

City of Oconomowoc Police & Fire Commission Meeting

Wednesday, February 6, 2019 @ 5:00 PM

City Hall Conference Room 3

NOTICE: If a person with a disability requires the meeting be accessible or materials at the meeting be in an accessible format, call the City Clerk's office (569-2186) at least 48 hours prior to the meeting to request adequate accommodations.

Agenda:

1. Call to order, roll call and confirmation of appropriate meeting notification
2. Approve minutes from March 8, 2017 meeting
3. Introduction of new PFC Member Don Wiemer and Ex Officio Non-Voting Member Ald. Kevin Ellis
4. Election of President for the Police and Fire Commission
5. Discuss Chief's request to promote one part-time officer to full-time after March 1, 2019
6. Consider/act on the future announcement for examination to establish a new eligibility list for the position of entry level police officer
7. Comments from Police & Fire Commissioners
8. Adjourn



Diane Coenen, City Clerk

Members of other city governmental bodies (boards, commission, committees, council, etc.) may attend the above noticed meeting of the Police & Fire Commission in order to gather information. The only action to be taken at the above noticed meeting will be action by the Police & Fire Commission.

Police & Fire Commissioners should notify the City Clerk's Office at 569-3235 if they are unable to attend.

Police & Fire Commission Meeting Minutes – March 8, 2017

Chairman Schumacher called the meeting to order at 5:00 pm and the Deputy Clerk confirmed appropriate meeting notice had been given.

Members present: Krauski, Schumacher, Mercier, Antonneau and Non-Voting Council Representative Rosek

Members excused: Le Duc

Staff present: Buerger, Pfister, Lesniewski and Wallace

2. **Approve minutes from January 25, 2017 meetings:** Motion by Mercier to approve the January 25, 2017 minutes as written; second by Krauski. Schumacher stated under Item #5, the second sentence, the word hire should be hired. Motion carried 3-0.
3. **Summary and discussion of hiring process:** Buerger stated included in the packet is a copy of the hiring process. He noted that the dates of October 20 and December 22 should be 2016. He stated back on October 20, 2016 he received authorization to establish a new eligibility list for the position of entrance level police officer. They received 72 initial applications, 37 met the qualifications and of the 37 candidates 13 completed the application and were scheduled to take the written test. Buerger stated there was a change in the process. He explained that the City has gone to an online application process. He stated with the police officers, it is a very in depth process that they have to go through and documentation that they need to provide us with. Buerger explained the hiring process. He stated on January 4, 2017 twelve candidates took the I/O Solutions Entry Level Law Enforcement exam. I/O Solutions provided with a passing score of 70% on the overall comprehensive section and 75% on the integrity sections. Nine candidates passed. On January 21, 2017, six candidates participated in the Physical Aptitude Test and none failed. On February 9, 2017 five candidates participated in the oral interviews and one passed. On February 15 - 24, 2017 a background investigation was conducted on Brad Duerwachter. On February 26, 2017 a Conditional Offer of Employment was given to Brad Duerwachter contingent on the results of the physical, psychological and drug tests. He successfully passed. Buerger stated he is requesting confirmation.
4. **Establish an eligibility list for the patrol officer position:** Schumacher stated the Commission does not need to establish a list for the patrol officer position since there is only one candidate.
5. **Commission to certify one name to the Chief to fill one vacancy:** Buerger introduced Brad Duerwachter. Duerwachter stated at the present time he works full time at Wisconsin State Capital Police in Madison. He stated he will bring the experience he has from the Wisconsin State Capital Police back to this town. This is the only community that he applied for a job. Buerger stated that in his interview he showed great leadership and maturity. This is a newly created full time position as the result of the Manpower Study.
6. **Chief to Appoint one officer from the list:** Buerger requested the appointment of Brad Duerwachter to the position of entrance level police officer for the City of Oconomowoc Police Department.
7. **Consider/act on confirmation of Chief's appointment:** Motion by Krauski to confirm Chief Ron Buerger's appointment of Brad Duerwachter to the position of entrance level police officer; second by Antonneau. Motion carried 4-0.
8. **Introduction of the new officer:** Brad Duerwachter introduced his family to the Commission. The members congratulated him on his appointment.
9. **Chief to appoint a new Police Sergeant to be effective March 11, 2017:** Buerger requested the appointment of Scott Wheeler to the position of Police Sergeant for the City of Oconomowoc Police Department effective March 11, 2017. He

stated Scott Wheeler started December of 2004. Immediately his leadership skills were apparent. Wheeler has been a Field Supervisor for the past seven years. He has a very positive influence on the majority of officers. Buerger introduced Wheeler. Wheeler stated he has been with the City for 12 years and prior to that he worked five years for the City of Milwaukee Police Department. He lives in Delafield. He looks forward to moving forward as Sergeant.

10. **Consider / act on the appointment of the Police Sergeant:** Motion by Mercier to confirm Chief Ron Buerger's appointment of Scott Wheeler to the position of Police Sergeant; second by Krasuki. Motion carried 4-0.
11. **Introduction of the Police Sergeant:** Scott Wheeler introduced his family to the Commission. The members congratulated him on his appointment.
12. **Final update of the Fire Department Consolidation:** Buerger reported on February 7, 2017 the Oconomowoc Common Council unanimously approved joining the Western Lakes Fire District. He stated the Western Lakes Fire District started on March 2, 2017. Since that time, there have been very few issues. Buerger stated the Fire District is owned by four communities, and has its own Fire Commission. Diane Gard will be serving on behalf of the City. The Police & Fire Commission will no longer be involved with Fire Department matters. Buerger stated he checked with the City's Labor Attorney Ron Stadler and our Commission will continue to be the Police and Fire Commission. Rosek asked if the Chief is still the main Public Safety Officer. Buerger stated he is still the Public Safety Officer for the City.
13. **Update of the Police Department:** Buerger introduced the following staff who are in attendance: part time Clerk and part time Evidence Custodian, Jill Ravey; second shift Disptacher, Kim Italiano; and officers, Molly Nitka, Matt Rynders and Andy Preisler. He reported since the end of October 2016 he has hired three officers, assigned a new School Resource Officer and promoted a Captain, Lieutenant and Sergeant. Buerger stated next week the department will have CPR Training. In April the department will have Firearms Qualification Training and sometime this summer Active Shooter Training. He stated with the Fire Department consolidation moving from the planning and negotiation stage to transition stage he is focusing on a possible new police station. The City is currently looking at a 3.9 acre site next to Stein's Garden and Gifts. A resolution was approved on March 9, 2017 to seek an appraisal for the property and to see if there is any interest in negotiating for this property. A needs assessment was done in 2003 and the City is currently getting quotes for a needs assessment. Mercier asked what the total budget is for a new Police Department. Buerger stated there is no budget amount. There is \$2 million in the budget as a place holder. Buerger stated the Captain is transitioning to his role as operations. The Lieutenant is learning from the Captain the dispatch, IT and administration functions. The Lieutenant is currently working on testing some new scheduling software for the Police Department. Buerger stated the detectives are busy with the homicide trial.
14. **Comments from Police & Fire Commission members:** None.

Motion by Antonneau to adjourn; second by Krauski. Motion carried 4-0. The meeting adjourned at 5:28 p.m.

Minutes taken by Tina Wallace, Deputy City Clerk
Marjorie Krauski, Secretary