

**City of Oconomowoc  
Common Council**

**Tuesday, May 19, 2020 - 7:30 PM  
City Hall - Council Chambers**



**Notice:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk's office at least 48 hours in advance to request adequate accommodations. Tel: 569-2186

- 1. Call to Order and Confirmation of Appropriate Meeting Notice**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Meeting Minutes**
  - a. Minutes of April 21, 2020
- 5. Comments/Suggestions from Citizens**
- 6. Consent Agenda (Items listed under the Consent Agenda are considered in one motion - a Council member may request to remove an item):**
  - a. Licenses
  - b. Resolution 20-R2870 Granting a 6-Month Class "B" License to R & S Hospitality, LLC (Buddy's Beach Bungalow)
  - c. Treasurer's Report – April 2020
- 7. Committee Reports**
  - a. Protection & Welfare – Rosek, Chr; Rogers, Secy; Schellpeper
    1. Consider/act on Ordinance 20-O978 to Create 12.18 of the Municipal Code Regarding Commercial Quadricycles
    2. Consider/act on Approving Application by Vino Etc. to Operate a Commercial Quadricycle in the Downtown
- 8. New Business**
  - a. Consider/act on Resolution 20-R2878 Granting New 2020 Reserve "Class B" Intoxicating Liquor/Fermented Malt Beverage License to North 48 Lake Country, Inc.
  - b. Consider/act on Pre-Development Reimbursement Agreement - Wangard Partners, Inc. (Olympia Fields)
  - c. Consider/act on Relocation Order for Acquisition of Real Property Regarding Potential Development of Olympia Fields

d. Discussion/action on 2020 City Budget Impacts from COVID-19 Pandemic

**9. Mayoral Appointments with Council Confirmation**

**10. Staff Reports**

a. Public Safety - Buerger / Bowen

**11. Reports and Comments from the Aldermen**

**12. Reports and Comments from the Mayor**

**13. Adjourn**

**City of Oconomowoc  
Common Council Meeting Minutes  
April 21, 2020 - 7:30 PM**



Mayor Nold called the Ceremonial Common Council Meeting to order at 7:30 PM.

**Pledge of Allegiance**

**Roll Call:** Aldermen Spiegelberg, Zwart, Strey, Kowieski, Rogers, Rosek, Shaw and Ellis

**Staff Present:** Mayor Nold, Kitsembel, Duffy, Frye, Gallo, Lam and Coenen

**Others present:** Robert Magnus and Atty. Riffle

No business was discussed nor was action taken.

Kitsembel presented Aldermen Zwart, Strey and Shaw with Certificates of Appreciation and Service. She presented Mayor Nold with a Plaque. Council thanked the outgoing Aldermen and Mayor and said many nice things to show their appreciation for their service, their legacy, friendship, encouragement, wisdom and leadership. They will be missed.

Zwart, Strey and Shaw thanked the citizens, City staff, Nold and their fellow Aldermen for all the support.

Nold thanked Wangard for the use of the former K-Mart building for the April 7<sup>th</sup> election. He went over his history of service starting in 1993 as an Alderman stating he has seen many changes over the years and is proud of the \$100M in construction the City has realized during his terms as Mayor. He thanked his family.

**Adjourn sine die** – Motion by Strey to adjourn **sine die**; second by Shaw. Motion carried 8-0. The Ceremonial Meeting adjourned at 8:12 PM.

**Public Swearing in of newly elected Officials:** Coenen gave the Oath of Office to the newly elected Mayor Magnus and Aldermen: Mulder – District #1, Schellpeper – District #2 and Zapfel – District #4, and to reelected Alderman Rosek – District #3.

Mayor Magnus called the Regular Common Council Meeting to order at 8:19 PM.

**Aldermen Present:** Karen Spiegelberg, Matt Mulder, Charles Schellpeper, Lou Kowieski, Andy Rogers, Matt Rosek, John Zapfel, Kevin Ellis

**Also Present:** Mayor Magnus, Sarah Kitsembel, Stan Riffle, Diane Coenen, Robert Duffy, Mark Frye, Jason Gallo, Ivan Lam

**Approval of Meeting Minutes**

Motion to approve the March 3, 2020 Council minutes as presented made by Rosek and seconded by Ellis.  
Motion carried 8-0-0.

**a. Minutes of March 3, 2020**

**Consent Agenda (Items listed under the Consent Agenda are considered in one motion - a Council member may request to remove an item):**

Motion to remove Item e. from the Consent Agenda made by Rosek and seconded by Spiegelberg. Motion carried 8-0-0. Council inquired about vouchers for an attorney and engineering services, and payments to Ruekert & Mielke. Frye reported over the last few years the City has monitored underground fuel tanks on Village Green and the payments to R-M are for work on the Olympia Fields project. The City is tracking expenses in the event a TIF is created and if not, expenses will be charged back to the

developer. Council requested more information on these types of charges in the future. Council also inquired about the Pabst Farms Joint Stormwater District expense and Frye reported the City processes the invoice, but the invoice is repaid from the District. Motion to approve Item e. made by Rosek and seconded by Schellpeper. Motion carried 8-0-0. Motion to remove Item f. from the Consent Agenda made by Ellis and seconded by Kowieski. Motion carried 8-0-0. Council asked what is owed for the Community Center and when it is scheduled to be paid off. Kitsemel stated \$3-\$4M and it will be paid off in 2030. Motion to approve Item f. made by Ellis and seconded by Rosek. Motion carried 8-0-0. Motion to approve Consent Agenda Items A. - D. made by Rosek and seconded by Ellis. Motion carried 8-0-0.

- a. **Licenses**
- b. **Electric Utility Easement Agreement Between City of Oconomowoc and Suttner Rosch Properties (24 S Main St)**
- c. **Storm Water Pipe Easement Between City of Oconomowoc and Wisconsin Electric Power Company**
- d. **Resolution 20-R2866 Proclaiming April 24, 2020 as International Migratory Bird Day**
- e. **March Voucher Report**
- f. **Treasurer's Report - March 2020**

#### **Plan Commission**

- a. **Consider/act on Final Plat for Weston Meadows II Located South of Weston Meadows Subdivision & East of Reddelien Road**  
Motion to approve the Final Plat for Westin Meadows II located south of Weston Meadows Subdivision east of Reddelien Rd made by Spiegelberg and seconded by Zapfel.  
Motion carried 8-0-0.
- b. **Consider/act on Condominium Plat Addendum No. 2 for Village Crossing II Located on Belmont Lane, South of Valley Road**  
Motion to approve the Condominium Plat Addendum No. 2 for Village Crossing II located on Belmont Ln, south of Valley Rd made by Ellis and seconded by Rosek.  
Motion carried 8-0-0.
- c. **Consider/act on Certified Survey Map Dividing One Lot into Three Lots Located on the NE Corner of Old Schoolhouse Rd & Valley Rd**  
Motion to approve the CSM dividing one lot into three lots located on the NE corner of Old Schoolhouse Rd and Valley Rd made by Ellis and seconded by Rogers.  
Motion carried 8-0-0.

#### **New Business**

- a. **Consider/act on Resolution 20-R2867 Awarding Construction Management Services for 2020 Street Maintenance Projects**  
Motion to adopt Resolution 20-R2867 awarding Construction Management Services for 2020 Street Maintenance Projects to Bloom Companies, LLC made by Spiegelberg and seconded by Mulder.  
Motion carried 8-0-0.
- b. **Consider/act on Resolution 20-R2868 Disallowing Claim from John Suttner (134 N. Main)**  
Motion to adopt Resolution 20-R2868 disallowing claim from John Suttner made by Rosek and seconded by Zapfel.  
Motion carried 8-0-0.

**c. Consider/act on Resolution 20-R2869 Declaring State of Emergency In the City of Oconomowoc Regarding COVID-19 - Amendment #1**

A copy of Resolution 20-R2865 and the City of Oconomowoc Pandemic Preparedness Plan was placed at Council stations. Motion to amend Resolution 20-R2869 striking for a period of thirty-five (35) days and replacing with up to the next Common Council meeting or May 5th at 11:59 PM made by Rosek and seconded by Zapfel.

Motion carried 6-0-2. Voted no: Schellpeper, Ellis.

Motion to amend the guidelines to add one more bullet point that states as follows: that we hereby incorporate the City of Oconomowoc Pandemic Preparedness Plan as revised on March 17, 2020 made by Rosek and seconded by Kowieski. Motion carried 8-0-0.

Motion to amend the resolution to keep the CDA as the approval authority and have them expedite a meeting in whatever format is authorized as part of the COVID-19 City Policy made by Kowieski and seconded by Schellpeper.

Motion failed 3-0-5. Voted no: Spiegelberg, Mulder, Rogers, Rosek, Zapfel.

Motion to adopt Resolution 20-R2869 as amended made by Spiegelberg and seconded by Rosek.

Motion carried 8-0-0.

**d. Discussion on State of Emergency City Operations**

Council requested weekly or bi-weekly information on COVID-19, statistics, etc.; would like to be part of the process to review revenue losses; reevaluate bigger ticket items that have been approved previously; and look at amending the current budget.

**Mayoral Appointments to Council Committees Announced**

Magnus announced his appointments to Committees of the Council and various others as outlined in the memo placed at Council stations. No confirmation necessary.

**Election of Council President by Aldermen**

This is a one-year term. Motion by Rosek to nominate Kowieski as Council President; second by Spiegelberg. No other nominations were received. Motion carried 8-0-0. Kowieski was elected Council President.

**Election of Council Vice-President by Aldermen**

Motion by Kowieski to nominate Ellis as Council Vice President; second by Spiegelberg. Motion by Schellpeper to nominate Rosek as Council Vice President; second by Zapfel. No other nominations were received. Council voted by paper ballot and Coenen tallied the votes announcing Ellis was elected as Council Vice President.

**Selection of Council Representative to Plan Commission by Aldermen**

Motion by Spiegelberg to nominate Kowieski as Plan Commission representative; second by Rosek. No other nominations were received. Motion carried 8-0-0. Kowieski was elected as Council Representative to Plan Commission.

**Mayoral Appointment of Emergency Government Director, with Council Confirmation**

Motion to confirm the appointment of Buerger as Emergency Government Director made by Ellis and seconded by Mulder.

Council asked if there is a job description for this position as they feel the role and conditions of the position should be outlined.

Council had questions regarding the City Emergency Response Plan, if Western Lake Fire District had a copy of the plan, and if City residency is required for the position? Kitsemel stated when the City had the Fire Department, the Chief of Police was the Public Safety Director and was also the Department head of the Fire and the Police Departments. Now that we are part of WLF and they are a separate entity, the Police Chief has continued to serve as our Emergency Government Director. Motion ended in a tie vote.

Magnus cast the tie breaking vote in favor of the appointment of Buerger as Emergency Government Director. Motion carried 5-0-4. Voted no: Kowieski, Rogers, Rosek, Ellis.

**Mayoral Appointments of City Attorney and Assistant City Attorney, with Council Confirmation**

Motion to confirm the reappointment of H. Stanley Riffle as City Attorney made by Rosek and seconded by Spiegelberg. Motion carried 8-0-0.

Motion to confirm their reappointment of Jeff Ek as Assistant City Attorney made by Rosek and seconded by Ellis. Motion carried 8-0-0.

### **Mayoral Appointments to WPPI Energy Board**

Magnus appointed Pickart and Kitsembel (Alternate) to serve on the WPPI Board. No confirmation necessary.

### **Reports and Comments from the Mayor**

**a. Arbor Day Proclamation**

Magnus read the proclamation into the record.

**b. Oconomowoc Responds Task Force**

A Press Release from the Mayor's Office titled Oconomowoc Responds – COVID-19 Response & Revitalization Task Force was placed at Council stations. Magnus stated staff put together an emergency Task Force and the Press Release went out earlier today. Oconomowoc Responds is an emergency COVID-19 Response and Revitalization Task Force that is divided into three teams; Business and Economic Growth – lead by Bob Duffy, Residents – lead by Jason Curtis and Non-Profits and Churches – lead by Pat Neudecker. He stated he had asked three Aldermen to take leadership roles in each one of these teams and recognized Ellis, Kowieski and Zapfel.

### **Reports and Comments from the Aldermen**

Spiegelberg welcomed the new Aldermen and looks forward to working with all. Zapfel thanked Nold and Shaw for their service and appreciates that the Aldermen met with him. He also thanked family and friends for their support. He passed out three letters for the record (Senator Feyen; Milwaukee area health care providers & one submitted by various organizations.) Kowieski handed out a petition titled Restart Oconomowoc that was signed by 521 people. He noted that Council and Magnus will do everything we can to provide unified leadership to navigate the pandemic. Ellis welcomed Magnus and stated he is here to support him. Schellpeper thanked the residents of District #2 and stated it's an honor to serve them as the residents are first and foremost his concern when decisions are made. He thanked all for their encouragement, the outgoing Aldermen, his family and Strey stating he will be a tough act to follow. He will serve with transparency and responsibility to citizens.

### **Adjourn**

Motion to adjourn made by Rosek and seconded by Ellis.

The meeting adjourned at 10:43 PM.

Motion carried 8-0-0.

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Diane Coenen, City Clerk  
City of Oconomowoc

## LICENSE APPROVALS

Honorable Mayor and Common Council:

May 19, 2020

The following license applications have been received by the City Clerk, accompanied by the proper fee and approved by the Oconomowoc Police Department:

**Bartender (Operator) License Requests:** (May 20, 2020 through June 30, 2020)

**Flannery's II**  
*Annette M Peardon*



# MEMORANDUM

## CLERKS

Date: May 11, 2020  
To: Mayor Magnus  
Common Council  
From: Diane Coenen  
Re: Class "B" Six Month Fermented Malt Beverage License

## RELATES TO THE STRATEGIC PLAN

Strategic Goal – N/A

## BACKGROUND

The City has received an application for a six-month Class "B" Fermented Malt Beverage license from R & S Hospitality, LLC, dba Buddy's Beach Bungalow, to serve and sell fermented malt beverages at City Beach. The agent, John Suttner plans to open the bungalow starting Memorial weekend through Labor Day weekend. Buddy's Beach Bungalow entered into an exclusive five year (2020 – 2024) Concession Agreement with the City. Applicant meets all Chapter 12 and State Statute licensing requirements.

## ADDITIONAL ANALYSIS

N/A

## FINANCIAL IMPACT

Per the agreement, the Concessionaire, John Suttner/R & S Hospitality agrees to pay to the City an annual fee payable in two installments (July 15<sup>th</sup> and September 15<sup>th</sup>.) The 2020 fee shall be \$4,800.

## RECOMMENDATION

N/A

## SUGGESTED MOTION

**Council Motion:** Move to adopt the resolution granting a six-month Class "B" Fermented Malt Beverage license to R & S Hospitality, LLC.

**RESOLUTION NO. 20-R2870**

**RESOLUTION GRANTING A 6-MONTH CLASS "B"  
FERMENTED MALT BEVERAGE LICENSE TO R & S HOSPITALITY, LLC**

**WHEREAS**, the application for the following new six (6) month license has been made, necessary fees deposited and all legal procedures have been taken, as per ordinance of the City of Oconomowoc.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Oconomowoc that the following six (6) month license be granted (expiring on November 19, 2020):

**Class "B" Fermented Malt License**

(sell and serve fermented malt beverages)

R & S Hospitality, LLC (Buddy's Beach Bungalow)  
324 W. Wisconsin Avenue (City Beach)  
John Suttner, Agent  
W375 N7833 Tamarack Court

DATED: May 19, 2020

CITY OF OCONOMOWOC

By: \_\_\_\_\_  
Robert P. Magnus, Mayor

ATTEST:

\_\_\_\_\_  
Diane Coenen, Clerk

**City of Oconomowoc - Treasurer's Report**  
**Cash & Investments**  
**April 30, 2020**

**CASH & INVESTMENTS**

	<b>Total</b>	<b>% of Portfolio</b>
State of Wisconsin LGIP	\$ 2,237,961.24	3.8%
PMA Financial Network	31,225,246.57	52.4%
DANA Investments	5,536,050.72	9.3%
Certificates of Deposit	750,000.00	1.3%
Checking/Municipal Sweep	12,403,721.08	20.8%
Other <sup>(1)</sup>	36,631.50	0.1%
Internal Advances	7,456,336.27	12.5%
<b>Total</b>	<b>\$ 59,645,947.38</b>	<b>100.0%</b>

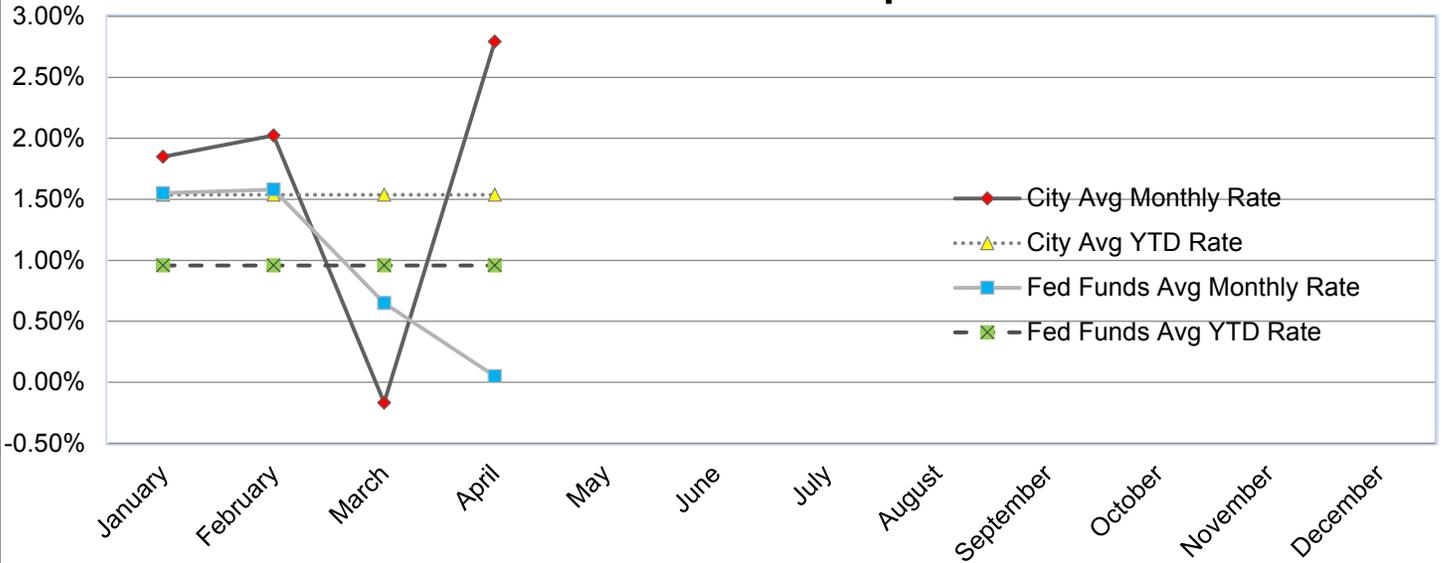
(1) Includes Library Trust Fund, Ambulance Billing

**INTEREST REVENUE**

	<b>April Interest</b>	<b>YTD Interest</b>	<b>Average YTD Rate</b>
State of Wisconsin LGIP	\$ 915.44	7,331.22	1.18%
Checking & Related Accts	10,925.17	61,771.30	1.53%
Other Investments	115,404.51	216,785.88	1.58%
Internal Advances	10,092.53	46,718.83	1.95%
<b>Total</b>	<b>\$ 137,337.65</b>	<b>332,607.23</b>	<b>1.54%</b>

Benchmark - Fed Funds 0.96%  
 Benchmark - 6 Month Treasury Bill 0.88%

**2020 Interest Rate Comparison**



**City of Oconomowoc - Treasurer's Report**  
**Checking Account Transactions**  
**April 30, 2020**

**RECEIPTS**

	<b>Combined Checking</b>
Cash Balance as of April 1	\$ 12,134,820.96
Property Taxes	\$ 2,938,136.40
Utility Payments	2,044,654.15
First Bank Construction Draw	1,788,096.00
Town of Oconomowoc	152,701.32
County of Waukesha - Library	139,801.45
Town of Ixonia Sanitary District	84,456.67
Impact Fees	77,383.00
Commercial Condo LLC	29,433.42
Lac Labelle Sanitary District	29,392.65
Municipal Court Fines/Rent	23,929.21
Building / Electric/ Plumbing Permits	21,337.62
WI Bell/AT&T	17,022.85
Town Of Ixonia	15,629.81
Wyndale Investments	15,199.90
Village of Oconomowoc Lake	12,704.18
Dartmoor Investments	11,491.97
Room Tax	3,609.98
Miscellaneous Receipts	122,829.79
<b>Total Receipts</b>	<b><u>\$ 7,527,810.37</u></b>

**DISBURSEMENTS**

	<b>Combined Checking</b>
Camosy Inc	\$ 1,788,096.00
WPPI	1,126,194.31
Bogie Enterprise Inc	447,541.00
Department of Employee Trust Funds	382,330.08
Vermeer - Wisconsin Inc	298,214.87
Federal & FICA Payroll Taxes	178,060.78
Debt Interest Payment - Dep Trust	151,924.38
Pcard	145,297.32
D F Tomasini Inc	120,831.50
WI Retirement	97,974.40
Border States Electric Supply	84,119.33
John's Disposal Service Inc	80,568.32
Musson Bros Inc	59,602.52
State of WI - Deferred Comp	43,159.00
Henricksen & Company Inc	37,156.48
State Withholding	34,914.80
Ruekert & Mielke	31,127.65
WI Sales Tax Payment	27,054.81
R&R Insurance Services Inc	25,015.00
Park and Rec Refunds - Cancelled classes	1,175.62
Miscellaneous Disbursements	314,086.20
<b>Total Disbursements</b>	<b><u>\$ 5,474,444.37</u></b>
Payrolls	\$ 454,584.64
P-Card Paid from PMA	\$ (145,297.32)
Transfer to PMA - Taxes Acct 102	\$ 1,475,178.56
<b>General Checking Account Balance as of April 30</b>	<b><u>\$ 12,403,721.08</u></b>
Ending Bank Statement Balance	12,403,721.08
check	-



**Balance**

**Fund: 100 - GENERAL FUND**

**Assets**

110 - CASH AND INVESTMENTS	15,606,385.16	
120 - TAXES AND RELATED RECEIVABLES	7,860,974.78	
130 - ACCOUNTS RECEIVABLE	355,048.41	
140 - SPECIAL ASSESSMENT RECEIVABLE	28,604.97	
150 - INTEREST RECEIVABLE	147,167.30	
160 - DUE FROM OTHER FUNDS	279,250.00	
170 - DUE FROM OTHER GOVERNMENTS	9.11	
181 - PREPAID ITEMS	6,500.00	
<b>Total Assets:</b>	<b>24,283,939.73</b>	<b><u>24,283,939.73</u></b>

**Liability**

210 - ACCOUNTS PAYABLE	10,262.21	
220 - ACCRUED LIABILITIES	358,451.78	
230 - DEPOSITS	209,584.25	
240 - DUE TO OTHER GOVERNMENTS	7,670,191.61	
250 - DUE TO OTHER FUNDS	294,558.29	
260 - UNEARNED REVENUES	8,870.77	
270 - PROPERTY TAXES	3,308,298.30	
280 - SPECIAL ASSESSMENTS	28,785.36	
<b>Total Liability:</b>	<b>11,889,002.57</b>	

**Equity**

310 - NON-SPENDABLE	488,637.00	
320 - RESTRICTED	7,411.35	
330 - COMMITTED	4,272,648.00	
340 - ASSIGNED	976,548.00	
350 - UNASSIGNED	4,546,839.97	
<b>Total Beginning Equity:</b>	<b>10,292,084.32</b>	

Total Revenue	7,001,504.89	
Total Expense	4,898,652.05	

**Revenues Over/Under Expenses** **2,102,852.84**

**Total Equity and Current Surplus (Deficit):** **12,394,937.16**

**Total Liabilities, Equity and Current Surplus (Deficit):** **24,283,939.73**



Department; Sourc...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>GENERAL FUND</b>						
<b>Revenue</b>						
TAXES	8,215,052.00	8,215,052.00	253,885.15	4,740,869.35	-3,474,182.65	57.71 %
SPECIAL ASSESSMENTS	8,500.00	8,500.00	0.00	4,852.93	-3,647.07	57.09 %
INTERGOVERNMENTAL AID	1,772,987.00	1,772,987.00	370,229.91	740,437.07	-1,032,549.93	41.76 %
LICENSES AND PERMITS	655,900.00	655,900.00	39,765.47	150,980.94	-504,919.06	23.02 %
PENALTIES AND FINES	328,400.00	328,400.00	22,089.54	96,943.22	-231,456.78	29.52 %
PUBLIC CHARGES FOR SERVICES	1,126,323.00	1,126,323.00	3,658.22	602,217.76	-524,105.24	53.47 %
INTERFUND CHARGES FOR SERVICES	4,520.00	4,520.00	376.66	1,506.64	-3,013.36	33.33 %
MISCELLANEOUS REVENUES	419,113.00	419,113.00	17,543.36	114,896.98	-304,216.02	27.41 %
OTHER FINANCING SOURCES	1,667,354.00	1,667,354.00	128,950.00	548,800.00	-1,118,554.00	32.91 %
<b>Revenue Total:</b>	<b>14,198,149.00</b>	<b>14,198,149.00</b>	<b>836,498.31</b>	<b>7,001,504.89</b>	<b>-7,196,644.11</b>	<b>49.31 %</b>
<b>Expense</b>						
ELECTED OFFICIALS / ADMINISTRATION	421,935.97	421,935.97	27,021.41	91,315.90	330,620.07	21.64 %
FINANCE DEPARTMENT	586,885.97	586,885.97	48,842.93	167,183.20	419,702.77	28.49 %
CITY CLERK DEPARTMENT	367,243.23	367,243.23	48,818.52	133,226.97	234,016.26	36.28 %
POLICE DEPARTMENT	4,090,923.11	4,102,279.48	310,209.99	1,231,068.56	2,871,210.92	30.01 %
FIRE DEPARTMENT	1,966,261.00	1,966,261.00	68,546.48	1,331,235.48	635,025.52	67.70 %
DEPARTMENT OF PUBLIC WORKS	3,113,376.98	3,149,556.98	183,366.45	965,578.97	2,183,978.01	30.66 %
LIBRARY	1,210,696.75	1,210,696.75	81,536.81	369,321.96	841,374.79	30.50 %
PARKS, RECREATION AND FORESTRY	2,011,246.06	2,011,246.06	116,987.23	484,787.88	1,526,458.18	24.10 %
PLANNING DEPARTMENT	262,420.82	262,420.82	19,152.04	75,647.54	186,773.28	28.83 %
BUREAU OF ECONOMIC DEVELOPMENT	167,159.47	260,059.47	11,173.74	49,285.59	210,773.88	18.95 %
<b>Expense Total:</b>	<b>14,198,149.36</b>	<b>14,338,585.73</b>	<b>915,655.60</b>	<b>4,898,652.05</b>	<b>9,439,933.68</b>	<b>34.16 %</b>
<b>GENERAL FUND Surplus (Deficit):</b>	<b>-0.36</b>	<b>-140,436.73</b>	<b>-79,157.29</b>	<b>2,102,852.84</b>	<b>2,243,289.57</b>	<b>-1,497.37 %</b>
<b>Report Surplus (Deficit):</b>	<b>-0.36</b>	<b>-140,436.73</b>	<b>-79,157.29</b>	<b>2,102,852.84</b>	<b>2,243,289.57</b>	<b>-1,497.37 %</b>



City of Oconomowoc, WI

**Balance Sheet**  
**Account Summary**  
 As Of 04/30/2020

**Balance**

**Fund: 408 - CAPITAL IMPROVEMENTS**

**Assets**

110 - CASH AND INVESTMENTS	1,417,994.45	
130 - ACCOUNTS RECEIVABLE	1,678,813.21	
<b>Total Assets:</b>	<b>3,096,807.66</b>	<b><u>3,096,807.66</u></b>

**Liability**

210 - ACCOUNTS PAYABLE	444,583.69	
229 - ACCRUED INTEREST	2,177.66	
260 - UNEARNED REVENUES	1,469,482.49	
290 - NOTES PAYABLE	4,887,622.00	
<b>Total Liability:</b>	<b>6,803,865.84</b>	

**Equity**

330 - COMMITTED	7,831,429.67	
350 - UNASSIGNED	-10,675,732.61	
<b>Total Beginning Equity:</b>	<b>-2,844,302.94</b>	
Total Revenue	2,264,016.22	
Total Expense	3,126,771.46	
<b>Revenues Over/Under Expenses</b>	<b>-862,755.24</b>	

**Total Equity and Current Surplus (Deficit): -3,707,058.18**

**Total Liabilities, Equity and Current Surplus (Deficit): 3,096,807.66**



Source;Divisio...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>CAPITAL IMPROVEMENTS</b>						
<b>Revenue</b>						
TAXES	2,107,403.00	2,107,403.00	0.00	2,107,403.00	0.00	100.00 %
INTERGOVERNMENTAL AID	150,000.00	150,000.00	0.00	0.00	-150,000.00	0.00 %
MISCELLANEOUS REVENUES	56,200.00	56,200.00	1,247.07	6,613.22	-49,586.78	11.77 %
OTHER FINANCING SOURCES	2,180,000.00	2,300,000.00	0.00	150,000.00	-2,150,000.00	6.52 %
<b>Revenue Total:</b>	<b>4,493,603.00</b>	<b>4,613,603.00</b>	<b>1,247.07</b>	<b>2,264,016.22</b>	<b>-2,349,586.78</b>	<b>49.07 %</b>
<b>Expense</b>						
POLICE ADMINISTRATION	0.00	7,503,165.64	2,046,558.34	2,402,497.77	5,100,667.87	32.02 %
POLICE DISPATCH CENTER	0.00	548,853.78	0.00	24,550.07	524,303.71	4.47 %
POLICE OPERATIONS	139,000.00	139,000.00	525.63	130,178.97	8,821.03	93.65 %
SUPP/HYDRANT	476,568.00	476,568.00	0.00	458,356.00	18,212.00	96.18 %
MUNICIPAL GARAGE	0.00	22,067.75	19,616.50	19,616.50	2,451.25	88.89 %
HIGHWAY & OTHER TRANSPORTATION	3,135,000.00	3,955,353.87	15,878.60	78,268.58	3,877,085.29	1.98 %
BRIDGES	110,000.00	119,062.85	0.00	0.00	119,062.85	0.00 %
SNOW AND ICE REMOVAL	230,000.00	230,000.00	0.00	0.00	230,000.00	0.00 %
CITY BUILDINGS	0.00	275,930.00	0.00	0.00	275,930.00	0.00 %
LIBRARY	36,000.00	80,283.07	0.00	615.00	79,668.07	0.77 %
PARKS/PLAYGROUNDS	205,835.00	273,689.00	0.00	6,716.50	266,972.50	2.45 %
ATHLETIC FIELDS/COURTS	30,000.00	90,000.00	0.00	0.00	90,000.00	0.00 %
TRANSFER TO WATERSHED FUND	75,000.00	93,436.00	2,384.07	5,972.07	87,463.93	6.39 %
<b>Expense Total:</b>	<b>4,437,403.00</b>	<b>13,807,409.96</b>	<b>2,084,963.14</b>	<b>3,126,771.46</b>	<b>10,680,638.50</b>	<b>22.65 %</b>
<b>CAPITAL IMPROVEMENTS Surplus (Deficit):</b>	<b>56,200.00</b>	<b>-9,193,806.96</b>	<b>-2,083,716.07</b>	<b>-862,755.24</b>	<b>8,331,051.72</b>	<b>9.38 %</b>
<b>Report Surplus (Deficit):</b>	<b>56,200.00</b>	<b>-9,193,806.96</b>	<b>-2,083,716.07</b>	<b>-862,755.24</b>	<b>8,331,051.72</b>	<b>9.38 %</b>



	Balance	
<b>Fund: 601 - WASTEWATER UTILITY</b>		
<b>Assets</b>		
<b>Class: 105 - CURRENT ASSETS</b>		
1051 - CASH & INVESTMENTS	3,897,525.23	
1052 - ACCOUNTS RECEIVABLE	383,966.71	
1053 - SPECIAL ASSESSMENT RECEIVABLE	910,685.55	
1054 - ACCRUED INTEREST	27,052.44	
1055 - DUE FROM OTHER FUNDS	4,728,341.00	
1058 - ADVANCES TO OTHER FUNDS	131,209.81	
1059 - DEFERRED CHARGES	48,300.00	
<b>Total Class 105 - CURRENT ASSETS:</b>	<u><b>10,127,080.74</b></u>	
<b>Class: 145 - RESTRICTED ASSETS</b>		
1451 - CASH & INVESTMENTS	10,672,155.29	
<b>Total Class 145 - RESTRICTED ASSETS:</b>	<u><b>10,672,155.29</b></u>	
<b>Class: 165 - NONCURRENT ASSETS</b>		
1653 - ADVANCES TO OTHER FUNDS	1,175,750.09	
1657 - OTHER ASSETS	183,385.00	
<b>Total Class 165 - NONCURRENT ASSETS:</b>	<u><b>1,359,135.09</b></u>	
<b>Class: 175 - CAPITAL ASSETS</b>		
1751 - LAND	60,606.55	
1752 - STRUCTURES & IMPROVEMENTS	10,033,045.12	
1753 - IMPROVEMENTS OTHER THAN BUILDINGS	40,071,427.27	
1754 - MACHINERY & EQUIPMENT	11,876,181.93	
1756 - CONSTRUCTION IN PROGRESS	595,493.76	
1757 - ACCUMULATED DEPRECIATION	-24,300,898.39	
<b>Total Class 175 - CAPITAL ASSETS:</b>	<u><b>38,335,856.24</b></u>	
<b>Total Assets:</b>	<u><b>60,494,227.36</b></u>	<u><u><b>60,494,227.36</b></u></u>
<b>Liability</b>		
<b>Class: 205 - CURRENT LIABILITIES</b>		
2052 - ACCRUED LIABILITIES	45,094.86	
2053 - ACCRUED INTEREST	1,864.49	
2057 - DEFERRED CREDITS	129,379.71	
2058 - GENERAL OBLIGATION DEBT	11,040.00	
<b>Total Class 205 - CURRENT LIABILITIES:</b>	<u><b>187,379.06</b></u>	
<b>Class: 255 - NONCURRENT LIABILITIES</b>		
2553 - GENERAL OBLIGATION DEBT	37,260.00	
<b>Total Class 255 - NONCURRENT LIABILITIES:</b>	<u><b>37,260.00</b></u>	
<b>Total Liability:</b>	<u><b>224,639.06</b></u>	
<b>Equity</b>		
<b>Class: 305 - NET POSITION</b>		
3055 - RESTRICTED FOR PLANT REPLACEMENT	10,672,155.29	
3057 - RESTRICTED FOR PENSION BENEFITS	183,385.00	
3059 - UNRESTRICTED	49,029,020.47	
<b>Total Class 305 - NET POSITION:</b>	<u><b>59,884,560.76</b></u>	
<b>Total Beginning Equity:</b>	<u><b>59,884,560.76</b></u>	
Total Revenue	1,515,492.18	
Total Expense	1,130,464.64	
<b>Revenues Over/Under Expenses</b>	<u><b>385,027.54</b></u>	
<b>Total Equity and Current Surplus (Deficit):</b>	<u><b>60,269,588.30</b></u>	
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<u><u><b>60,494,227.36</b></u></u>	



RevClass;Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 601 - WASTEWATER UTILITY</b>						
<b>Revenue</b>						
<b>Source: 411 - OPERATING REVENUE</b>						
6410 - RESIDENTIAL	1,801,000.00	1,801,000.00	163,226.96	612,963.18	-1,188,036.82	34.03 %
6411 - COMMERCIAL	862,000.00	862,000.00	55,245.59	265,960.29	-596,039.71	30.85 %
6414 - INDUSTRIAL	202,000.00	202,000.00	15,590.32	58,284.38	-143,715.62	28.85 %
6421 - SERVICE TO OTHER SYSTEMS	951,000.00	951,000.00	75,634.25	297,997.96	-653,002.04	31.34 %
6450 - OTHER OPERATING REVENUE	172,000.00	172,000.00	838.47	22,279.09	-149,720.91	12.95 %
<b>Source: 411 - OPERATING REVENUE Total:</b>	<b>3,988,000.00</b>	<b>3,988,000.00</b>	<b>310,535.59</b>	<b>1,257,484.90</b>	<b>-2,730,515.10</b>	<b>31.53 %</b>
<b>Source: 412 - NON-OPERATING REVENUE</b>						
8110 - INTEREST ON INVESTMENTS	480,400.00	480,400.00	32,226.17	144,853.90	-335,546.10	30.15 %
8113 - SEWER AVAILABILITY CHARGE	440,000.00	440,000.00	35,370.00	98,103.00	-341,897.00	22.30 %
8114 - IMPACT FEES & SPECIAL ASSESSMENTS	35,200.00	35,200.00	6,755.00	21,616.00	-13,584.00	61.41 %
8120 - UNREALIZED GAIN/LOSS	0.00	0.00	77,772.76	9,002.74	9,002.74	0.00 %
8121 - REALIZED GAIN/LOSS	-50,000.00	-50,000.00	-3,912.80	-15,568.36	34,431.64	31.14 %
<b>Source: 412 - NON-OPERATING REVENUE Total:</b>	<b>905,600.00</b>	<b>905,600.00</b>	<b>148,211.13</b>	<b>258,007.28</b>	<b>-647,592.72</b>	<b>28.49 %</b>
<b>Source: 414 - CONTRIBUTIONS AND TRANSFERS</b>						
4210 - CONTRIBUTED INFRASTRUCTURE	730,000.00	730,000.00	0.00	0.00	-730,000.00	0.00 %
<b>Source: 414 - CONTRIBUTIONS AND TRANSFERS Total:</b>	<b>730,000.00</b>	<b>730,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-730,000.00</b>	<b>0.00 %</b>
<b>Revenue Total:</b>	<b>5,623,600.00</b>	<b>5,623,600.00</b>	<b>458,746.72</b>	<b>1,515,492.18</b>	<b>-4,108,107.82</b>	<b>26.95 %</b>
<b>Expense</b>						
518 - ADMIN & GENERAL	2,333,924.28	2,340,640.93	186,272.34	741,052.86	1,599,588.07	31.66 %
519 - VEHICLES & EQUIPMENT	55,511.04	57,511.04	10,714.18	15,949.44	41,561.60	27.73 %
573 - DISTRIBUTION MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00 %
575 - COLLECTION	348,251.47	348,251.47	18,133.63	73,065.42	275,186.05	20.98 %
576 - TREATMENT & DISPOSAL	1,440,250.01	1,493,091.01	77,169.77	247,386.41	1,245,704.60	16.57 %
578 - SANITARY DISTRICTS	2,456.04	2,456.04	68.75	531.33	1,924.71	21.63 %
580 - DEBT SERVICE	156,904.00	156,904.00	13,096.65	52,479.18	104,424.82	33.45 %
<b>Expense Total:</b>	<b>4,337,296.84</b>	<b>4,398,854.49</b>	<b>305,455.32</b>	<b>1,130,464.64</b>	<b>3,268,389.85</b>	<b>25.70 %</b>
<b>Fund: 601 - WASTEWATER UTILITY Surplus (Deficit):</b>	<b>1,286,303.16</b>	<b>1,224,745.51</b>	<b>153,291.40</b>	<b>385,027.54</b>	<b>-839,717.97</b>	<b>31.44 %</b>
<b>Report Surplus (Deficit):</b>	<b>1,286,303.16</b>	<b>1,224,745.51</b>	<b>153,291.40</b>	<b>385,027.54</b>	<b>-839,717.97</b>	<b>31.44 %</b>



Balance

Fund: 602 - WATER UTILITY

Assets

Class: 105 - CURRENT ASSETS

Table with 2 columns: Asset Description, Amount. Rows include 1051 - CASH & INVESTMENTS (2,363,291.65), 1052 - ACCOUNTS RECEIVABLE (195,506.93), 1053 - SPECIAL ASSESSMENT RECEIVABLE (664,159.74), 1057 - INVENTORIES (76,320.54), 1059 - DEFERRED CHARGES (35,700.00).

Total Class 105 - CURRENT ASSETS: 3,334,978.86

Class: 145 - RESTRICTED ASSETS

Table with 2 columns: Asset Description, Amount. Row includes 1451 - CASH & INVESTMENTS (275,193.76).

Total Class 145 - RESTRICTED ASSETS: 275,193.76

Class: 165 - NONCURRENT ASSETS

Table with 2 columns: Asset Description, Amount. Row includes 1657 - OTHER ASSETS (495,498.07).

Total Class 165 - NONCURRENT ASSETS: 495,498.07

Class: 175 - CAPITAL ASSETS

Table with 2 columns: Asset Description, Amount. Rows include 1751 - LAND (58,625.09), 1752 - STRUCTURES & IMPROVEMENTS (1,253,429.06), 1753 - IMPROVEMENTS OTHER THAN BUILDINGS (37,147,560.99), 1754 - MACHINERY & EQUIPMENT (9,127,566.52), 1756 - CONSTRUCTION IN PROGRESS (66,460.94), 1757 - ACCUMULATED DEPRECIATION (-13,367,711.88).

Total Class 175 - CAPITAL ASSETS: 34,285,930.72

Total Assets: 38,391,601.41

38,391,601.41

Liability

Class: 205 - CURRENT LIABILITIES

Table with 2 columns: Liability Description, Amount. Rows include 2051 - ACCOUNTS PAYABLE (64,400.00), 2052 - ACCRUED LIABILITIES (12,721.33), 2053 - ACCRUED INTEREST (18,844.35), 2054 - DEPOSITS (650.00), 2055 - ACCRUED TAXES (566,082.00), 2057 - DEFERRED CREDITS (518,114.28), 2058 - GENERAL OBLIGATION DEBT (8,160.00), 2061 - ADVANCES FROM OTHER FUNDS (381,373.55).

Total Class 205 - CURRENT LIABILITIES: 1,570,345.51

Class: 255 - NONCURRENT LIABILITIES

Table with 2 columns: Liability Description, Amount. Rows include 2553 - GENERAL OBLIGATION DEBT (27,540.00), 2556 - ADVANCES FROM OTHER FUNDS (2,067,371.66).

Total Class 255 - NONCURRENT LIABILITIES: 2,094,911.66

Total Liability: 3,665,257.17

Equity

Class: 305 - NET POSITION

Table with 2 columns: Equity Description, Amount. Rows include 3057 - RESTRICTED FOR PENSION BENEFITS (186,092.00), 3059 - UNRESTRICTED (34,415,228.63).

Total Class 305 - NET POSITION: 34,601,320.63

Total Beginning Equity: 34,601,320.63

**Balance Sheet**

**As Of 04/30/2020**

	<b>Balance</b>
Total Revenue	1,096,204.59
Total Expense	<u>971,180.98</u>
<b>Revenues Over/Under Expenses</b>	<b>125,023.61</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>34,726,344.24</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u><u>38,391,601.41</u></u></b>



RevClass;Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 602 - WATER UTILITY</b>						
<b>Revenue</b>						
<b>Source: 411 - OPERATING REVENUE</b>						
4600 - HYDRANT	1,000.00	1,000.00	0.00	12.34	-987.66	1.23 %
4610 - METERED SALES-RES MULTI FAMILY	1,448,000.00	185,000.00	17,990.34	68,811.56	-116,188.44	37.20 %
4611 - RESIDENTIAL	185,000.00	1,448,000.00	120,695.69	462,366.89	-985,633.11	31.93 %
4613 - COMMERCIAL	552,000.00	552,000.00	30,229.74	147,534.04	-404,465.96	26.73 %
4615 - INDUSTRIAL	120,000.00	120,000.00	8,688.94	33,899.75	-86,100.25	28.25 %
4620 - PUBLIC FIRE PROTECTION	814,000.00	814,000.00	67,833.00	271,332.00	-542,668.00	33.33 %
4630 - PRIVATE FIRE PROTECTION	105,000.00	105,000.00	9,053.00	36,278.99	-68,721.01	34.55 %
4700 - FOREFITED DISCOUNTS	5,500.00	5,500.00	0.00	1,339.40	-4,160.60	24.35 %
4710 - MISC SERVICE REVENUE	2,000.00	2,000.00	0.00	240.00	-1,760.00	12.00 %
4720 - RENTS FROM WATER PROPERTY	95,400.00	95,400.00	7,485.69	35,855.64	-59,544.36	37.58 %
4740 - OTHER WATER REVENUE	43,000.00	43,000.00	2,800.02	11,200.09	-31,799.91	26.05 %
<b>Source: 411 - OPERATING REVENUE Total:</b>	<b>3,370,900.00</b>	<b>3,370,900.00</b>	<b>264,776.42</b>	<b>1,068,870.70</b>	<b>-2,302,029.30</b>	<b>31.71 %</b>
<b>Source: 412 - NON-OPERATING REVENUE</b>						
4150 - REVENUE FROM JOBBING	6,000.00	6,000.00	0.00	259.87	-5,740.13	4.33 %
4190 - INTEREST	70,000.00	70,000.00	2,203.26	11,573.07	-58,426.93	16.53 %
4250 - MISC AMORT-REGULATORY LIABILITY	41,945.00	41,945.00	3,495.42	13,981.68	-27,963.32	33.33 %
4301 - IMPACT FEES & SPECIAL ASSESSMENTS	0.00	0.00	249.16	1,519.27	1,519.27	0.00 %
<b>Source: 412 - NON-OPERATING REVENUE Total:</b>	<b>117,945.00</b>	<b>117,945.00</b>	<b>5,947.84</b>	<b>27,333.89</b>	<b>-90,611.11</b>	<b>23.18 %</b>
<b>Source: 414 - CONTRIBUTIONS AND TRANSFERS</b>						
4210 - CONTRIBUTED INFRASTRUCTURE	840,000.00	840,000.00	0.00	0.00	-840,000.00	0.00 %
<b>Source: 414 - CONTRIBUTIONS AND TRANSFERS Total:</b>	<b>840,000.00</b>	<b>840,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-840,000.00</b>	<b>0.00 %</b>
<b>Revenue Total:</b>	<b>4,328,845.00</b>	<b>4,328,845.00</b>	<b>270,724.26</b>	<b>1,096,204.59</b>	<b>-3,232,640.41</b>	<b>25.32 %</b>
<b>Expense</b>						
516 - CUSTOMER SERVICE	76,627.69	76,627.69	6,838.25	20,824.21	55,803.48	27.18 %
517 - ADVERTISING / PUBLICITY	17,500.00	17,500.00	0.00	0.00	17,500.00	0.00 %
518 - ADMIN & GENERAL	660,738.99	660,738.99	50,834.17	180,454.19	480,284.80	27.31 %
519 - VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
531 - SOURCE OF SUPPLY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
532 - PUMPING OPERATIONS	234,355.57	234,355.57	14,945.61	65,236.20	169,119.37	27.84 %
533 - PUMPING MAINTENANCE	124,217.95	124,217.95	909.33	7,658.79	116,559.16	6.17 %
534 - TREATMENT OPERATIONS	86,154.18	86,154.18	2,371.13	16,846.73	69,307.45	19.55 %
535 - TREATMENT MAINTENANCE	25,551.63	25,551.63	2,871.10	6,418.12	19,133.51	25.12 %
572 - DISTRIBUTION OPERATIONS	284,795.06	284,795.06	20,185.27	51,288.28	233,506.78	18.01 %
573 - DISTRIBUTION MAINTENANCE	391,584.43	391,584.42	22,398.71	96,788.82	294,795.60	24.72 %
574 - GENERAL PLANT	29,933.21	29,933.21	2,291.15	12,376.58	17,556.63	41.35 %
577 - MISCELLANEOUS EXPENSES	1,577,347.02	1,577,347.02	129,174.70	513,289.06	1,064,057.96	32.54 %
<b>Expense Total:</b>	<b>3,513,805.73</b>	<b>3,513,805.72</b>	<b>252,819.42</b>	<b>971,180.98</b>	<b>2,542,624.74</b>	<b>27.64 %</b>
<b>Fund: 602 - WATER UTILITY Surplus (Deficit):</b>	<b>815,039.27</b>	<b>815,039.28</b>	<b>17,904.84</b>	<b>125,023.61</b>	<b>-690,015.67</b>	<b>15.34 %</b>
<b>Report Surplus (Deficit):</b>	<b>815,039.27</b>	<b>815,039.28</b>	<b>17,904.84</b>	<b>125,023.61</b>	<b>-690,015.67</b>	<b>15.34 %</b>



Balance

Fund: 603 - ELECTRIC UTILITY

Assets

Class: 105 - CURRENT ASSETS

Table with 2 columns: Asset Description and Balance. Rows include 1051 - CASH & INVESTMENTS (11,864,194.37), 1052 - ACCOUNTS RECEIVABLE (1,602,997.89), 1054 - ACCRUED INTEREST (9,514.88), 1056 - PREPAID ITEMS (4,044.60), 1057 - INVENTORIES (1,156,129.67), 1058 - ADVANCES TO OTHER FUNDS (250,163.74), 1059 - DEFERRED CHARGES (87,675.00).

Total Class 105 - CURRENT ASSETS: 14,974,720.15

Class: 145 - RESTRICTED ASSETS

Table with 2 columns: Asset Description and Balance. Row includes 1451 - CASH & INVESTMENTS (36,033.49).

Total Class 145 - RESTRICTED ASSETS: 36,033.49

Class: 165 - NONCURRENT ASSETS

Table with 2 columns: Asset Description and Balance. Rows include 1653 - ADVANCES TO OTHER FUNDS (891,621.57), 1657 - OTHER ASSETS (374,648.00).

Total Class 165 - NONCURRENT ASSETS: 1,266,269.57

Class: 175 - CAPITAL ASSETS

Table with 2 columns: Asset Description and Balance. Rows include 1751 - LAND (123,061.54), 1752 - STRUCTURES & IMPROVEMENTS (2,940,896.55), 1753 - IMPROVEMENTS OTHER THAN BUILDINGS (39,451,970.11), 1754 - MACHINERY & EQUIPMENT (17,118,409.55), 1756 - CONSTRUCTION IN PROGRESS (2,927,352.40), 1757 - ACCUMULATED DEPRECIATION (-29,103,197.28).

Total Class 175 - CAPITAL ASSETS: 33,458,492.87

Total Assets: 49,735,516.08

49,735,516.08

Liability

Class: 205 - CURRENT LIABILITIES

Table with 2 columns: Liability Description and Balance. Rows include 2051 - ACCOUNTS PAYABLE (2,201,983.47), 2052 - ACCRUED LIABILITIES (142,446.92), 2053 - ACCRUED INTEREST (1,865.91), 2054 - DEPOSITS (36,033.49), 2055 - ACCRUED TAXES (768,118.00), 2056 - CUSTOMER ADVANCES FOR CONSTRUCTION (240,738.49), 2057 - DEFERRED CREDITS (348,157.02), 2058 - GENERAL OBLIGATION DEBT (20,040.00), 2059 - REVENUE BONDS (455,000.00).

Total Class 205 - CURRENT LIABILITIES: 4,214,383.30

Class: 255 - NONCURRENT LIABILITIES

Table with 2 columns: Liability Description and Balance. Row includes 2553 - GENERAL OBLIGATION DEBT (542,635.00).

Total Class 255 - NONCURRENT LIABILITIES: 542,635.00

Total Liability: 4,757,018.30

Equity

Class: 305 - NET POSITION

Table with 2 columns: Equity Description and Balance. Rows include 3057 - RESTRICTED FOR PENSION BENEFITS (374,648.00), 3059 - UNRESTRICTED (44,206,072.01).

Total Class 305 - NET POSITION: 44,580,720.01

Total Beginning Equity: 44,580,720.01

**Balance Sheet**

**As Of 04/30/2020**

	<b>Balance</b>
Total Revenue	6,829,184.88
Total Expense	<u>6,431,407.11</u>
<b>Revenues Over/Under Expenses</b>	<b>397,777.77</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>44,978,497.78</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>49,735,516.08</u></b>



RevClass;Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 603 - ELECTRIC UTILITY</b>						
<b>Revenue</b>						
<b>Source: 411 - OPERATING REVENUE</b>						
4400 - RESIDENTIAL	9,713,000.00	9,713,000.00	657,887.03	2,717,400.83	-6,995,599.17	27.98 %
4420 - COMMERCIAL	2,948,000.00	2,948,000.00	176,802.14	840,990.61	-2,107,009.39	28.53 %
4430 - LARGE COMMERCIAL/INDUSTRIAL	11,828,000.00	11,828,000.00	733,701.87	3,066,254.02	-8,761,745.98	25.92 %
4440 - STREET & YARD LIGHTING	313,000.00	313,000.00	21,681.68	87,958.90	-225,041.10	28.10 %
4500 - FOREFITED DISCOUNTS	45,000.00	45,000.00	-0.07	8,902.12	-36,097.88	19.78 %
4510 - MISC SERVICE REVENUE	7,000.00	7,000.00	0.00	100.00	-6,900.00	1.43 %
4540 - RENTS FROM ELECTRIC PROPERTY	21,600.00	21,600.00	1,800.00	8,278.76	-13,321.24	38.33 %
4560 - OTHER ELECTRIC REVENUE	20,000.00	20,000.00	134.30	1,061.07	-18,938.93	5.31 %
<b>Source: 411 - OPERATING REVENUE Total:</b>	<b>24,895,600.00</b>	<b>24,895,600.00</b>	<b>1,592,006.95</b>	<b>6,730,946.31</b>	<b>-18,164,653.69</b>	<b>27.04 %</b>
<b>Source: 412 - NON-OPERATING REVENUE</b>						
4150 - REVENUE FROM JOBBING	60,000.00	60,000.00	0.00	573.67	-59,426.33	0.96 %
4190 - INTEREST	246,992.00	246,992.00	13,332.77	72,118.90	-174,873.10	29.20 %
4250 - MISC AMORT-REGULATORY LIABILITY	76,638.00	76,638.00	6,386.50	25,546.00	-51,092.00	33.33 %
<b>Source: 412 - NON-OPERATING REVENUE Total:</b>	<b>383,630.00</b>	<b>383,630.00</b>	<b>19,719.27</b>	<b>98,238.57</b>	<b>-285,391.43</b>	<b>25.61 %</b>
<b>Source: 414 - CONTRIBUTIONS AND TRANSFERS</b>						
4210 - CONTRIBUTED INFRASTRUCTURE	200,000.00	200,000.00	0.00	0.00	-200,000.00	0.00 %
4211 - DEVELOPER EMBEDDED CREDITS	-100,000.00	-100,000.00	0.00	0.00	100,000.00	0.00 %
<b>Source: 414 - CONTRIBUTIONS AND TRANSFERS Total:</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-100,000.00</b>	<b>0.00 %</b>
<b>Source: 473 - CAPITAL PROJECTS</b>						
7000 - WORK ORDER CLEARING	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Source: 473 - CAPITAL PROJECTS Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Revenue Total:</b>	<b>25,379,230.00</b>	<b>25,379,230.00</b>	<b>1,611,726.22</b>	<b>6,829,184.88</b>	<b>-18,550,045.12</b>	<b>26.91 %</b>
<b>Expense</b>						
516 - CUSTOMER SERVICE	298,658.44	298,658.44	24,460.39	75,864.63	222,793.81	25.40 %
517 - ADVERTISING / PUBLICITY	13,700.00	13,700.00	11.55	246.20	13,453.80	1.80 %
518 - ADMIN & GENERAL	1,328,468.02	1,328,468.02	107,717.42	418,941.62	909,526.40	31.54 %
519 - VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00 %
571 - PURCHASED POWER	17,586,000.00	17,586,000.00	1,018,337.79	4,429,517.94	13,156,482.06	25.19 %
572 - DISTRIBUTION OPERATIONS	551,380.93	551,380.93	51,759.76	170,482.19	380,898.74	30.92 %
573 - DISTRIBUTION MAINTENANCE	834,618.13	852,118.13	91,748.80	273,099.83	579,018.30	32.05 %
574 - GENERAL PLANT	136,289.57	136,289.57	1,641.96	56,964.29	79,325.28	41.80 %
577 - MISCELLANEOUS EXPENSES	3,019,069.04	3,019,069.04	251,678.60	1,006,290.41	2,012,778.63	33.33 %
<b>Expense Total:</b>	<b>23,768,184.13</b>	<b>23,785,684.13</b>	<b>1,547,356.27</b>	<b>6,431,407.11</b>	<b>17,354,277.02</b>	<b>27.04 %</b>
<b>Fund: 603 - ELECTRIC UTILITY Surplus (Deficit):</b>	<b>1,611,045.87</b>	<b>1,593,545.87</b>	<b>64,369.95</b>	<b>397,777.77</b>	<b>-1,195,768.10</b>	<b>24.96 %</b>
<b>Report Surplus (Deficit):</b>	<b>1,611,045.87</b>	<b>1,593,545.87</b>	<b>64,369.95</b>	<b>397,777.77</b>	<b>-1,195,768.10</b>	<b>24.96 %</b>



# MEMORANDUM

## CLERKS

Date: May 15, 2020  
To: Mayor Magnus  
Common Council  
From: Diane Coenen  
Re: Commercial Quadricycle Ordinance

## RELATES TO THE STRATEGIC PLAN

Strategic Goal - Focus on Economic Development

## BACKGROUND

The City was approached in February by the owner of Vino Etc., Brian Borkowski, about the possibility of operating a Peddle Tavern in the downtown. Mr. Borkowski attended a Staff Meeting on March 4<sup>th</sup> and received feedback regarding his proposed business activity. In addition, staff informed the applicant that the City did not have an ordinance regulating commercial quadricycles and we would need to draft one in order to allow and regulate this type of business.

## ADDITIONAL ANALYSIS

Staff drafted the ordinance and it has been reviewed by Atty Riffle. The ordinance includes provisions on responsibility, licenses, operation, equipment, routes, time of operation, alcohol consumption, insurance, fees, revocation and penalties.

In addition, I contacted the Cities of Green Bay, La Crosse and Wausau to review their ordinances and get feedback on any issues they may be having by allowing a commercial quadricycle. There were none.

## FINANCIAL IMPACT

n/a

## RECOMMENDATION

Commercial quadricycles have gained popularity in Wisconsin and other States. I recommend adopting this ordinance to allow the operation of a Peddle Tavern which will bring more activity to our downtown.

## SUGGESTED MOTION

Motion to adopt ordinance to create Section 12.18 of the City of Oconomowoc Municipal Code regarding commercial quadricycles.

**ORDINANCE NO. 20-0978**

**AN ORDINANCE TO CREATE §12.18 OF THE CITY OF OCONOMOWOC MUNICIPAL CODE  
REGARDING COMMERCIAL QUADRICYCLES**

The Common Council of the City of Oconomowoc, Waukesha County, Wisconsin, do ordain as follows:

**SECTION 1.** Section 12.18 of the City of Oconomowoc Code of Ordinances is hereby created as follows:

(1) **DEFINITIONS.** As used in this section, the following terms shall have the meanings indicated:

*Alcohol Beverages:* In accordance with Wis. Stats. §125.02(1).

*Commercial Quadricycle:* A vehicle with fully operational pedals for propulsion entirely by human power, that has four wheels and is operated in a manner similar to a bicycle, that is equipped with at least 6 seats for passengers, that is designed to be occupied by a driver and passengers providing pedal power to the drive train of the vehicle, and that is operated by the vehicle owner or an employee of the owner.

*Commercial Quadricycle Business:* Any enterprise that owns a commercial quadricycle or manages the operation of a commercial quadricycle.

(2) **RESPONSIBILITY.** The owner and operator of a commercial quadricycle are jointly and severally responsible for ensuring compliance with the requirements of this section. An owner and operator may both be cited and convicted for any violation of this section. The violation of any of the provisions of this section by an operator is prima facie evidence that the operator permitted said violation.

(3) **RULES OF THE ROAD.** In addition to any regulations in this section, and except as provided in this section, commercial quadricycles operating within the city shall comply with the provisions of Chapter 12 of the Municipal Code, and all rules of the road according to Wis. Stats. Ch. 346.

(4) **LICENSES.**

(a) No person, firm, or corporation shall engage in the business of operating vehicles for transportation of persons for hire within the city without having an owner/operators permit from the city for each vehicle operated.

1. Application for a commercial quadricycle owner/operators permit shall be made in writing to the city clerk upon a form furnished by the clerk or city website, which the owner of the business shall sign. For a partnership, the name of the business and the names and addresses of the partners must also be provided, and one of the partners shall sign the application. For an LLC or a corporation, the applicant shall also provide the names and addresses of the principal officers, and the president shall sign the application.

2. The license application shall identify each commercial quadricycle owned or leased by the permit holder to be used in the city. Should the holder of a commercial quadricycle owner/operators permit wish to obtain a commercial quadricycle not listed at the time of application, the license holder shall provide an amendment to the application before putting the commercial quadricycle into service.

3. The license application shall identify the proposed route or routes over which the commercial quadricycle shall operate. No license shall be issued under this section until the Common Council has approved the proposed route as recommended by the police chief or his/her designee. Should the holder of a commercial quadricycle owner/operators permit wish to modify a route or add a new route, the license holder shall make a new license application and pay the required fee, if any.
  4. At the time of application, the applicant shall provide evidence of vehicle inspection compliance from a reputable bike repair shop in accordance with the requirements of section 12.12(6).
  5. Any permit/license issued pursuant to this subsection shall be issued upon granting and shall expire on June 30<sup>th</sup> of each year.
- (b) No person shall operate or permit the operation of a commercial quadricycle in the city unless the operator has a valid taxicab driver's license, and unless valid owner/operators permit, and taxicab driver's license are visible in the proper registration area. The fact that an unlicensed person is driving a vehicle for which a taxicab vehicle license has been issued or applied for is prima facie evidence that the owner of the vehicle is in violation of this subsection.
1. Application for a commercial quadricycle taxicab driver's license shall be made by the driver of the quadricycle, in writing to the city clerk upon a form furnished by the clerk or city website. Such application shall be signed by the driver and granted by the Common Council.
  2. Upon payment of the necessary fees, if any and approval of the Common Council after a recommendation of the Protection and Welfare Committee, the city may issue or cause to be issued a proper license certificate. Transfer of the license to another person is prohibited.
  3. Any license issued pursuant to this subsection shall be issued upon granting and shall expire on June 30<sup>th</sup> of each year.
- (c) The driver of a commercial quadricycle in the city must possess a valid state driver's license which is not suspended, revoked, canceled or expired.
- (5) AGE. No person shall operate or permit the operation of a commercial quadricycle in the city unless such person is at least 21 years of age.
- (6) PARKING. No person shall park or permit the parking of a commercial quadricycle upon any sidewalk or in any place not specifically designated for parking. The commercial quadricycle may occupy up to two designated parking stalls but shall pay the appropriate parking fee for both stalls, if applicable.
- (7) EQUIPMENT REQUIREMENTS. No person shall operate or permit operation of a commercial quadricycle in the city unless said commercial quadricycle is equipped with the following:
- (a) Lighting on the vehicle which shall be the following:
1. A light on the front which shall emit a white light visible from a distance of 300 feet to the front. When the quadricycle is operating, if the front light does not remain on at all times, it must be manually lit thirty (30) minutes before dusk.
  2. A taillight mounted on the rear, which when lighted shall emit a red light plainly visible from a distance of 500 feet to the rear. When the quadricycle is operating,

if the taillight does not remain on at all times, it must be manually lit thirty (30) minutes before dusk.

3. A brake light on the rear which shall emit a red light, and which shall be actuated upon application of the service (foot) brake and which may, but need not, be incorporated with a taillight. Every brake light shall be plainly visible and understandable from a distance of 300 feet to the rear regardless of the time of day.
  4. Rear signage which shall conform with those standards and specifications adopted by Trans 304 of the Wisconsin Administrative Code, for slow-moving vehicles by the American Society of Agricultural Engineers standard ASAE S276.3, or shall be an emblem of the same shape and size painted on such vehicle in a bright and conspicuous retro reflective red orange paint. Such emblem shall be mounted on the rear of such vehicles, in the approximate horizontal geometric center of the vehicle, at a height of three to five feet above the roadway and shall always be maintained in a clean and reflective condition.
  5. A mirror capable of showing the driver a view of the roadway for a distance of 200 feet to the rear of the vehicle.
  6. A braking system, operable by the driver, that can override all methods of propulsion and bring the vehicle to a complete and abrupt stop.
  7. Reflectors placed on each side of the quadricycle.
- (8) ROUTES. No person shall operate or permit the operation of a commercial quadricycle on routes or in locations other than those approved by the Common Council as recommended by the police chief or his or her designee.
- (9) TIME OF OPERATION. No person shall operate or permit the operation of a commercial quadricycle with passengers in the city except between the hours of 10:00 a.m. and 10:00 p.m.
- (10) DISPLAY. No person shall operate or permit the operation of a commercial quadricycle in the city unless said quadricycle is conspicuously displaying on the exterior driver and passenger side of the vehicle the name or trade name and telephone number of the commercial quadricycle business. Additionally, no person shall permit or permit the operation of a commercial quadricycle in the city unless the operator is conspicuously displaying within the front passenger compartment a display holder containing the owner/operators permit and taxicab driver's license.
- (11) ALCOHOLIC BEVERAGES.
- (a) No passenger on a commercial quadricycle may possess on or carry onto the commercial quadricycle more than 36 ounces of fermented malt beverages as defined in Wis. Stats. §125.02(6). No passenger may possess, carry upon, or consume any other alcohol beverages, as defined in Wis. Stats. Ch. 125, upon a commercial quadricycle.
  - (b) No person may operate a commercial quadricycle on which any alcohol beverages are carried or consumed other than fermented malt beverages in the amounts permitted in subsection (a).

- (c) No person may operate a commercial quadricycle on which alcohol beverages are sold, nor may any person transport alcohol beverages on a commercial quadricycle for the purposes of sale or delivery upon sale.
  - (d) No operator of a commercial quadricycle may consume alcohol while the commercial quadricycle is occupied by passengers, nor shall any person operate a commercial quadricycle with an alcohol concentration of more than 0.02.
  - (e) The operator of a commercial quadricycle shall advise all passengers that no alcohol beverages shall be possessed on, carried upon, or consumed on a commercial quadricycle in violation of city ordinance or state statute, and shall conspicuously and legibly post a notice of these restrictions upon the commercial quadricycle.
  - (f) No person under the age of 21 shall be permitted to ride on a commercial quadricycle on which alcohol beverages are being consumed.
- (12) GLASS CONTAINERS. No person shall carry, possess, or permit the carrying or possession of any glass container on a commercial quadricycle.
- (13) TRASH/RECYCLABLES. All trash shall be placed within a trash receptacle located on the commercial quadricycle and disposed of properly by the driver.
- (14) MUSIC. Music can be played through the sound system provided on the commercial quadricycle in accordance with section 9.06.
- (15) FEES.
- (a) The fee for a commercial quadricycle owner/operators permit as required by this section shall be as set forth by separate Resolution of the Common Council as amended from time to time.
  - (b) The fee for a commercial quadricycle taxicab driver's license required by this section shall be as set forth by separate Resolution of the Common Council as amended from time to time.
- (16) INSURANCE
- (a) No owner of a commercial quadricycle or any other person shall operate or authorize any other person to operate a quadricycle for commercial purposes within the city unless the owner has in effect a policy of comprehensive general liability insurance issued by an insurance company duly authorized to do business in the State of Wisconsin, indemnifying the applicant in an amount not less than \$500,000.00 for damage to property, \$500,000.00 for injury to one person, and \$1,000,000.00 for injury to more than one person caused by the operation of said vehicles in the City, due to the liability of the owner or operator of a quadricycle arising out of the ownership, operation, use, or maintenance of a quadricycle. The policy shall provide that the insurer shall give the city notice of any cancellation or nonrenewal of the policy which is due the named insured.
  - (b) Each commercial quadricycle insurance policy shall contain a provision that the same may not be canceled before the expiration of its term except upon 30 days' written notice to the city clerk. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically revoke and terminate all licenses issued for the commercial quadricycle covered by such insurance policy, unless another policy shall be provided and in effect at the time of such cancellation or termination. Failure to comply with this provision shall result in the immediate

suspension of the owner's rights and privileges to operate the quadricycle commercially within the city.

(17) REVOCATION.

- (a) A license may be suspended or revoked by the at any time by the Chief of Police or his/her designee for any of the following reasons:
  - 1. Failure to comply with any of the provisions of this section;
  - 2. Violating any state statutes or City Code violations;
- (b) Any applicant whose license has been denied, suspended or revoked under the provisions of this section may appeal said denial, suspension or revocation to the Common Council.

(18) PENALTIES.

A violation of any of the provisions of this section for which a penalty has not otherwise been specified shall subject the violator to a forfeiture of not less than \$50.00 and not more than \$500.00, together with the costs of prosecution.

**SECTION 2. SEVERABILITY.** The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

**SECTION 3. EFFECTIVE DATE.** This ordinance shall become effective upon passage and publication as required by law.

DATED: \_\_\_\_\_

CITY OF OCONOMOWOC

ATTEST:

By: \_\_\_\_\_  
Robert P. Magnus, Mayor

\_\_\_\_\_  
Diane Coenen, Clerk

Date Adopted: \_\_\_\_\_

Date Published: \_\_\_\_\_

Effective Date: \_\_\_\_\_



# MEMORANDUM

## CLERKS

Date: May 15, 2020  
To: Mayor Magnus  
Common Council  
From: Diane Coenen  
Re: Vino Etc. Application to Operate a Commercial Quadricycle

## RELATES TO THE STRATEGIC PLAN

Strategic Goal – Focus on Economic Development

## BACKGROUND

Brian Borkowski, owner of Vino Etc. located at 120 E. Wisconsin Avenue has submitted an application to operate a Peddle Tavern as part of his business plan. The applicant is looking to start offering commercial quadricycle rides in June on Thursdays, Fridays, Saturdays and Sundays with limited hours and number of runs.

## ADDITIONAL ANALYSIS

The commercial quadricycle will be controlled by a licensed driver, must comply with all State Statutes and City codes, must provide a certificate of insurance, equipment inspection report and the route must be approved by our Police Chief and Common Council.

Staff worked with the applicant on the proposed route and both the Police Chief and City Planner approve it.

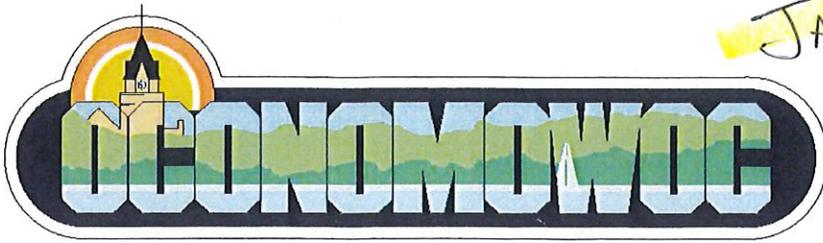
## FINANCIAL IMPACT

## RECOMMENDATION

To approve the application of Vino Etc. to operate a commercial quadricycle within the downtown upon the successful adoption of a Commercial Quadricycle ordinance.

## SUGGESTED MOTION

Motion to approve the application of Vino Etc. for the operation of a commercial quadricycle as proposed.



JASON



Department of City Planning  
174 E. Wisconsin Avenue Oconomowoc, WI  
www.oconomowoc-wi.gov | 262.569.2166

# Staff Meeting Appearance Request

Project Name: VINO ETC PEDAL TAVERN

Project Address/Location: 120 E. WISCONSIN AVE

General Project Description: BRING AN EXCITING + FUN EXPERIENCE TO OUR OUTSTANDING DOWNTOWN.

Utility – Projected Needs for Sewer/Water/Electric: N/A

**Name of Applicant/Agent** requesting the project: BRIAN BARKANSKI  
Applicant's Address (include city, state and zip code): 752 ADAMS OCONOMOWOC, WI 53066  
Applicant's telephone number: 414-520-8339  
Applicant's email address: VINOETC@GMAIL.COM

**Property Owner** of establishment requesting the project: VINO ETC / JLD ADAMS  
Property Owner's Address (include city, state and zip code): 120 E. WISCONSIN AVE  
Property Owner's telephone number: 414-520-8339  
Property Owner's email address: VINOETC@GMAIL.COM

**Desired Start Date:** MEMORIAL DAY WEEKEND **Anticipated Completion Date:** ON GOING SEASONAL

As  Applicant  Property Owner (please mark the responsible party), I agree to the City of Oconomowoc's chargeback fee policy. The policy is noted in the [Development Process and Fees Booklet](#), and any questions can be directed to the Finance Department at 262.569.3234.

Applicant Signature: [Signature] Date: 2/26/20

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# VINO ETC

## OBJECTIVE:

To bring a fun and exciting innovative attraction to downtown Oconomowoc to create more interest in our amazing city. We guarantee you will leave with a new love for our city and its impressive past.

## LOCATION:

VINO ETC. 120 E. Wisconsin Ave  
(Start and Finish)

## HOURS OF OPERATION:

Saturday 5/16 to 11/31

Thursdays - 7-8:45pm (1 run)

Fridays - 5-8:45pm (2 runs)

Saturdays - 11am - 8:45pm (5 runs)

Sundays - 11am - 5:00pm (3 runs)

Bike will coordinate around City events and festivals.

## INFORMATION:

In partnership with MKE PEDAL TAVERN, VINO ETC will be launching Lake Country's first pedal tavern!!! Featured on MKE PEDAL TAVERN WEBSITE showing Oconomowoc location.

Safe and experienced driver

Bike will be driven on the roads as seen in other cities

All passengers must be 21 and over

1 cooler on the bike

3 drink maximum while on the bike

Cans only / No Liquor

Suggested Route - PD Approval Needed

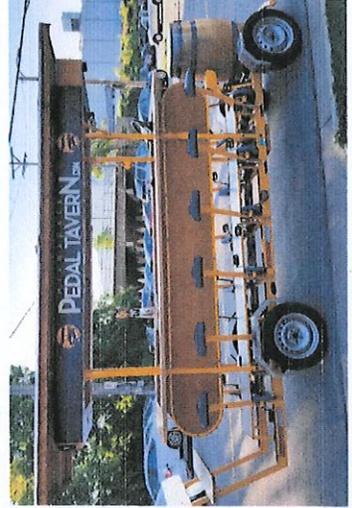
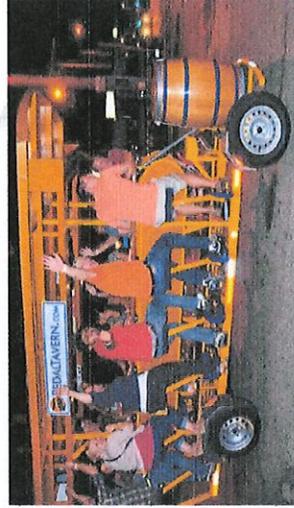
Bike will be trailered to Oconomowoc. Trailer will return to MKE PEDAL TAVERN.

Bike will be stored in a covered location when not occupied.

Music will be on the pedal tavern controlled by driver

Insurance is handled through MKE PEDAL TAVERN

Bike goes 5mph - controlled and steered by driver



## **PROPOSED COMMERCIAL QUADRICYCLE ROUTE:**

Start behind Vino Etc. to load (Public Parking Lot)  
East on Pheasant Street  
Right on Walnut Street  
West on Wisconsin Ave to round about onto Silver Lake Street  
Right on East Collins St.  
Straight on Collins St.  
Right on Main Street  
Left on W South Street  
Right on S Worthington Street  
Right on Wisconsin Ave  
Left on St. Paul  
Back to loading spot behind Vino Etc. (Public Parking Lot)



**VINO**<sup>ETC</sup>





# MEMORANDUM

## CLERKS

Date: May 12, 2020  
To: Mayor Magnus  
Common Council  
From: Diane Coenen  
Re: North 48 Lake Country, Inc. - Reserve "Class B" Intoxicating Liquor/Fermented Malt Beverage License

## RELATES TO THE STRATEGIC PLAN

Strategic Goal – Focus on Economic Development

## BACKGROUND

The City received an application for a Reserve "Class B" Intoxicating Liquor/Fermented Malt Beverage license from North 48 Lake Country, Inc., Inc., Jordan Z. Cole, Agent, to sell intoxicating liquor and fermented malt beverages at 102 N. Main Street. North 48 Lake Country is a new craft cocktail bar and lounge that will operate out of the Mann building. There will be seating for 85 and a full-service bar (see attached floor plan.) The applicant meets all Chapter 12 and State licensing requirements.

## ADDITIONAL ANALYSIS

As of this writing, the owner plans to open on June 3, 2020. I would like to suggest granting the license with a condition that the Clerk not issue the license until the owner confirms the opening date but not later than June 30<sup>th</sup>. If the opening does not occur by June 30<sup>th</sup> the license will not be issued and the applicant would have to come back to Council for reapproval.

## FINANCIAL IMPACT

There is an initial fee of \$10,000.00 for a Reserve "Class B" license in addition to the license fee.

## RECOMMENDATION

To adopt the resolution granting the new 2020 Reserve "Class B" License to North 48 Lake Country.

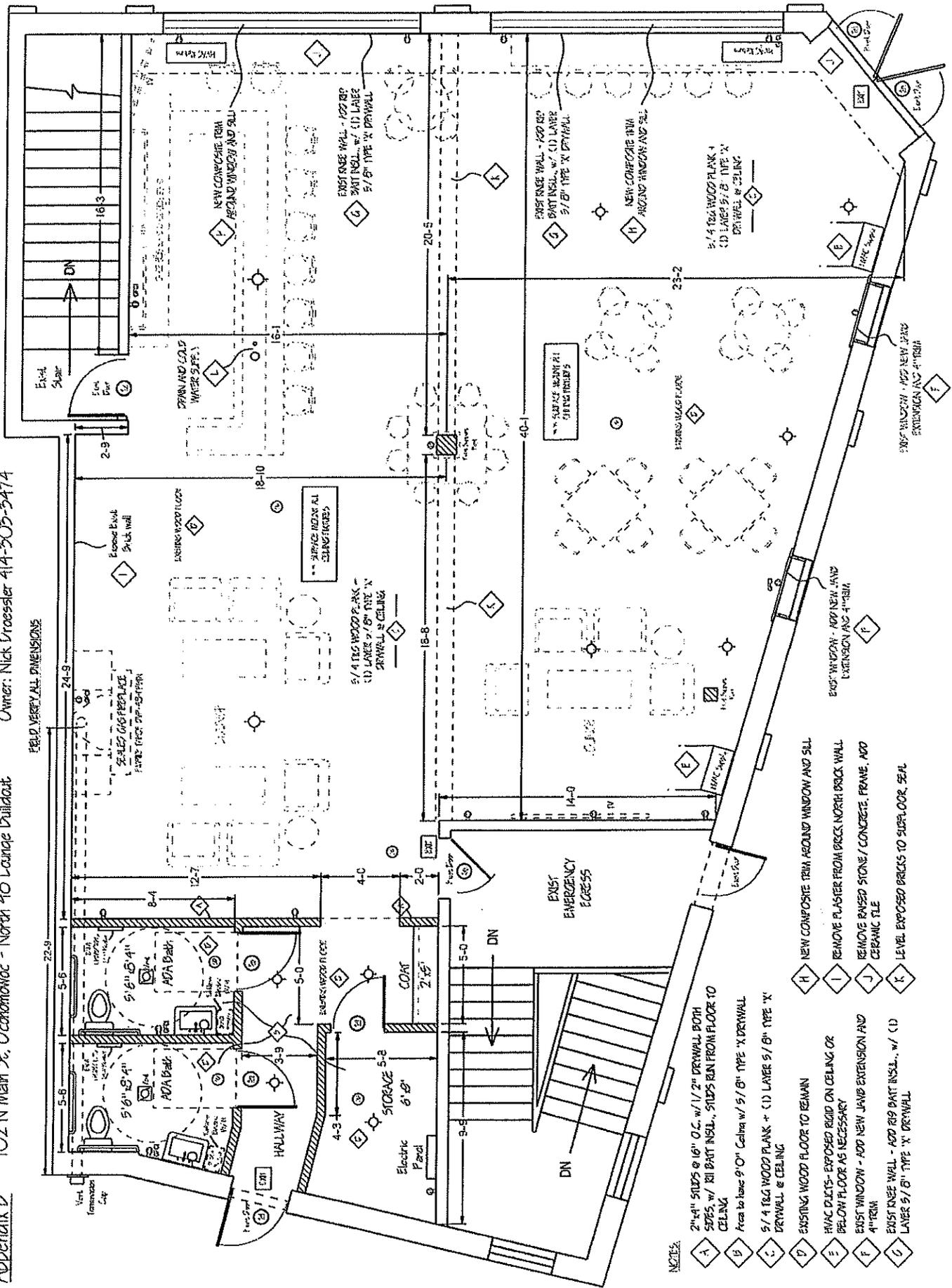
## SUGGESTED MOTION

**Council Recommendation:** Move to adopt the resolution granting a new 2020 Reserve "Class B" Intoxicating Liquor/Fermented Malt Beverage license to North 48 Lake Country, Inc. on the condition the Clerk not issue the license until the owner confirms the opening date, but not later than June 30, 2020.

Appendix B

102 N Main St, Oceanonoc - North 48 Lounge Buildout

Owner: Nick Drossler 414-303-3474



NOTES:

- A 2 1/4" STUDS @ 16" O.C. w/ 1/2" DRYWALL BOTH SIDES, w/ R18 BATT INSL., STUDS REM FROM FLOOR TO CEILING
- B Area to base 9'0" Ceiling w/ 5/8" TYPE 'X' DRYWALL @ CEILING
- C 5/4 T&G WOOD PLANK + (1) LAYER 5/8" TYPE 'X' DRYWALL @ CEILING
- D EXISTING WOOD FLOOR TO REMAIN
- E RVC PLATE - EXPOSED BRID ON CEILING OR BELOW FLOOR AS NECESSARY
- F EXIST WINDOW - ADD NEW JAMB EXTENSION AND 4" TRIM
- G EXIST BASE WALL - ADD BRD PART INSL. w/ (1) LAYER 5/8" TYPE 'X' DRYWALL
- H NEW COMPOSITE TRIM AROUND WINDOW AND SILL
- I REMOVE PLASTER FROM BRICK NORTH BRICK WALL
- J REMOVE BASED STONE / CONCRETE, FRAME, AND CERAMIC TILE
- K LEVEL EXPOSED BRICKS TO SUB-FLOOR SEAL

**RESOLUTION No. 20-R2878**

**RESOLUTION GRANTING NEW 2020 RESERVE "CLASS B" INTOXICATING LIQUOR/  
FERMENTED MALT BEVERAGE LICENSE TO NORTH 48 LAKE COUNTRY, INC.**

**WHEREAS**, an application for the following new license has been made, necessary fees deposited and all legal procedures have been taken, as per ordinance of the City of Oconomowoc.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Oconomowoc that the following license be granted (will expire on June 30, 2020):

Reserve "Class B" License  
(serve intoxicating liquor/fermented malt beverages)

North 48 Lake Country, Inc. dba North 48 Lake Country  
102 N. Main Street  
Jordan Z. Cole, Agent  
6986 N. Elm Tree Road, Glendale

DATED: May 19, 2020

CITY OF OCONOMOWOC

By: \_\_\_\_\_  
Robert P. Magnus, Mayor

ATTEST:

\_\_\_\_\_  
Diane Coenen, Clerk



# MEMORANDUM

## CITY ADMINISTRATOR

Date: May 15, 2020  
To: Mayor Magnus, Council  
From: Sarah Kitsembel, City Administrator  
Re: Pre-Development Reimbursement Agreement – Olympia Fields

## RELATES TO THE STRATEGIC PLAN

- III. Focus on Economic Development
  - A. Research and Plan for Development
    - 2. Plan for Catalytic Development Areas
      - c. Study the SW Summit Ave Area for Development Opportunities

## BACKGROUND

Wangard Partners have been engaged in the potential development of a mixed use project for real estate in the greater area of the former Olympia resort. Throughout 2019 and 2020, the City has continued to meet with the development team as this is a strategic area of focus for the City and will require design and planning of public infrastructure. Wangard Partners has agreed to enter into a Pre-Development Agreement to provide reimbursement for professional fees previously incurred by the City as well as for future professional service fees required for the development planning. The developer will be pursuing the creation of a tax incremental financing district to facilitate the project and this agreement provides that the parties will negotiate in good faith to fund some or all of the professional fees described in this agreement.

## FINANCIAL IMPACT

The agreement outlines the process for reimbursement of fees, with \$50,000 initial limit, up to a potential \$100,000 limit with authorization from Wangard Partners. Since Wangard Partners first approached the City regarding a potential project, the City has been tracking the outside professional service costs related to this project including the City Engineer (\$23,544.02) and City Attorney (\$8,436.10). Wangard Partners has agreed to reimburse the City for the costs paid to date of \$31,980.12 and future professional service fees as outlined in the agreement.

## RECOMMENDATION

Staff recommends approval of the Pre-Development Reimbursement Agreement.

## SUGGESTED MOTION

Move to approve the Pre-Development Reimbursement Agreement with Wangard Partners.

## PRE-DEVELOPMENT REIMBURSEMENT AGREEMENT

This Pre-Development Reimbursement Agreement ("Agreement") is dated this \_\_\_\_ day of \_\_\_\_\_ 2020, by and between the City of Oconomowoc, a Wisconsin municipal corporation ("City") and Wangard Partners, Inc., a Wisconsin corporation ("Wangard").

### Recitals

A. Wangard has been engaged by the owners of certain real estate located on the west side of S.T.H. 67, north of Oconomowoc Parkway in the City of Oconomowoc, Waukesha County, Wisconsin for the potential development of a mixed use development (the "Project").

B. The City has expressed its willingness to commence designing and planning the extension of public infrastructure to service the Project. However, the extension of public infrastructure to service the Project will require the City to retain professional services, including, without limitation, engineers, attorneys and appraisers. The City believes that it is appropriate for Wangard to reimburse the City for its reasonable professional fees incurred to benefit the Project.

C. The City and Wangard have agreed to enter into this Agreement to provide for reimbursements for reasonable professional fees incurred by the City in designing and planning the extension of public infrastructure to service the Project, subject to the terms set forth below.

NOW, THEREFORE, in consideration of the above recitals, and for other good and valuable consideration mutually acknowledged by the parties, it is agreed, as follows:

1. Reimbursement of Professional Fees. The City has incurred and will incur third party professional fees in designing and planning the extension of public infrastructure to service the Project. These fees may include professional services rendered by engineers at Ruekert & Mielke, Inc., by attorneys at Municipal Law & Litigation Group, SC, by financial advisors at Ehlers, Inc. and by appraisers at The Nicholson Group LLC. (together, "Professional Fees"). Wangard agrees to pay the City's invoices for Professional Fees directly relating to designing and planning the extension of public infrastructure to service the Project within 30 days of the issuance of the City's invoice identifying such Professional Fees. Professional Fees that remain unpaid by Wangard within 30 days following Wangard's receipt of invoices from the City shall bear interest at the rate of eight (8) percent per annum until paid. Wangard shall not be liable to reimburse any Professional Fees incurred by the City to the extent that the Professional Fees relate to properties or developments other than the Project. Any Professional Fees benefiting the Project and other properties or developments shall be fairly apportioned between the Project and any other benefited properties. The parties

also agree to negotiate in good faith to fund some or all of the Professional Fees described in this Agreement as project costs in a tax incremental district which may be formed to facilitate the Project and other area development.

2. Limit on Reimbursement Without Additional Authorization from Wangard. Wangard's obligation to reimburse the City for Professional Fees is limited to the amount of \$50,000.00, unless Wangard notifies the City in advance and in writing that Wangard authorizes reimbursement of Professional Fees in excess of \$50,000.00. Wangard acknowledges that the City will cease incurring Professional Fees as soon as \$50,000.00 have been incurred (or already incurred), unless Wangard authorizes reimbursement of an additional \$25,000.00 in Professional Fees. Wangard further acknowledges that, if Wangard authorizes reimbursement of an additional \$25,000.00 in Professional Fees, the City will cease incurring Professional Fees as soon as \$75,000.00 have been incurred, unless Wangard authorizes reimbursement of another \$25,000.00 in Professional Fees. Notwithstanding anything herein to the contrary, Wangard shall not be liable for Professional Fees in excess of \$100,000.00 without an amendment to this Agreement executed by both the City and Wangard.

3. Miscellaneous. Wangard may not assign this Agreement without the prior written consent of the City. The City hereby consents to the assignment of this Agreement by Wangard to any affiliate of Wangard. No modification or amendment to this Agreement shall be binding upon either party until such modification or amendment is reduced to writing and executed by both parties. This Agreement may be signed in any number of counterparts with the same effect as if the signatures were upon the same instrument. A facsimile or digital signature has the same effect as an original signature. If any provision in this Agreement is held to be unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

4. Termination of Agreement. This Agreement may be terminated upon ten (10) days written notice from Wangard to the City, provided that Wangard shall remain liable to pay to the City all Professional Fees directly relating to the Project incurred prior to such termination.

5. Governing Law. This Agreement will be interpreted pursuant to Wisconsin law and any disputes as to the terms, obligations or enforcement of this Agreement shall be reviewed in the Circuit Court for Waukesha County. The parties to this Agreement hereby consent to that venue.

6. Notices. All notices required or permitted under this Agreement shall be in writing and shall be delivered, in person or via overnight courier or first class U.S. mail, to the parties at the following addresses (or such other addresses about which the parties provide each other notice in the manner specified in this section).

To the City:

Robert Duffy, Economic Development Director  
City of Oconomowoc  
174 East Wisconsin Avenue  
Oconomowoc, WI 53066

To Wangard:

Matt Moroney, JD-COO/General Counsel  
Wangard Partners, Inc.  
1200 North Mayfair Road, Suite 310  
Milwaukee, WI 53226

IN WITNESS WHEREOF, the parties have signed this Agreement as of the above date.

CITY OF OCONOMOWOC

BY \_\_\_\_\_  
Robert P. Magnus, Mayor

ATTEST:

\_\_\_\_\_  
Diane Coenen, Clerk

WANGARD PARTNERS, INC.

BY \_\_\_\_\_  
Its \_\_\_\_\_



# MEMORANDUM

## FINANCE DEPARTMENT

Date: May 15, 2020  
To: Mayor Magnus, City Council  
From: Laurie Sullivan, Finance Director  
Re: City Budget Impacts from COVID-19 Pandemic

## RELATES TO THE STRATEGIC PLAN

Strategic Goal-N/A

## BACKGROUND

The City has been proactive in monitoring the financial impact of the COVID-19 Pandemic for City operations. At the May 5<sup>th</sup> Council meeting staff presented an estimated current budget status as of April 30, 2020 and presented 'Watch' lists for Revenues and Expenditures that were expected to change due to the COVID-19 pandemic. In addition staff reported that the next steps had begun in the process of projecting more detail for the year-end estimated budget status and that a report would be given at the May 19<sup>th</sup> Council meeting.

The attached reports summarize scenario projections for the COVID-10 Pandemic and the potential impacts to the City's budget. We will go over the details at the meeting.

## ADDITIONAL ANALYSIS

The pandemic is a fluid and ever changing situation. It is impossible to predict how this virus will impact daily life. We have experienced constant changes in the regulatory environment and guidelines will continue to change as the pandemic evolves. Because of the fluidity of the situation, City Administration instructed Departments to project their year-end budget based on three pandemic scenarios. These scenarios give the City a look at the range of potential impact on the budget for 2020.

The three scenarios the Departments used to estimate year end budget estimates included:

1. Safer at Home is lifted May 26, and department operations return to a normal state
2. Safer at Home is lifted May 26, but restrictions stay in place through the 3<sup>rd</sup> quarter, impacting operations
3. Safer at Home is lifted May 26, but restrictions stay in place through the 4<sup>th</sup> quarter, impacting operations

It's important to note that since this analysis was put together, the Supreme Court issued a ruling to overturn the Safer At Home order effective May 13<sup>th</sup> and likely will have a more positive impact on the City budget than projected in the attached scenarios.

## FINANCIAL IMPACT

General Fund - At a high level the budget impact ranges from 1.02% to 1.92% equating to \$145,000 to \$275,000 deficit. Many of the revenue deficits are offset by corresponding expense savings. Departments continue to monitor and work within their budgets to mitigate the deficit. The City is in a strong financial position with a current unassigned fund balance of \$4.5 million.

Utilities – We don't expect to see much variance in revenues and expenses, but do expect to see changes in cash flow due to past due collections on utility bills. Currently delinquent account balances are \$96K higher than this time last year, however of the increased past due amount the majority (\$65K) of it is older debt that was already past due before the emergency began. The Utilities have strong cash positions, combined the utilities have 7 months of unrestricted operating cash on hand to cover their cash flow needs.

## RECOMMENDATION

Recommend that Departments continue to monitor budgets as pandemic effects continue to change, with periodic updates to the Council to determine if further measures are needed to mitigate impacts.

## SUGGESTED MOTION

No motion necessary

2020 General Fund Projections Summary - May 15, 2020

Revenue by Source

Expense by Department

	Current Budget	YTD Activity	Scenario 1-	Scenario 2-	Scenario 3-	Scenario 1- \$	Scenario 2- \$	Scenario 3- \$	Major Factors
			Normal Starting May 26	Restrictions through 3rd Qtr	Restrictions through 4th Qtr				
<b>Revenue Summary by Source</b>									
TAXES	8,215,052.00	4,741,037.39	8,175,052.00	8,150,052.00	8,130,052.00	(40,000.00)	(65,000.00)	(85,000.00)	Room Taxes
SPECIAL ASSESSMENTS	8,500.00	4,852.93	8,500.00	7,000.00	7,000.00	-	(1,500.00)	(1,500.00)	reduce sidewalk replacements
INTERGOVERNMENTAL AID	1,772,987.00	513,463.61	1,768,945.00	1,768,945.00	1,768,945.00	(4,042.00)	(4,042.00)	(4,042.00)	OWI & Speed grants
LICENSES AND PERMITS	655,900.00	150,980.94	616,539.00	590,678.00	574,530.00	(39,361.00)	(65,222.00)	(81,370.00)	Building Permits
PENALTIES AND FINES	328,400.00	96,943.22	284,400.00	271,900.00	259,900.00	(44,000.00)	(56,500.00)	(68,500.00)	Citations
PUBLIC CHARGES FOR SERVICES	1,126,323.00	602,217.76	905,172.00	689,636.00	601,717.00	(221,151.00)	(436,687.00)	(524,606.00)	Community Center/Rec Programs, Library
INTERFUND CHARGES FOR SERVICES	4,520.00	1,506.64	4,520.00	4,520.00	4,520.00	-	-	-	
MISCELLANEOUS REVENUES	419,113.00	103,477.93	339,888.24	316,702.85	287,702.85	(79,224.76)	(102,410.15)	(131,410.15)	Interest revenue
OTHER FINANCING SOURCES	1,667,354.00	548,800.00	1,667,354.00	1,667,354.00	1,667,354.00	-	-	-	
<b>Total Revenue</b>	<b>14,198,149.00</b>	<b>6,763,280.42</b>	<b>13,770,370.24</b>	<b>13,466,787.85</b>	<b>13,301,720.85</b>	<b>(427,778.76)</b>	<b>(731,361.15)</b>	<b>(896,428.15)</b>	
<b>Expense Summary by Type</b>									
ELECTED OFFICIALS / ADMINISTRATION	421,935.97	91,304.82	415,336.00	414,836.00	413,936.00	(6,599.97)	(7,099.97)	(7,999.97)	Eliminate Travel/Sister City, Contingency Available
FINANCE DEPARTMENT	586,885.97	167,122.66	583,685.97	580,640.97	580,640.97	(3,200.00)	(6,245.00)	(6,245.00)	Intern and PT wages
CITY CLERK DEPARTMENT	367,243.23	133,076.01	376,792.45	380,086.22	389,400.37	9,549.22	12,842.99	22,157.14	Election costs increase
POLICE DEPARTMENT	4,102,279.48	1,229,743.46	4,094,625.48	4,096,625.48	4,098,625.48	(7,654.00)	(5,654.00)	(3,654.00)	Bailiff, CSO
FIRE DEPARTMENT	1,966,261.00	1,263,402.48	1,966,261.00	1,966,261.00	1,966,261.00	-	-	-	
DEPARTMENT OF PUBLIC WORKS	3,149,556.98	941,676.05	3,093,504.00	3,068,004.00	3,059,004.00	(56,052.98)	(81,552.98)	(90,552.98)	Insp fees, Eng,Op Supplies, maint, reduced sidewalk replacement
LIBRARY	1,210,696.75	368,089.27	1,181,501.74	1,129,725.74	1,097,100.44	(29,195.01)	(80,971.01)	(113,596.31)	Program expenses, purchased services
PARKS, RECREATION AND FORESTRY	2,011,246.06	482,179.55	1,887,019.00	1,741,539.00	1,685,090.00	(124,227.06)	(269,707.06)	(326,156.06)	Programs, Athletic Fields, Com. Center
PLANNING DEPARTMENT	262,420.82	75,647.54	262,420.82	262,420.82	262,420.82	-	-	-	
BUREAU OF ECONOMIC DEVELOPMENT	260,059.47	49,261.11	195,223.47	179,223.47	164,723.47	(64,836.00)	(80,836.00)	(95,336.00)	Add'l Façade grants, E WI ave planning, Bus Initiatives
<b>Total Expense</b>	<b>14,338,585.73</b>	<b>4,801,502.95</b>	<b>14,056,369.93</b>	<b>13,819,362.70</b>	<b>13,717,202.55</b>	<b>(282,215.80)</b>	<b>(519,223.03)</b>	<b>(621,383.18)</b>	
<b>Surplus (Deficit)</b>	<b>(140,436.73)</b>	<b>1,961,777.47</b>	<b>(285,999.69)</b>	<b>(352,574.85)</b>	<b>(415,481.70)</b>	<b>(145,562.96)</b>	<b>(212,138.12)</b>	<b>(275,044.97)</b>	<b>Total COVID-19 Effect</b>
	Planned Deficit due to Carryovers		140,436.73	140,436.73	140,436.73	-1.02%	-1.48%	-1.92%	% change to budget
	Effect of Covid 19		(145,562.96)	(212,138.12)	(275,044.97)				
<b>Scenarios</b>									
<b>Scenario 1: Safer at Home is Lifted May 26th and department operations return to a normal state</b>									
<b>Scenario 2: Safer at Home is Lifted May 26th, but restrictions stay in place through the 3rd quarter which impact city operations</b>									
<b>Scenario 3: Safer at Home is Lifted May 26th, but restrictions stay in place through the end of the year which impact city operations</b>									

Utility Cash Flow Projections Summary - May 15, 2020  
 Cash flow effect from reduced cash collections  
 By Utility

**Combined Utility Cash on Hand/ Cash Flow**

	Wastewater	Water	Electric	Total
Budget Operating Expense	3,701,112	3,039,065	23,428,094	30,168,271
# of Months	12	12	12	12
<b>Monthly Operating Expenses</b>	<b>308,426</b>	<b>253,255</b>	<b>1,952,341</b>	<b>2,514,023</b>
Unrestricted Cash 4/30/20	3,897,525	2,363,292	11,864,194	18,125,011
Months of Operating Cash on Hand	<b>12.6</b>	<b>9.3</b>	<b>6.1</b>	<b>7.2</b>

**Estimated Scenario's : % Reduction in Cash Collections**

%	Reduced Cash Flow				
<b>3%</b>	<b>12/31/2020</b>	<b>(80,148)</b>	<b>(69,152)</b>	<b>(491,579)</b>	<b>(640,879)</b>
5%	12/31/2020	(133,580)	(115,254)	(819,299)	(1,068,133)
7%	12/31/2020	(187,012)	(161,355)	(1,147,018)	(1,495,386)

**Effect of Reduced cash inflow**

	Months of Cash Reserve needed				
<b>3%</b>	<b>12/31/2020</b>	<b>0.26</b>	<b>0.27</b>	<b>0.25</b>	<b>0.25</b>
5%	12/30/2020	0.43	0.46	0.42	0.42
7%	12/31/2020	0.61	0.64	0.59	0.59

Combined Utilities have 7 months of unrestricted operating cash on hand  
 A 3% reduction in cash collections through the end of the year would reduce cash flow by 641K , reducing operating cash by 1/4 of a month.

**Combined Utility Residential Collections**

	A	B	C	D	E	F	G	H	I	J
1	<b>Oconomowoc Utilities - Accounts Receivable Analysis - Residential (Cycle 1) Customers</b>									
2										
3	# of Cust	Cycle	Date	0 to 30	31 to 60	61 to 90	90+ days	Total AR		
4										
9										
10	2,125	Cycle 1	5/15/2019	98,379.08	47,445.98	19,778.78	34,383.14	199,986.98		
11	1,969	Cycle 1	5/15/2020	85,922.83	53,349.46	44,331.97	99,223.26	282,827.52		
12	(156)	Change from Prior Year \$		(12,456.25)	5,903.48	24,553.19	64,840.12	82,840.54		1 or 2 days before May invoices issued
13	-7.3%	Change from Prior Year %		-12.7%	12.4%	124.1%	188.6%	41.4%		
14										
15										
16										
17										
18		Change from Prior Year \$		(6,552.77)			89,393.31	82,840.54		
19				0 to 60			61 to 90+			
20										
21							April 2020 Residential Sales	944,719.00		
22							Change in A/R as % of Sales	8.8%		

Total past due balances are up \$83K over the same time last year  
 However, the number of residential customers with an open balance is actually lower.  
 Of the increased past due, most of it is old debt, 61+ days past due. This was already past due before the emergency.

Most residential customers that pay on a regular basis are managing to continue to do so.



# MEMORANDUM

## MAYOR

Date: May 15, 2020  
 To: Common Council  
 From: Mayor Magnus  
 Re: Citizen Appointments to Committees/Commissions/Boards

## RELATES TO THE STRATEGIC PLAN

Strategic Goal-N/A

## BACKGROUND

### I appoint and reappoint the following Individuals and request Council’s Confirmation:

Park and Recreation Committee:	Katie Miller and Dan Gotzler – April 2023
Police & Fire Commission:	Mike Miller – April 2024 (due to resignation)
Technology Committee:	Ryan Bennet – April 2022 (new committee)
Library Board:	Benjamin Nankee – April 2022 (due to vacancy)
Architectural Commission:	Kent Johnson, Paul Schulz, Jeremy Flint – April
2022	
Community Development Authority:	Chad Vande Zande – April 2023
Elderly Housing Authority	Dick Whalen – April 2024
Library Board:	Patricia Baudoin, Hollie Schick, Orlin Foat – April
	2023
Plan Commission:	John Gross – April 2023

## ADDITIONAL ANALYSIS

N/A

## FINANCIAL IMPACT

N/A

## RECOMMENDATION

N/A

## SUGGESTED MOTION

Motion to confirm the citizen appointments as presented.

**CITY OF OCONOMOWOC INFORMATION PROFILE  
FOR PUBLIC SERVICE APPOINTMENT CONSIDERATION**

NAME: Dana Gotzler HOME/CELL PHONE: \_\_\_\_\_ DATE: 5/6/20  
 ADDRESS: 1399 Shoreland Lane BUSINESS PHONE: \_\_\_\_\_  
 CITY / STATE / ZIP: Oconomowoc WI 53066 E-MAIL ADDRESS: \_\_\_\_\_  
 RESIDENCY: Years in City: 10 Years in Waukesha County: 35

**Please mark your TOP THREE CHOICES. RANK BY PREFERENCE 1...2...3**

**QUALIFICATIONS**

- \_\_\_\_\_ Architectural Commission..... Should be an established builder, building contractor, registered professional engineer (Meets 2nd Wednesday of the Month @ 5:00 PM) practicing in building or building design or a state licensed architect
- \_\_\_\_\_ Board of Review..... Should be a City resident (cannot hold a public office or be publicly employed), (Meets annually - Spring & Summer - Day/Times vary) available for meetings Monday-Friday, 8 am to 5 pm & must take a training session
- \_\_\_\_\_ Bureau of Economic Development & Tourism Commission..... Should be either the Executive Director or on Bd of Directors from the Chamber of Commerce (City resident or have City related interests), from the motel/hotel industry, (Meets as needed - Day/Times Vary) or City's retail or food & beverage industry
- \_\_\_\_\_ Community Development Authority..... Should be a City resident with abilities & experiences in the fields of urban renewal, (Meets as needed - Day/Times Vary) community development & housing
- \_\_\_\_\_ Elderly Housing Authority..... Should be a City resident with experience in elderly housing needs (Meets as needed - Day/Times Vary)
- \_\_\_\_\_ Library Board..... Should be a City resident, except 2 members may be from towns adjacent to the City (Meets 2nd Thursday of the Month @ 6:00 PM)
- \_\_\_\_\_ Parks & Recreation Board..... Should be a City resident. The Board oversees City Parks & Recreation programs (Meets 2nd Monday of the Month @ 6:30 PM) and sets policy for City Parks.
- \_\_\_\_\_ Plan Commission..... Should be a City resident, with recognized experience and qualifications. No more (Meets 2nd Wednesday of the Month @ 6:30 PM) than 2 members shall be from the same aldermanic voting district
- \_\_\_\_\_ Police & Fire Commission..... Should be a City resident & maintain residency during their term. You may need to (Meets as needed - Day/Times vary) provide your political party as not more than 3 members may be from the same party
- \_\_\_\_\_ Technology Committee..... Should be a City resident, with recognized experience and qualifications in the (Meets as needed - Day/Times vary) healthcare, technology or IT/cellular industries
- \_\_\_\_\_ Zoning Board of Appeals..... The Board hears requests of residents wanting a variance on their property, (Meets as needed - Day/Times vary) and takes action based on direction given by the City Planner from the Zoning Code.

(Continued on back)

Please indicate your reason for applying for this position, any education or experience that would be relevant to the specific committee(s) you have requested and any other pertinent information that you feel would be helpful in selecting you for a position or submit a resume.

I have been an active participant in the community over the past 10 years. Currently coach 3 sports in various organizations locally, including Park & Rec, Five O's, YMCA. For the past 3 years I have also served on the YMCA board. My 3 children are actively involved in the community & I feel that my experience can be a great asset to the board. Our community is growing & I would love to contribute.

Thank you for your consideration.



If you have any questions or would like more information on a particular committee and the responsibilities of volunteer service, please feel free to stop in City Hall or call the City Clerk at (262) 569-2175.

Return to: Office of the City Clerk  
174 E. Wisconsin Avenue, Oconomowoc, WI 53066  
or Email: [dcoenen@oconomowoc-wi.gov](mailto:dcoenen@oconomowoc-wi.gov)

DUCE: FIRE  
2020

**CITY OF OCONOMOWOC INFORMATION PROFILE  
FOR PUBLIC SERVICE APPOINTMENT CONSIDERATION**

NAME: Mike Miller HOME/CELL PHONE: \_\_\_\_\_ DATE: 4-20-2020  
 ADDRESS: 1128 DICKENS DRIVE BUSINESS PHONE: SAME  
 CITY / STATE / ZIP: OCONOMOWOC WI 53066 E-MAIL ADDRESS: \_\_\_\_\_  
 RESIDENCY: Years in City: 40+ years Years in Waukesha County: 48 years

Please mark your **TOP THREE CHOICES. RANK BY PREFERENCE 1...2...3**

**QUALIFICATIONS**

- \_\_\_\_\_ Architectural Commission..... Should be an established builder, building contractor, registered professional engineer (Meets 2nd Wednesday of the Month @ 5:00 PM) practicing in building or building design or a state licensed architect
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- \_\_\_\_\_ Library Board..... Should be a City resident, except 2 members may be from towns adjacent to the City (Meets 2nd Thursday of the Month @ 6:00 PM)
- # 2 \_\_\_\_\_ Parks & Recreation Board..... Should be a City resident. The Board oversees City Parks & Recreation programs (Meets 2nd Monday of the Month @ 6:30 PM) and sets policy for City Parks.
- \_\_\_\_\_ Plan Commission..... Should be a City resident, with recognized experience and qualifications. No more (Meets 2nd Wednesday of the Month @ 6:30 PM) than 2 members shall be from the same aldermanic voting district
- # 1 \_\_\_\_\_ Police & Fire Commission..... Should be a City resident & maintain residency during their term. You may need to (Meets as needed - Day/Times vary) provide your political party as not more than 3 members may be from the same party
- \_\_\_\_\_ Technology Committee..... Should be a City resident, with recognized experience and qualifications in the (Meets as needed - Day/Times vary) healthcare, technology or IT/cellular industries
- \_\_\_\_\_ Zoning Board of Appeals..... The Board hears requests of residents wanting a variance on their property, (Meets as needed - Day/Times vary) and takes action based on direction given by the City Planner from the Zoning Code.

I am  
a Catholic

(Continued on back)

Please indicate your reason for applying for this position, any education or experience that would be relevant to the specific committee(s) you have requested and any other pertinent information that you feel would be helpful in selecting you for a position or submit a resume.

#1) HAVING SERVED AS A VOLUNTEER FIREMAN FOR THE CITY OF OCONOMOWOC, I FEEL I HAVE SOME KNOWLEDGE IN THAT FIELD. HAVING SERVED AS ALDERMAN I HAVE A GOOD BACKGROUND WITH IN BOTH THE WORKINGS OF THESE DEPARTMENTS. AS A CITY RESIDENT I AM ALWAYS CONCERNED ABOUT PUBLIC AND EMPLOYEE SAFETY AND CONCERNS. I FEEL THE NEED TO CONTINUE TO SERVE AND FEEL THIS MAY BE A GREAT POSITION FOR ME TO DO THAT. I KNOW YOU HAVE #2 PREVIOUS POLICE OFFICERS ON THIS BOARD, I MAY BRING SOME OTHER KNOWLEDGE.

PLEASE CONSIDER ME AS AN OPENING MAY COME DUE. If you have any questions or would like more information on a particular committee and the responsibilities of volunteer service, please feel free to stop in City Hall or call the City Clerk at (262) 569-2175.

Return to: Office of the City Clerk  
174 E. Wisconsin Avenue, Oconomowoc, WI 53066  
or Email: [dcoenen@oconomowoc-wi.gov](mailto:dcoenen@oconomowoc-wi.gov)

(Mike Miller Page 2)

**CITY OF OCONOMOWOC INFORMATION PROFILE  
FOR PUBLIC SERVICE APPOINTMENT CONSIDERATION**

NAME: Ryan Bennett HOME/CELL PHONE \_\_\_\_\_ DATE: 3/9/2020  
 ADDRESS: 1416 Mockingbird Ct BUSINESS PHONE: \_\_\_\_\_  
 CITY / STATE / ZIP: Oconomowoc WI 53166 E-MAIL ADDRESS: \_\_\_\_\_  
 RESIDENCY: Years in City: 2 Years in Waukesha County: 6

**Please mark your TOP THREE CHOICES. RANK BY PREFERENCE 1...2...3**

QUALIFICATIONS

- \_\_\_\_\_ Architectural Commission..... Should be an established builder, building contractor, registered professional engineer (Meets 2nd Wednesday of the Month @ 5:00 PM) practicing in building or building design or a state licensed architect
- \_\_\_\_\_ Board of Review..... Should be a City resident (cannot hold a public office or be publicly employed), (Meets annually - Spring & Summer - Day/Times vary) available for meetings Monday-Friday, 8 am to 5 pm & must take a training session
- \_\_\_\_\_ Bureau of Economic Development & Tourism Commission..... Should be either the Executive Director or on Bd of Directors from the Chamber of Commerce (City resident or have City related interests), from the motel/hotel industry, (Meets as needed - Day/Times Vary) or City's retail or food & beverage industry
- \_\_\_\_\_ Community Development Authority..... Should be a City resident with abilities & experiences in the fields of urban renewal, (Meets as needed - Day/Times Vary) community development & housing
- \_\_\_\_\_ Elderly Housing Authority..... Should be a City resident with experience in elderly housing needs (Meets as needed - Day/Times Vary)
- \_\_\_\_\_ Library Board..... Should be a City resident, except 2 members may be from towns adjacent to the City (Meets 2nd Thursday of the Month @ 6:00 PM)
- \_\_\_\_\_ Parks & Recreation Board..... Should be a City resident. The Board oversees City Parks & Recreation programs (Meets 2nd Monday of the Month @ 6:30 PM) and sets policy for City Parks.
- \_\_\_\_\_ Plan Commission..... Should be a City resident, with recognized experience and qualifications. No more (Meets 2nd Wednesday of the Month @ 6:30 PM) than 2 members shall be from the same aldermanic voting district
- \_\_\_\_\_ Police & Fire Commission..... Should be a City resident & maintain residency during their term. You may need to (Meets as needed - Day/Times vary) provide your political party as not more than 3 members may be from the same party
- 1 \_\_\_\_\_ Technology Committee..... Should be a City resident, with recognized experience and qualifications in the (Meets as needed - Day/Times vary) healthcare, technology or IT/cellular industries
- \_\_\_\_\_ Zoning Board of Appeals..... The Board hears requests of residents wanting a variance on their property, (Meets as needed - Day/Times vary) and takes action based on direction given by the City Planner from the Zoning Code.

(Continued on back)

Please indicate your reason for applying for this position, *any education or experience that would be relevant to the specific committee(s) you have requested* and any other pertinent information that you feel would be helpful in selecting you for a position or submit a resume.

I am always interested in giving back to my community. I have over 10 years of experience as a software engineer and currently work in the AI/Machine Learning space. I have experience managing a technology company and have worked in many industries and many different companies as a consultant.

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**CITY OF OCONOMOWOC**  
**INFORMATION PROFILE FOR PUBLIC SERVICE APPOINTMENT CONSIDERATION**

NAME: Benjamin Nankee HOME PHONE: \_\_\_\_\_  
 ADDRESS: 537 Greenland Ave BUSINESS PHONE: \_\_\_\_\_  
 CITY / STATE / ZIP: Oconomowoc, WI 53066 DATE: 1/23/20  
 E-MAIL ADDRESS: \_\_\_\_\_  
 RESIDENCY: Years in City: 3 Years in Waukesha County: 3

Please mark your **TOP THREE CHOICES. RANK BY PREFERENCE 1...2...3**

- |  |   |
|--|---|
| <u>      </u> Architectural Commission<br>(Meets 2nd Wednesday of the Month @ 5:00 PM) | <u>      </u> Parks & Recreation Board<br>(Meets 2nd Monday of the Month @ 6:30 PM) |
| <u>      </u> Board of Review<br>(Meets annually - May/June - Times vary)              | <u>      </u> Plan Commission<br>(Meets 2nd Wednesday of the Month @ 6:30 PM)       |
| <u>      </u> Bureau of Economic Development<br>& Tourism Commission                   | <u>      </u> Police & Fire Commission<br>(Meets as needed - Day/Time can vary)     |
| <u>      </u> Community Development Authority<br>(Meets as needed - Day/Times Vary)    | <u>      </u> Zoning Board of Appeals<br>(Meets as needed - Day/Time can vary)      |
| <u>  1  </u> Library Board<br>(Meets 2nd Thursday of the Month @ 7:00 PM)              |   |

If you have any questions or would like more information on a particular committee and the responsibilities of volunteer service, please feel free to stop in City Hall or call the City Clerk at (262) 569-2175.

Please indicate your reason for applying for this position, *any education or experience that would be relevant to the specific committee(s) you have requested* and any other pertinent information that you feel would be helpful in selecting you for a position or submit a resume.

I am particularly interested in a position on the Library Board.  
I have a BA in English Literature and I am an avid reader. I also utilize the Oconomowoc Library on a regular basis. I strongly believe a healthy library is vital for a thriving community. My wife and I have two young boys and want to instill in them a love of reading and community, something a strong library plays a huge part in.

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