

City of Oconomowoc
Public Services Committee
Aldermen: Strey, Chairman / Zwart, Secy / Ellis

Tuesday, February 18, 2020 - 7:05 PM
City Hall - Conference Room 3
(or immediately following Utility Committee)



Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in accessible format, call the City Clerk at least 48 hours prior to the meeting to request adequate accommodations. Tel: 569-2186.

1. Call to order and confirmation of appropriate meeting notification
2. Committee Business
 - a. Consider/recommend Awarding Engineering Services for Thackeray Trail Extension Phase One Construction Management
3. Adjourn

Diane Coenen, City Clerk
City of Oconomowoc

Notice is hereby given that a majority of the Common Council will be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel. Badke v. Greendale Village Board, 173Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the Common Council will not take any formal action at this meeting.



MEMORANDUM

PUBLIC WORKS

Date: February 18, 2020
To: Common Council
From: Mark Frye, Director of Public Works
Re: Phase One Extension of Thackeray Trail Construction Management

RELATES TO THE STRATEGIC PLAN

Strategic Plan:

- Section II: Improve and Maintain Our Infrastructure and Facilities
- Part C: Plan and Complete Street Extensions
- Item 1: Thackeray Trail

BACKGROUND

On December 17, 2019 Musson Brothers was awarded the construction contract for the Phase One Extension of Thackeray Trail. Their bid for the work was \$757,086.50. Based on their construction schedule, a Request for Proposals (RFP) was completed with the hours assigned to the Construction Management (CM) tasks. The RFP was specified to be a Not-to Exceed proposal for the following tasks.

Task 1 Construction Management Services

Use 80 hours for an anticipated 40 day construction time for the project. There will be gaps of time between working days.

Task 2 Construction Inspection Services

Use 400 hours for the construction review person

Task 3 Construction Survey Services

Use 70 hours for survey data preparation and construction staking.

Task 4 Record Drawings

Use 25 hours for this task.

Task 5 Miscellaneous Items and Administrative

Provide a listing of administrative costs and any items not specified in tasks 1 through 4 that your firm normally provides for construction management projects.

ADDITIONAL ANALYSIS

The RFP was sent to 20 engineering firms automatically without them requesting it. After the advertisement, six firms requested the document.

FINANCIAL IMPACT

On Wednesday, February 12, two proposals were received

| City of Oconomowoc | | | | | | | | | |
|---|--------------------------|-----------------------|------------------------------------|-------------------------------------|----------------------|--------------|---------------|---------------|------|
| Thackeray Trail Extension Phase One Construction Management | | | | | | | | | |
| February 12, 2020 | | | | | | | | | |
| Technical Score | | | | | | | | | |
| | Total Points | Average Points | Rank | | | | | | |
| Bloom | 162 | 81 | 1 | | | | | | |
| SEH | 161 | 80.5 | 2 | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Total Possible Points | 200 | 100.0 | | | | | | | |
| Average Technical Score with Pricing Factor | | | | | | | | | |
| | Quality and Completeness | Project Understanding | Experience and Technical Expertise | Staff Qualifications and Experience | Contract Cost Points | Total Points | Proposal Cost | % Cost Points | Rank |
| Bloom | 21.0 | 21.0 | 15.5 | 23.5 | 25.0 | 106.0 | \$ 49,851 | 100% | 1 |
| SEH | 20.5 | 21.0 | 15.5 | 23.5 | 20.0 | 100.5 | \$ 62,170 | 80% | 2 |
| | | | | | | | | | |

Based on our technical review, Bloom Companies, LLC had the higher score by one point. Both cost envelopes were opened with Bloom providing the lower cost of \$49,851.00. The combined technical and cost scoring has Bloom ranked first.

RECOMMENDATION

Suggested Public Services Committee Motion: Motion to recommend to the Common Council the proposal of Bloom Companies LLC in the amount of \$49,851.00 for the Construction Management of the Phase One Thackeray Trail Extension

Project expenditures to be charged to Transportation Impact Fees, account number 220.505.5300.820 419508.02.

SUGGESTED MOTION

Suggested Common Council Motion: Motion to approve the proposal of Bloom Companies LLC in the amount of \$49,851.00 for the Construction Management of the Phase One Thackeray Trail Extension.

Project expenditures to be charged to Transportation Impact Fees, account number 220.505.5300.820 419508.02.

RESOLUTION NO. 20-R2858

RESOLUTION AWARDING ENGINEERING SERVICES FOR THACKERAY TRAIL
EXTENSION PHASE ONE CONSTRUCTION MANAGEMENT

WHEREAS, engineering services are required for the construction management of the Thackeray Trail Phase One Extension; and

WHEREAS, Department of Public Works representatives prepared a Request for Proposal advertisement, published the same, and based thereon received two proposals; and

WHEREAS, City Staff reviewed and scored the proposals based on both technical merit and Not-to-Exceed costs; and

WHEREAS, the Not-to-Exceed proposal from Bloom Companies LLC, in the amount of \$49,851.00, was ranked first when the technical and cost scores were combined; and

WHEREAS, City staff and the Public Services Committee recommend that the proposal of Bloom Companies in the amount of \$49,851.00 for construction management services be accepted.

NOW THEREFORE, BE IT HEREBY RESOLVED the proposal of Bloom Companies in the sum of \$49,851.00 be and the same is hereby accepted, and appropriate City officials are authorized to enter into a contract with Bloom Companies for said work.

BE IT FURTHER RESOLVED that the project is eligible to use Transportation Impact Fee Funding with expenditures charged to account number 220.505.5300.820 419508.02.

DATED: _____

CITY OF OCONOMOWOC

By: _____
David Nold, Mayor

ATTEST:

Diane Coenen, City Clerk