

**City of Oconomowoc
Technology Committee**

Aldermen: Spiegelberg, Chairman / Rosek, Secy / Rogers

**Wednesday, July 15, 2020 - 6:00 PM
City Hall - Conference Room 3**



Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in accessible format, call the City Clerk at least 48 hours prior to the meeting to request adequate accommodations. Tel: 569-2186.

1. Call to order and confirmation of appropriate meeting notification
2. Committee Business
 - a. Introduction of Committee Members
 - b. Review/act on Potential Changes to the Technology Committee Mission and Objectives
 - c. Presentation on Wireless Communications Application Process and Legal Obligations - City Planner and City Attorney
 - d. Consider/act on Creation of Ordinance to Address Drone Use (Public and Private)
 - e. Consider/act on Goal to Review all City Ordinances that Affect Technology (Internal and External) Including Monopoles and Attachment of Wireless Structures to Existing Poles
3. Adjourn

Diane Coenen, City Clerk
City of Oconomowoc

Notice is hereby given that a majority of the Common Council will be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel. Badke v. Greendale Village Board, 173Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the Common Council will not take any formal action at this meeting.



MEMORANDUM

ADMINISTRATION

Date: January 15, 2020
To: Mayor Nold, Common Council
From: Sarah Kitsembel, City Administrator
Re: Ordinance to Create Technology Committee

RELATES TO THE STRATEGIC PLAN

V. C. Improve Our Technology; 4. Create Technology Committee

BACKGROUND

As part of the Strategic Plan update that the Council adopted in July 2019, an item was included to consider the creation of a Technology Committee. On October 15, 2019 the Committee of the Whole discussed the creation of a Technology Committee and the possible structures and purpose of such a committee. The consensus of the Committee of the Whole was to have the Mayor appoint a Special Committee to discuss this further and make a recommendation to the Council. The Special Committee was appointed and met on November 14, 2019 to discuss and recommend the purpose and structure of the Technology Committee.

Attached is a draft ordinance that creates the Technology Committee and incorporates the Special Committee’s recommendations. The recommended structure of the Technology Committee is to be an advisory committee with 7 members consisting of 3 aldermen and 4 resident citizen members which shall be appointed by the Mayor and subject to Council confirmation.

ADDITIONAL ANALYSIS

The Special Committee reviewed and confirmed the draft mission and objectives for the Technology Committee as shown below. Specific tasks and their priority can be identified by the Committee after it is formed.

Mission: The Technology Committee shall study the city’s needs, develop planning strategies and make recommendations to the Council concerning technology issues in an effort to make the city more accessible, efficient and responsive to the needs of the public and city operations.

Objectives:

- Provide feedback on the City’s future technology plans, identify priorities
- Monitor technology trends and impacts to City infrastructure and services
- Monitor legislative matters, make policy/position recommendations
- Consider impacts of technologies regarding the city and public’s safety, security, and privacy

FINANCIAL IMPACT

n/a

RECOMMENDATION

Recommend adoption of the ordinance to create the Technology Committee.

SUGGESTED MOTION

Move to approve the Ordinance to create Section 1.47 of the municipal code to create a Technology Committee.

Ordinance to Create Section 1.47 Technology Committee

Section 1.47 – TECHNOLOGY COMMITTEE

(1) CREATED

- a. There is hereby created an Advisory Committee, which shall be known as the Technology Committee, to study the needs, develop planning strategies and make recommendations to the Council concerning technology issues of the City.

(2) ORGANIZATION: TERMS

- a. The Technology Committee shall consist of 7 members appointed by the Mayor, subject to confirmation by the Council. The members of the Committee shall consist of 3 aldermen and 4 resident citizen members. Citizen members shall be persons of recognized experience and qualifications.
- b. The term of the alderman members shall be for one year.
- c. The resident citizen members for 2-year terms in such manner that 2 members are appointed in one year and 2 members are appointed in the alternate year.
- d. The Committee shall meet on call.