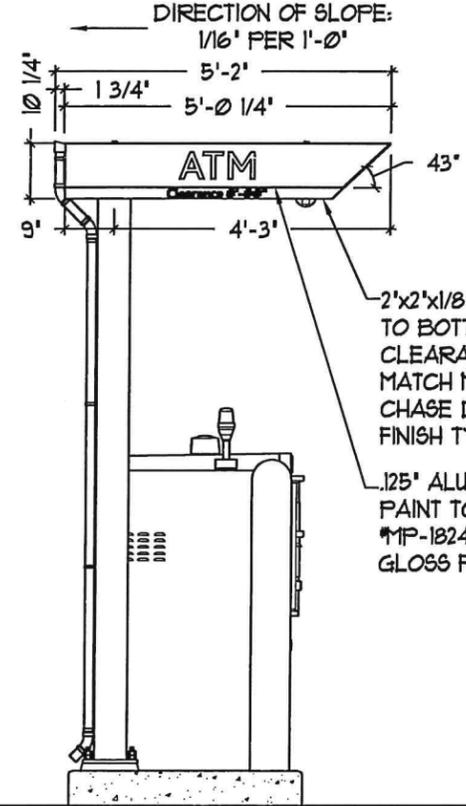
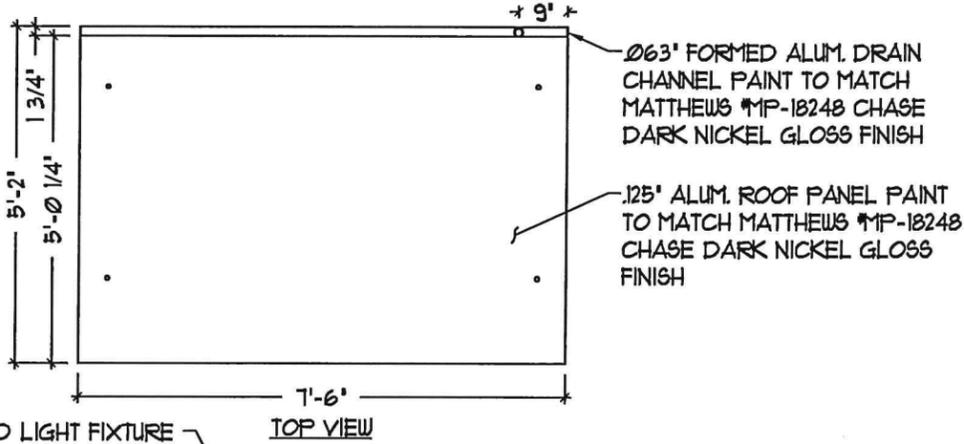
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Date: 07/16/2020	ATM Terminal ID: WI5036
Drawn: C.Q., P.G.	
Project Number:	

CANOPY ELECTRICAL REQUIREMENTS (NOT INCLUDING SECURITY CAMERA):

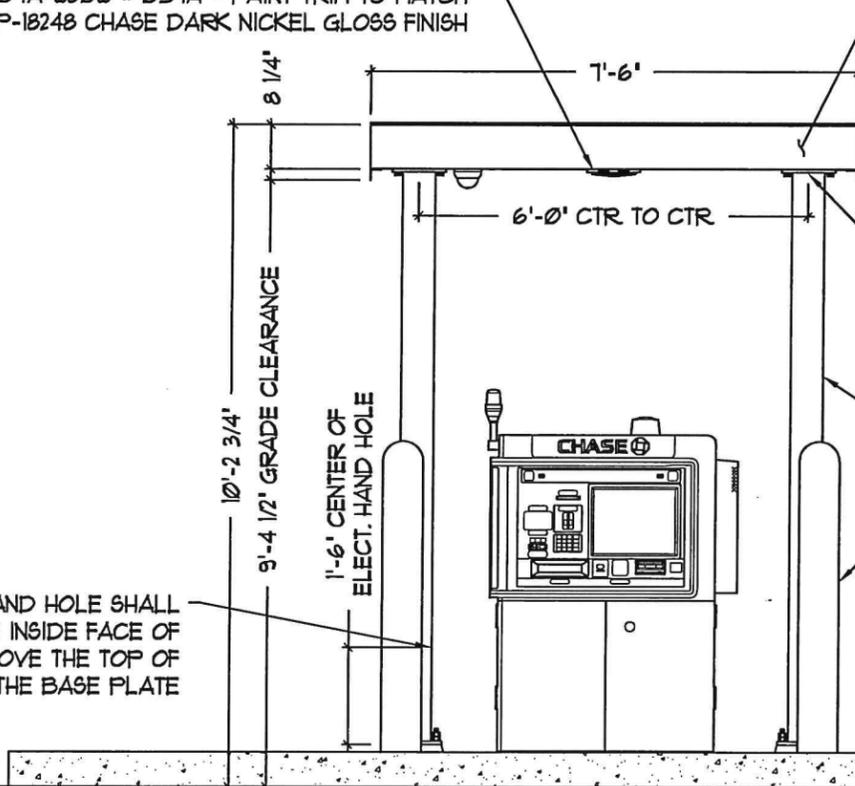
DOWNLIGHT: (1) E-CONOLIGHT 5000K WHITE LED LIGHT FIXTURE #E-CSA04A-W50W @ 037A

TOTAL LOAD: 037A

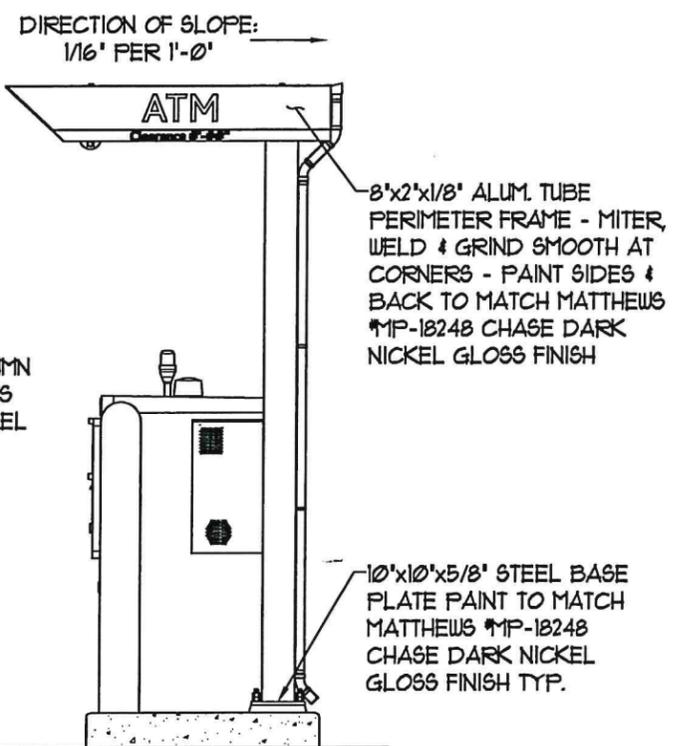
CIRCUITS: (1) 20 AMP REQ'D.



E-CONOLIGHT 5000K WHITE LED LIGHT FIXTURE #E-CSA04A-W50W @ 037A - PAINT TRIM TO MATCH MATTHEWS #MP-18248 CHASE DARK NICKEL GLOSS FINISH



ELECTRICAL HAND HOLE SHALL BE PLACED ON THE INSIDE FACE OF THIS COLUMN 18" ABOVE THE TOP OF THE BOTTOM OF THE BASE PLATE



APPROACH ELEVATION

FRONT ELEVATION

DEPARTURE ELEVATION

NOTE TO INSTALLER:
SET COLUMNS, USING LEVELING NUTS, TO ACHIEVE A SLOPE OF 1/16" PER 1'-0" TOWARDS REAR OF CANOPY TO ALLOW FOR WATER DRAINAGE.

NOTE: All designs and plans indicated on this drawing are the sole property of LINK Engineering, L.L.C. created specifically for the noted project. Use of these designs or plans for any purpose other than the intended application shall be prohibited without the written consent of LINK Engineering, L.L.C. Disclosure of any of the information enclosed within, without consent of owner, is a violation of intellectual property and shall not be tolerated.



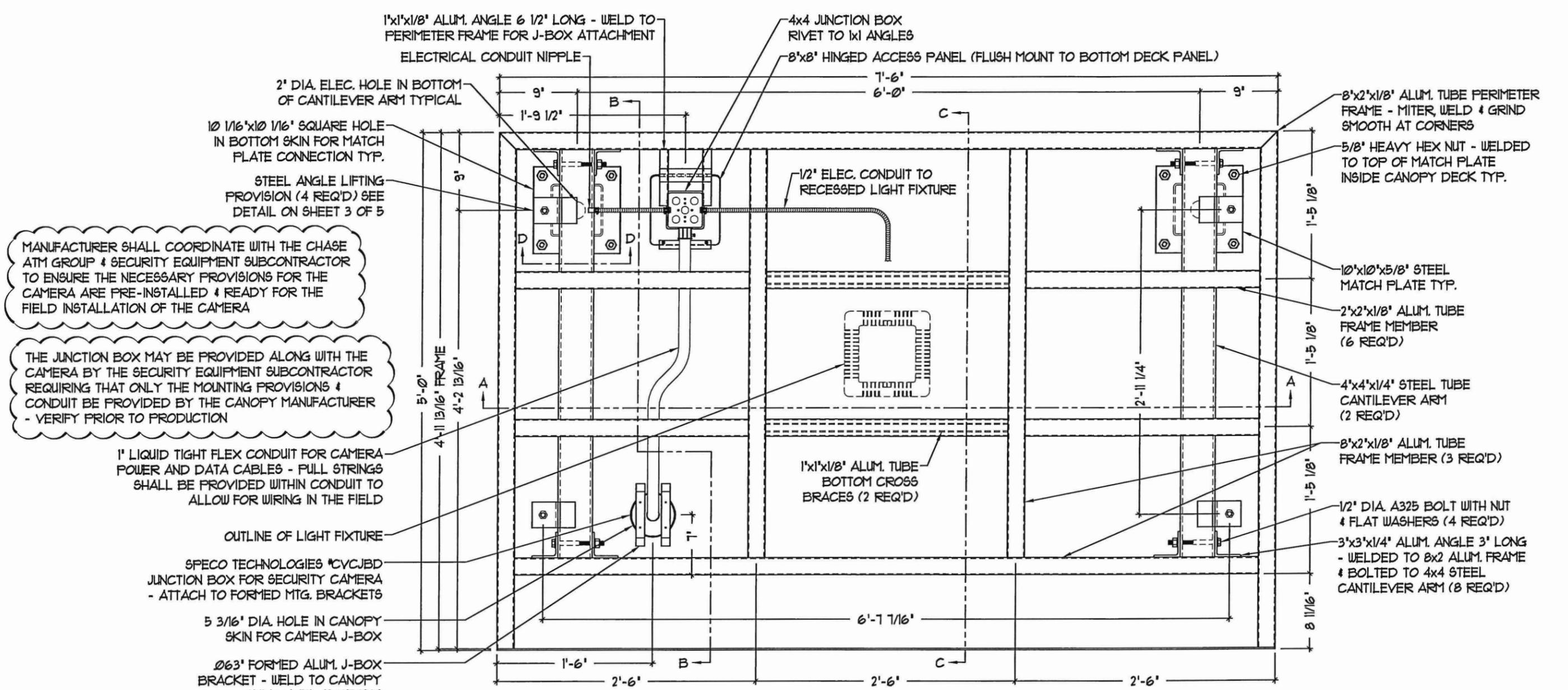
5/1/20

INSTALLATION ADDRESS:
CHASE BANK
138 EAST WISCONSIN AVENUE
OCONOMOWOC, WI 53066

CLIENT:
 **Pattison Sign Group**
Powering Your Brand
520 WEST SUMMIT HILL DR
SUITE 702
KNOXVILLE, TN 37902
Tel (865) 693-1105
Fax (865) 693-1106
Toll Free (866) 218-1976

 **LINK Engineering, L.L.C.**
135 South David Lane • Knoxville, Tennessee 37922
Phone: (865) 539-4001 • Fax: (865) 539-0851
Online: www.linkengr.com

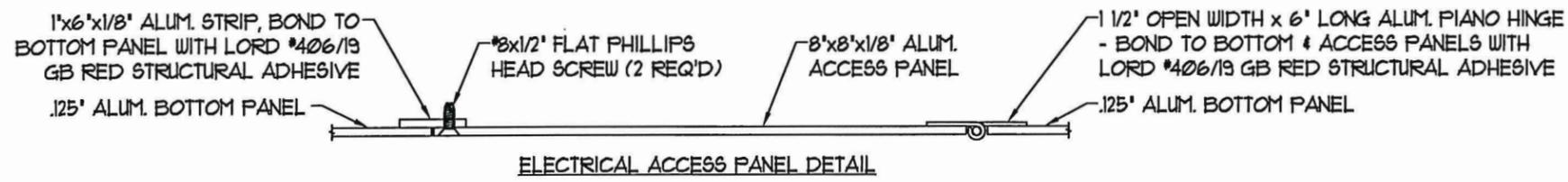
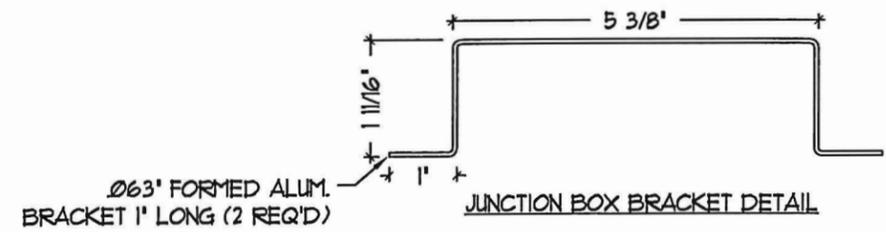
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OF	1	DATE:	5/1/20	Drawing Number:	B2582443



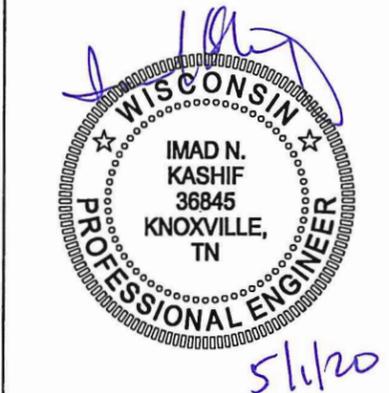
MANUFACTURER SHALL COORDINATE WITH THE CHASE ATM GROUP & SECURITY EQUIPMENT SUBCONTRACTOR TO ENSURE THE NECESSARY PROVISIONS FOR THE CAMERA ARE PRE-INSTALLED & READY FOR THE FIELD INSTALLATION OF THE CAMERA

THE JUNCTION BOX MAY BE PROVIDED ALONG WITH THE CAMERA BY THE SECURITY EQUIPMENT SUBCONTRACTOR REQUIRING THAT ONLY THE MOUNTING PROVISIONS & CONDUIT BE PROVIDED BY THE CANOPY MANUFACTURER - VERIFY PRIOR TO PRODUCTION

PLAN VIEW OF CANOPY WITH TOP PANEL REMOVED



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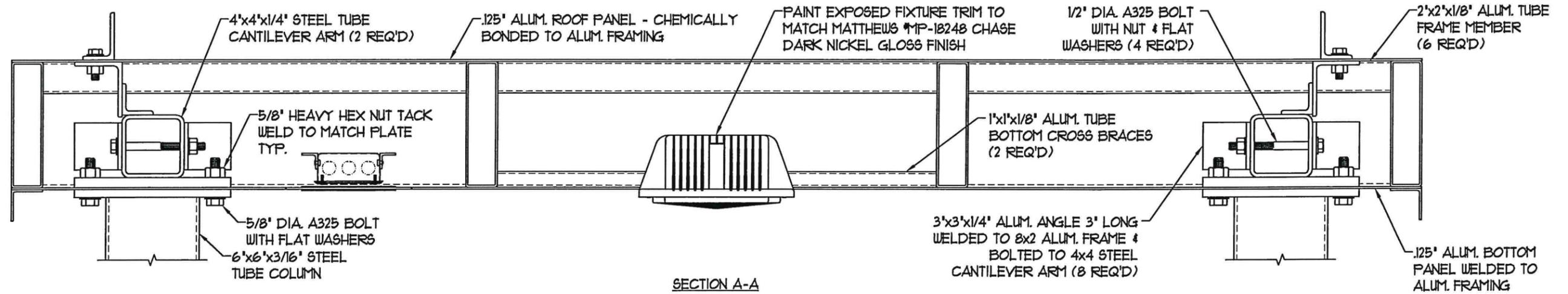
INSTALLATION ADDRESS:
CHASE BANK
138 EAST WISCONSIN AVENUE
OCONOMOWOC, WI 53066

CLIENT:
Pattison Sign Group
Powering Your Brand

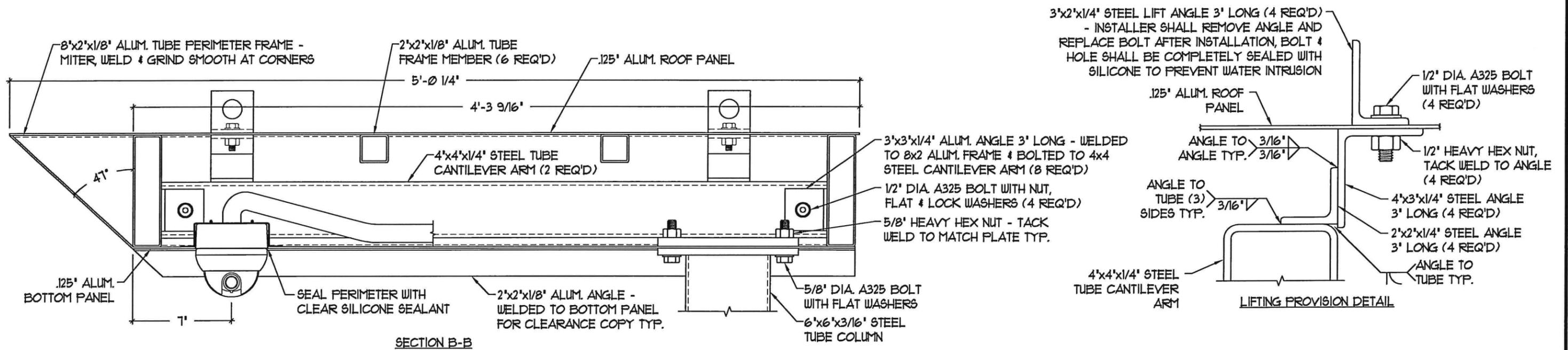
520 WEST SUMMIT HILL DR
SUITE 702
KNOXVILLE, TN 37902
Tel (865) 693-1105
Fax (865) 693-1106
Toll Free (866) 218-1976

LINK Engineering, L.L.C.
135 South David Lane • Knoxville, Tennessee 37922
Phone: (865) 539-4001 • Fax: (865) 539-0851
Online: www.linkengr.com

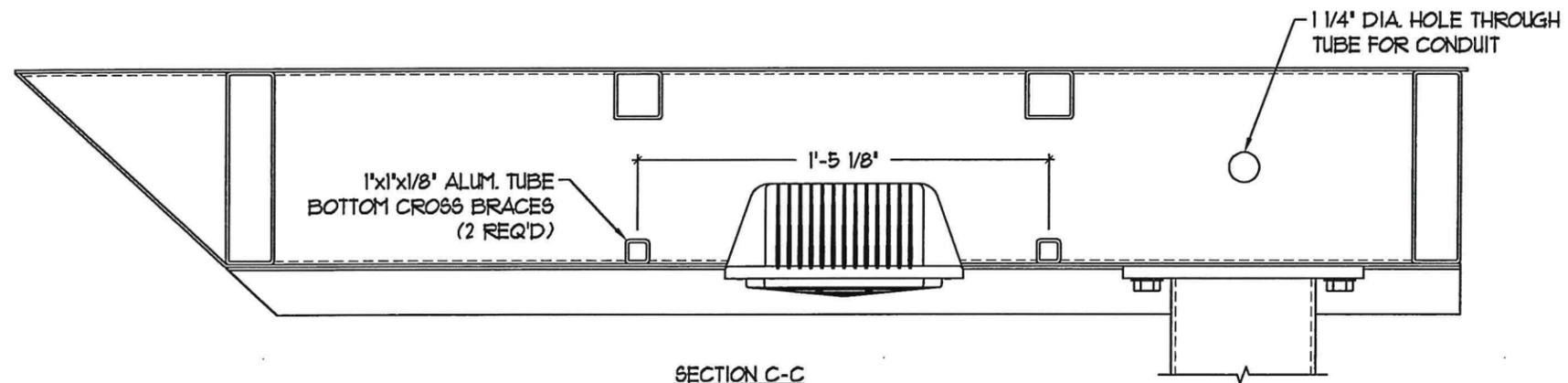
SHT.	2	BY:	TRR	Project Number:	20-0294
OF	1	DATE:	5/1/20	Drawing Number:	B2582443



SECTION A-A



SECTION B-B



SECTION C-C

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SHT.	3	BY:	TRR	Project Number:	20-0294
OF	1	DATE:	5/1/20	Drawing Number:	E2582443

Canopy Lighting

Example of a similar project completed earlier this year.





Front



Back