

City of Oconomowoc
Public Services Committee
Aldermen: Ellis, Chairman / Rosek, Secy / Mulder

Tuesday, August 04, 2020 - 6:50 PM
City Hall - Council Chambers
(or immediately following Utility Committee)



Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in accessible format, call the City Clerk at least 48 hours prior to the meeting to request adequate accommodations. Tel: 569-2186.

1. Call to order and confirmation of appropriate meeting notification
2. Committee Business
 - a. Consider/recommend Resolution 20-R2884 Awarding Roosevelt Park Shelter Materials Contract
3. Adjourn

Diane Coenen, City Clerk
City of Oconomowoc

Notice is hereby given that a majority of the Common Council will be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel. Badke v. Greendale Village Board, 173Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the Common Council will not take any formal action at this meeting.



MEMORANDUM

PARKS, RECREATION & FORESTRY DEPARTMENT

Date: 7-28-20
 To: Mayor Magnus, Common Council
 From: Craig Hoepfner, Director
 Re: Roosevelt Park Shelter Materials bid memo

RELATES TO THE STRATEGIC PLAN

IV.B. Plan and Implement Quality of Life Assets and Community Amenities

BACKGROUND

The original park shelter at Roosevelt Park was demolished last winter, as it was structurally unsafe and no longer passed inspection for occupancy. The Common Council agreed to finance a new park shelter to be built on the south side of the Forest Street parking lot, closer to restrooms and Imagination Station playground.

To reduce costs, our Department is acting as the general contractor. The overall project is comprised of the following components: Design/Engineering, Shelter Materials, Concrete, Installation, Electric, Signage and Masonry. The current bid only includes Design/Engineering, Shelter Materials and their delivery. The other components will be advertised for bids/quotes at a later date.

ADDITIONAL ANALYSIS

Parks, Recreation & Forestry staff advertised this project for public construction bids and received three (3) bids. They are summarized below:

- Keeper Goals/RCP Shelters, Inc. \$ 41,410
- Western Wood Structures \$ 43,590
- Minnesota Wisconsin Playground/Cedar Forest Products \$ 48,642

FINANCIAL IMPACT

\$130,000 of funds are available for this project. \$49,000 for this project is in account #408-507-7410-822.420706 and \$81,000 is in 100-36401.420706.

RECOMMENDATION

Staff has reviewed the bids and checked references for the lowest qualified bidder and feels confident that Keeper Goals/RCP Shelters can provide the required design and materials.

MOTION

Motion to approve the Resolution for Roosevelt Park Shelter Materials Contract of \$41,410 and award to Keeper Goals/RCP Shelters, Inc.

RESOLUTION NO. 20-R2884

**RESOLUTION AWARDING ROOSEVELT PARK
SHELTER MATERIALS CONTRACT**

WHEREAS, the City of Oconomowoc budget provides for construction of a new Park Shelter, at Roosevelt Park; and

WHEREAS, bids for the Roosevelt Park Shelter Materials had been advertised for and were received for making the following improvements as follows:

- Design/Engineering
- Shelter Materials
- Transportation

and

WHEREAS, base bids were received as follows:

- | | |
|--|-----------|
| • Keeper Goals/RCP Shelters, Inc. | \$ 41,410 |
| • Western Wood Structures | \$ 43,590 |
| • Minnesota Wisconsin Playground/Cedar Forest Products | \$ 48,642 |

NOW THEREFORE, BE IT HEREBY RESOLVED that the base bid of Keeper Goals/RCP Shelters, Inc. in the sum of \$41,410 is hereby accepted, and appropriate City officials are authorized to enter into a contract with Keeper Goals/RCP Shelters, Inc. for said projects.

BE IT FURTHER RESOLVED that the cost of the Roosevelt Park Shelter Materials contract for the base bid of \$41,410 shall be charged to the following account #408-507-7410-822.420706.

DATED: _____

CITY OF OCONOMOWOC

By: _____
Robert P. Magnus, Mayor

ATTEST:

Diane Coenen, Clerk