

**City of Oconomowoc
Utility Committee**

Aldermen: Kowieski, Chairman / Mulder, Secy / Zapfel

**Tuesday August 04, 2020 - 6:40 PM
City Hall - Council Chambers**



Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk's office at least 48 hours in advance to request adequate accommodations. Tel: 569-2186

- 1. Call to Order, Roll Call and Confirmation of appropriate Meeting Notification**
- 2. Committee Business**
 - a. Consider/act on Contracting with Symbiont Geospatial Services for GIS Program and Support Services
- 3. Adjourn**

Diane Coenen, City Clerk
City of Oconomowoc

Members of other City governmental bodies (boards, commissions, committees, council, etc.) may attend the above noticed meeting of the Utility Committee to gather information. The only action to be taken at the above noticed meeting will be action by the Utility Committee. Utility Committee members should notify the City Clerk's Office at 569-2186 if they are unable to attend.



MEMORANDUM

DEPARTMENT - UTILITY

Date: 07/29/2020
 To: Utility Committee
 From: Joe Pickart, Utility Manager
 Re: Consider Act on GIS Program Support Services Contract

RELATES TO THE STRATEGIC PLAN

Strategic Goal- V. Enhance the Effectiveness of our City Government

Objective : C, 6: Improve our Technology: Research and develop options for a more comprehensive Citywide GIS system

BACKGROUND

As part of the City-wide strategic goal of developing a comprehensive GIS system applicable to all City Assets, recent GIS software installations require initial population of asset and infrastructure data. Current City staff levels do not allow for efficient data collection and entry; therefore, a Request for Quote was solicited to several companies that specialize in this type of work. The scope of work would include migration from current systems, configuration of ArcGIS Applications, field data collection, integration with new asset management software, and providing ongoing GIS technical support until City staff can take over the data management.

ADDITIONAL ANALYSIS

Comparison between submitted quotes as below:

	Relevant Project Experience and Approach	Web, Mobile, Dashboards, Staff Training	Data Conversions From Similar Systems	Similar Project Examples (Sewer, Public Works, Parks and Recreation, Water)	Staff Experience and Specialized Expertise	Proposed Hourly Rates
Ruekert & Mielke	NO QUOTE	NO QUOTE	NO QUOTE	NO QUOTE	NO QUOTE	NO QUOTE
Symbiont Geospatial Services	EXCELLENT	EXCELLENT	EXCELLENT	9 RUEKERT & MIELKE COMMUNITIES CONVERTED TO ESRI GIS	EXCELLENT // YES	GIS I - \$78 GIS II - \$91 GSI LEAD - \$185
mPower Innovations	VERY LITTLE	VERY GOOD	SOME	NONE	GOOD // YES	GSI I - \$95 GSI II - \$125 GSI LEAD - \$180

Coleman Engineering Company	GOOD	VERY GOOD	NONE	NONE	GOOD // YES	GSI I - \$64 GSI II - \$74 GSI LEAD - \$84
Power System Engineering Inc.	GOOD	GOOD	SOME	NONE	GOOD // YES	GSI I - \$70 GSI II - \$95 GSI LEAD - WPPI PRICING

FINANCIAL IMPACT

This work has been planned for within Utility Capital Projects (Electric, Water and Wastewater). The Utilities will be able to assist with payment for work done within Parks, DPW, Fleet and IT/Tech modules.

RECOMMENDATION

Staff recommends Symbiont Geospatial Services. Symbiont has the most experience with data migration from R&M to Esri and has worked with similar scopes across all City Departments in nearby municipalities. While their hourly rates are not the lowest, due to their experience we feel their total billable hours will be less than vendors who have not previously done similar migrations.

SUGGESTED MOTION

Motion to approve the contract prices from Symbiont Geospatial Services for GIS Program and Support Services.

Funds are to come from all 3 Utility Capital Projects:

603-573-7000-210 Work Order 320010 Outage Management System Automation

602-573-7000-210 Work Order 220006 Outage Management System Automation

601-573-7000-210 Work Order 120009 Wastewater GIS System