

**City of Oconomowoc
Common Council**

**Tuesday, January 07, 2020 - 7:30 PM
City Hall - Council Chambers**



Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk's office at least 48 hours in advance to request adequate accommodations. Tel: 569-2186

- 1. Call to Order and Confirmation of Appropriate Meeting Notice**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Meeting Minutes**
 - a. Minutes of November 19, 2019
- 5. Comments/Suggestions from Citizens**
- 6. Consent Agenda (Items listed under the Consent Agenda are considered in one motion - a Council member may request to remove an item):**
 - a. Licenses
 - b. Resolution Adding/Combining Wards for Elections
 - c. Water Utility Easement Agreement Between the City of Oconomowoc and Vivian Pas (662 E. Juneau Ave)
- 7. New Business**
 - a. Consider/act on Addressing Waiver for Southwood Subdivision
 - b. Consider/act on Local Primary Election for February 18, 2020
- 8. Staff Reports**
- 9. Reports and Comments from the Aldermen**
- 10. Reports and Comments from the Mayor**
- 11. Closed Session**
 - a. Per Wis. Stats. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Village of Summit Boundary Agreement)
- 12. Adjourn**

City of Oconomowoc Common Council Meeting Minutes November 19, 2019 - 7:30 PM



Aldermen Present: Karen Spiegelberg, Derek Zwart, Tom Strey, Lou Kowieski, Andy Rogers, Charlie Shaw, Kevin Ellis

Aldermen Absent: Matt Rosek

Also, Present: David Nold, Betsy Bleck, Hannah Brasch, Ron Buerger, Diane Coenen, Robert Duffy, Kevin Freber, Mark Frye, Jason Gallo, Craig Hoepfner, Scott Osborn, Joe Pickart, Tony Posnik, Johanna Rahn, Stan Riffle, Stan Sugden, Laurie Sullivan, Ivan Lam

Mayor Nold called the Common Council Meeting to order at 7:30 PM.

Call to Order and Confirmation of Appropriate Meeting Notice

Pledge of Allegiance

Roll Call

Public Hearings

a. Proposed 2020 City Budget

The hearing opened at 7:30 PM. Sullivan gave a PowerPoint presentation. Floss Whalen, 406 W. Third St reminded Council that they did not ask for any cuts to the budget and supports keeping dispatch. No other comments were received. The hearing closed at 7:49 PM.

b. City of Oconomowoc Comprehensive Plan 2050

The hearing opened at 7:48 PM. Gallo stated per State regulations the City must update our Comprehensive Plan every ten years. The plan is intended to guide City growth and development between 2020 and 2050. Paul Chellevoid, SRF Consulting gave a PowerPoint presentation on the Comprehensive Plan 2050. No other comments were received. The hearing closed at 7:57 PM.

c. Southwood Subdivision Attachment and Zoning

The hearing opened at 7:57 PM. Gallo gave a PowerPoint presentation. Scott Cartor, 3711 N. Southwood Dr thanked the Mayor and Riffle for researching the option for the residents to keep their addresses and considering changes to the City's code. No other comments were received. The hearing closed at 8:00 PM.

d. Vespera II

The hearing opened at 8:00 PM. Gallo gave a PowerPoint presentation. Craig Caliendo, developer for the Vespera II project stated he has worked with the existing owners of the original Vespera project and they have agreed with the style of architecture he has proposed and to a reciprocal easement. Ken Ulickey, 1620 Saint Andrews Dr is the President of the Vespera Condo Assoc. and stated they support the project. No other comments were received. The hearing closed at 8:11 PM.

Approval of Meeting Minutes

a. Minutes of October 15, 2019

Motion to approve the October 15, 2019 Council minutes as presented made by Strey and seconded by Rogers. Motion carried 7-0-0.

Comments/Suggestions from Citizens

- 1) Diane Weber suggests the City look at having a refuse dump; stated the bike path on Concord Rd near Hickory Hill going south and along Allen Rd is very slippery, not shoveled & never melts in the shade. She asked if the City can plow it. She would like to know if the bike tunnel is on the back burner. She feels red and black fire trucks are not as visible as yellow ones and she reiterated her request from last year that the City install more benches along Lac La Belle.
- 2) Jill Persick, 701 York Imperial Dr is against 5G. She stated the City Comprehensive Plan mentions the pros & cons and feels the City is a model community for energy as evidenced by the grant we were awarded for our Lead by Example conservation effort and urged the City to look at combining/syncing 5G technology with energy conservation.
- 3) Floss Whalen, 406 W. Third St stated Coenen was part of a Public Radio Program that discussed the role of Election Inspectors and she complimented her on a job well done.

Consent Agenda (Items listed under the Consent Agenda are considered in one motion - a Council member may request to remove an item):

Motion to approve the consent agenda made by Ellis and seconded by Kowieski.
Motion carried 7-0-0.

- a. Licenses
- b. Electric Utility Easement Agreement Between City of Oconomowoc and C. Rutkowski & B. Smith (305 W. 2nd St)
- c. Treasurers Report - October 2019

Committee Reports

- a. Finance - Spiegelberg, Chr; Shaw, Secy; Rosek
 1. **Consider/act on Resolution Authorizing the Issuance and Sale of a \$7,200,000 General Obligation Promissory Note for Police Facility Project**
Motion to adopt the resolution authorizing the Issuance and Sale of a \$7,200,000 General Obligation Promissory Note for Police Facility Project made by Shaw and seconded by Ellis.
Motion carried 6-0-1. Voted no: Ellis.
 2. **Consider/act on Resolution Approving a One Year Contract Extension with Grota Appraisals, LLC for 2020 Assessment Services**
Motion to adopt the resolution approving a one-year contract extension with Grota Appraisals, LLC for 2020 Assessment Services made by Zwart and seconded by Strey.
Motion carried 7-0-0.
 3. **Consider/act on Resolution to Contract for Professional Services for a Labor Attorney**
Motion to adopt the resolution to contract for Professional Services for a Labor Attorney made by Kowieski and seconded by Spiegelberg.
Motion carried 7-0-0.
 4. **Consider/act on Resolution to Contract for Professional Services for Land Surveyor & Property Description Services**
Motion to adopt the resolution to contract for Professional Services for Land Surveyor & Property Description Services made by Kowieski and seconded by Ellis.
Motion carried 7-0-0.
 5. **Consider/act on Resolution to Contract for Professional Services for a Retail Development Consultant for Pabst Farms Town Centre**
Motion to adopt the resolution to contract for a Retail Development Consultant made by Kowieski and seconded by Ellis.
Motion carried 7-0-0.

6. **Consider/act on Resolution for Professional Services for a Utility Attorney**
 Motion to adopt the resolution to contract for a Utility Attorney made by Kowieski and seconded by Ellis.
 Motion carried 7-0-0.
- b. **Personnel - Rosek, Chr; Strey, Secy; Rogers**
 1. **Consider/act on Reclassification Request for the Utility Purchasing Coordinator**
 Motion to approve reclassification request for the Utility Purchasing Coordinator made by Strey and seconded by Spiegelberg.
 Motion carried 7-0-0.
 2. **Consider/act on Creation and Hiring of a Cable Installer/Grounds-Person Lead Position and Cable Installer/Grounds-Person**
 Motion to approve creation and hiring of a Cable Installer/Grounds-Person Lead Position and Cable Installer/Grounds-Person made by Ellis and seconded by Spiegelberg.
 Motion carried 7-0-0.
 - c. **Protection & Welfare - Shaw, Chr; Spiegelberg, Secy; Rogers**
 1. **Hearing on Intent of Revocation for the 2019 – 2020 "Class B" Alcohol Beverage License for Magna, LLC - After the hearing, the Common Council will act on the resolution:** The hearing opened at 9:00 PM. Coenen reported that the City sent a Notice of Intent to Revoke to the licensee and a complaint outlining the code violation, which is cessation of business for more than 90 days. Riffle asked questions of Coenen, to which she responded. Next, Jerry Wendt, agent for The Dug Out stated the business is now open with limited days/hours of operation. The hearing closed at 9:10 PM.
 2. **Consider/act on Resolution Ordering Revocation of 2019-2020 "Class B" Alcohol Beverage License for Magna, LLC (dba The Dug Out)**
 Motion to adopt the resolution ordering revocation of the 2019-2020 "Class B" Alcohol Beverage License for Magna, LLC made by Ellis and seconded by Shaw.
 Motion carried 7-0-0.
 - d. **Public Services - Strey, Chr; Zwart, Secy; Ellis**
 1. **Consider/act on Resolution Awarding 2020 Streets Design Engineering Contract**
 Motion to adopt the resolution awarding 2020 Streets Design Engineering Contract made by Ellis and seconded by Spiegelberg.
 Motion carried 7-0-0.
 2. **Consider/act on Resolution Approving Use of Contingency Funds for Flashing LED Pedestrian Signs**
 Motion to adopt the resolution approving use of Contingency Funds for Flashing LED Pedestrian Signs made by Kowieski and seconded by Strey.
 Motion carried 7-0-0.

Plan Commission

- a. **Consider/act on Ordinance to Adopt the City of Oconomowoc Comprehensive Plan - 2050**
 Motion to give the ordinance its first reading made by Kowieski and seconded by Spiegelberg.
 Motion carried 7-0-0.
 Without objection Council waived the second reading.
- b. **Consider/act on Ordinance Attaching Certain Lands from the Village of Summit to the City of**

Oconomowoc (Southwood Subdivision)

Motion to give the ordinance its first reading made by Ellis and seconded by Rogers.

Motion carried 7-0-0.

Without objection Council waived the second reading.

c. Consider/act on Ordinance to Zone Parcels in the Southwood Subdivision to SR - Suburban Residential District

Motion to give the ordinance its first reading made by Ellis and seconded by Zwart.

Motion carried 7-0-0.

Without objection Council waived the second reading.

Unfinished/Old Business

a. Consider/act on Ordinance to Repeal and Recreate Planned Development Ordinance 06-0647 (Vespera II)

Motion to give the ordinance its first reading made by Ellis and seconded by Kowieski.

Motion carried 7-0-0.

Without objection Council waived the second reading.

New Business

a. Consider/act on Adoption of the 2020 City of Oconomowoc Budget

Motion to adopt the 2020 budget as presented made by Ellis and seconded by Zwart.

Motion carried 6-0-1. Voted no: Ellis.

Motion to approve adding the employee recognition program back into budget for \$1,550 made by Kowieski and seconded by Strey.

Motion carried 7-0-0.

b. Consider/act on Setting the 2019 Property Tax Levy

Motion by Spiegelberg to set the 2019 property tax levy at \$11,877,793; seconded by Shaw.

Motion carried 6-0-1. Voted no: Ellis.

Selection of Council Representative to Plan Commission by Aldermen

Zwart gave his resignation as Council Representative to the Plan Commission due to work conflicts over the next four months.

Spiegelberg nominated Shaw as the Plan Commission representative. No other nominations were received. Shaw accepted.

Motion by Spiegelberg to confirm the appointment of Shaw as Council Representative to the Plan Commission; seconded by Strey.

Motion carried 7-0-0.

Staff Reports

Reports and Comments from the Aldermen

Kowieski stated he is excited about the German Christmas Market, Holiday Train, seeing everyone come out and he personally thanked everyone who volunteers their time for these events. Strey announced he is not seeking re-election for Alderman in 2020.

Spiegelberg thanked everyone who worked to bring forth a balanced budget at a slight increase and a debt ratio at 18%. Ellis

thanked staff for taking his calls and Council for working with him – he feels our processes are good.

Reports and Comments from the Mayor

Nold stated the December 3rd Council meeting will be cancelled due to the Holiday Train event. If necessary, December 4th will be the alternate date. On November 25th 95.7FM has invited him to speak on the program Mondays with Mayors between 8 - 9 AM.

He will be promoting the City, German Christmas Market, Holiday Train, Tree Lighting Ceremony and Parade. If anyone is interested in running for public office, you can start getting nominations Dec 1st. He encouraged citizens to run.

Adjourn

Motion to adjourn made by Shaw and seconded by Ellis.

Motion carried 7-0-0.

The meeting adjourned at 9:52 PM.

Diane Coenen, City Clerk
City of Oconomowoc

Honorable Mayor and Common Council:

January 7, 2020

Your committee on licenses respectfully reports that the City Clerk has received the following license applications accompanied by the proper fee:

Bartender (Operator) License Requests: (January 8, 2020 through June 30, 2020)

Fleet Farm

*Mary Kate L. Anick
Julie A. Brown
Emily K. Konczal
Marissa T. McKnight
Timothy P. Schindler
Sheila J. Schoemake
Brian K. Watson
Eric T. Zimmerman*

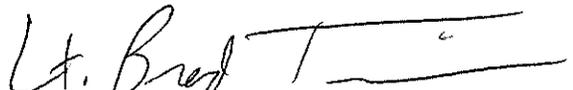
Steelhead Brewing Co.

David C. Baron

Vino Etc.

Vanessa Krause

I recommend the granting of the above licenses, both as to person(s) applying and the premises to be occupied.


Oconomowoc Police Department

RESOLUTION NO. 20-R2850

RESOLUTION ADDING/COMBINING WARDS FOR ELECTIONS

WHEREAS, Section 5.15(6)(b) of the Wisconsin Statutes provides that a municipality having a population of less than 35,000 may provide, by resolution, that one or more of the wards within said municipality shall use common ballots and that separate returns shall not be maintained for each separate ballot required under Section 5.58 to Section 5.64 Wis. Stats., and

WHEREAS, the City of Oconomowoc has a population of less than 35,000 and has been divided into 12 wards for election purposes pursuant to Resolution 11-R2298 of the governing body of the City of Oconomowoc adopted on July 19, 2011 dividing the City into Wards 1 – 12; Ward 13 was created by annexation Ordinance #14-O862 on September 2, 2014; Ward 14 was created by annexation Ordinance #16-O898 on September 6, 2016; Ward 15 was created by annexation Ordinance #18-O935 on May 1, 2018; and Ward 16 was created by annexation Ordinance #19-O965 on November 19, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Common Council that wards in the City of Oconomowoc shall be combined for elections as follows:

Wards 1, 2, 3, 13, 14 & 15
Wards 4, 5 & 6
Wards 7, 8, 9 & 16
Wards 10, 11 & 12

and

except for Spring elections in even-numbered years when the office of County Supervisor is on the ballot, when the wards shall be combined as follows:

Wards 1, 2 & 3
Wards 13, 14 & 15
Wards 4, 5 & 6
Wards 7, 8 & 9
Ward 16
Wards 10, 11 & 12

BE IT FURTHER RESOLVED that combined wards shall use common ballots and separate returns shall not be maintained for the combined wards at any election, but separate ballots shall be maintained for each separate ballot required under Section 5.58 to 5.64, and separate totals shall be maintained for any electors of one or more of the combined wards who are eligible to vote for any office or referendum for which other electors in the combined wards may vote.

DATED: January 7, 2020

CITY OF OCONOMOWOC

ATTEST:

By: _____
David Nold, Mayor

Diane Coenen, Clerk



MEMORANDUM

WATER AND WASTEWATER UTILITY

Date: December 19, 2019
To: Common Council
From: Lucas Caine, P.E., City of Oconomowoc
Re: City of Oconomowoc Water Utility Easement Agreement, V. Pas (662 E. Juneau Ave.)
Tax Keys OCOC 0561710

RELATES TO THE STRATEGIC PLAN

Section II: Improve and Maintain Our Infrastructure and Facilities
Part B: Maintain Our Existing Infrastructure

PART B: MAINTAIN OUR EXISTING INFRASTRUCTURE BACKGROUND

This easement is needed to convert a water main dead end to a completed loop from Juneau Avenue to Cherry Street in conjunction with the 2020 Street Projects. This loop connection will increase fire flow, improve water quality and create redundancy in the water system.

ADDITIONAL ANALYSIS

n/a

FINANCIAL IMPACT

n/a

RECOMMENDATION

Staff recommends approval of the Water Utility Easement Agreement.

SUGGESTED MOTION

Consent agenda item: Move to approve the consent agenda.

**WATER UTILITY
EASEMENT
AGREEMENT**

Document Number

This Water Utility Easement Agreement is entered into by Vivian G. Pas (the "Owner"), and the City of Oconomowoc (the "City").

RECITALS:

A. The Owner is the fee holder of certain real property in the City of Oconomowoc, Waukesha County, Wisconsin, as more particularly described on Exhibit A attached hereto.

B. The City has requested that the Owner grant a permanent easement (the "Easement") over, under and across a portion of Owner's property, which Easement is described on the attached legal description (Exhibit-B) and shown on the attached sketch (Exhibit B-1), both of which are incorporated herein by reference (the "Utility Easement Area").

Recording Area

Name and Return Address:

City Clerk
City of Oconomowoc
174 East Wisconsin Ave.
Oconomowoc, WI 53066

OCOC TAX KEY #

OCOC 0561710

Parcel Identification Number (PIN)

AGREEMENT:

For good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. Grant of Easement. The Owner grants to the City and its licensees a perpetual easement and right-of-way to construct, reconstruct, maintain, operate, supplement and/or remove municipal water lines and its related fixtures, equipment, and appurtenances that may from time to time be required, with the right of ingress and egress for the purpose of this grant.

2. Indemnification. The City shall indemnify the Owner from and against all loss, costs, injury, death or damage to persons or property that at any time during the term of this Agreement may be suffered or sustained by any person or entity in connection with the City's activities conducted on the Property.

3. Consistent Uses Allowed. The Owner reserves the right to use the Easement for purposes that will not interfere with the City's full enjoyment of the Easement rights granted in this Agreement.
4. Restoration of Surface. The City shall restore the surface disturbed by any construction or maintenance activities within the Easement to its condition before the disturbance.
5. Covenants Run with Land. All of the terms and conditions in this Agreement, including the benefits and burdens, shall run with the land and shall be binding upon, inure to the benefit of, and be enforceable by the Owner and the City and their respective successors and assigns.
6. Non-Use. Non-use or limited use of the Easement rights granted in this Agreement shall not prevent the benefiting party from later use of the Easement rights to the fullest extent authorized in this Agreement.
7. Governing Law. This Agreement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin.
8. Entire Agreement. This Agreement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this Agreement and duly recorded in the office of the Register of Deeds for Waukesha County, Wisconsin.
9. Notices. All notices to either party to this Agreement shall be delivered in person or sent by certified mail, postage prepaid, return receipt requested, to the other party at that party's last known address. If the other party's address is not known to the party desiring to send a notice, the party sending the notice may use the address to which the other party's property tax bills are sent. Either party may change its address for notice by providing written notice to the other party.
10. Invalidity. If any term or condition of this Agreement, or the application of this Agreement to any person or circumstances, shall be deemed invalid or unenforceable, the remainder of this Agreement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby; and each term and condition shall be valid and enforceable to the fullest extent permitted by law.
11. Waiver. No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Agreement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Agreement.
12. Enforcement. Enforcement of this Agreement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Agreement, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this Agreement, the prevailing party shall be entitled to recover its costs, including reasonable attorney fees, from the non-prevailing party.
13. No Public Dedication. Nothing in this Agreement shall be deemed to be a gift or dedication of any portion of the easements granted under this Agreement to the general public or for any public purpose whatsoever.

14. Severability. If any term or condition of this Declaration or the application of this Declaration to any person or circumstance shall be deemed invalid or unenforceable, the remainder of this Declaration or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

DATED: 12.13.19

By: Vivian G. Pas

Vivian G. Pas
Print Name:

DATED: _____

CITY OF OCONOMOWOC

By: _____
David Nold, Mayor

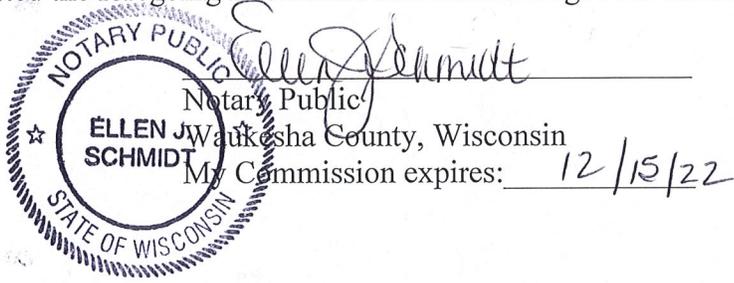
ATTEST:

Diane Coenen, Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN)
SS
COUNTY OF WAUKESHA)

Personally came before me this 13 day of Dec, 2019, the above-named Vivian C Pas to me known to be the person who executed the foregoing instrument and acknowledged the same.



ACKNOWLEDGMENT

STATE OF WISCONSIN)
SS
COUNTY OF WAUKESHA)

Personally came before me this ____ day of _____, 2019, the above-named David Nold and Diane Coenen, to me known to be the Mayor and Clerk respectively of the City of Oconomowoc, and to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public
Printed Name : _____
Waukesha County, Wisconsin
My Commission expires: _____

Instrument drafted by: City of Oconomowoc Utilities
Instrument Reviewed by: H.Stanley Riffle, City Attorney

EXHIBIT "A"

LOTS 10 AND 11, IN BLOCK B, SCHUTTLER'S PLAT, BEING A SUBDIVISION OF A
PART OF THE SOUTHEAST ¼ AND THE NORTHEAST ¼ OF SECTION 33, IN
TOWNSHIP 8 NORTH, RANGE 17 EAST, IN THE CITY OF OCONOMOWOC,
WAUKESHA COUNTY WISCONSIN

Property Owners Name:

VIVIAN G. PAS

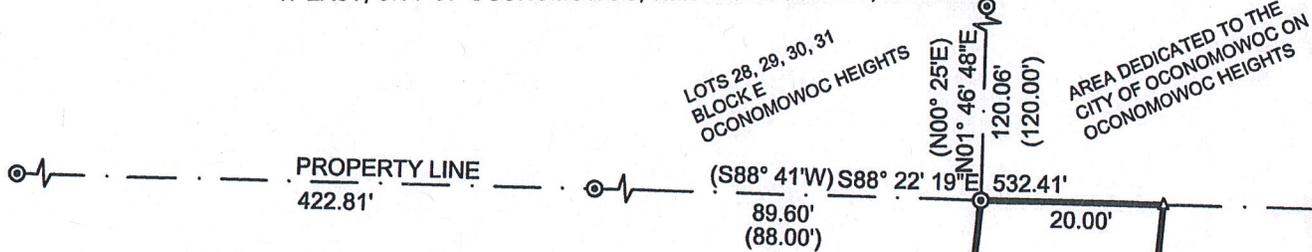
Property Address: 662 E. JUNEAU AVE. Oconomowoc, WI 53066

Tax Key #: OCOC0561710

EXHIBIT "B-1"

PERMANENT UTILITY EASEMENT

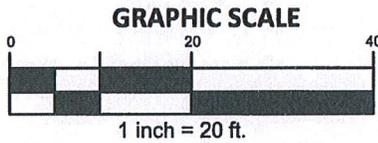
LOCATED IN PART OF LOT 11 OF BLOCK B OF SCHUTTLER'S PLAT, AND BEING PART OF THE
SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 33, TOWNSHIP 8 NORTH, RANGE
17 EAST, CITY OF OCONOMOWOC, WAUKESHA COUNTY, WISCONSIN



NORTH 1/4 CORNER
S33 T8N R17E
FOUND BRASS CAP IN CONC



Bearings are referenced to the
WISCRS, Waukesha County, NAD 83
(2011) and referenced to the West
Line of the Northeast Quarter of S33,
T8N, R17E measured as S01° 58'
00"W



LEGEND

- ⊕ GOVERNMENT CORNER
 - ⊙ FD 1" O.D. IRON PIPE
 - FD 0.75" O.D. IRON BAR
 - COMPUTED POINT
 - ▲ SET 3/8" X 12" SPIKE
 - () "RECORDED AS" DATA
- POB POINT OF BEGINNING

TAX ID# OCOC0561710
OWNER/GRANTOR
VIVIAN G. PAS



11-19-2019

CENTER 1/4 CORNER
S33 T8N R17E
FOUND BRASS CAP IN CONC
S01° 58' 00"W 2605.64' (S00° 44' 42"W 2605.44')
142.03'



NOVEMBER 13, 2019

SHEET 1 OF 2

E JUNEAU AVE (60' ROW)

PREPARED FOR:
City of Oconomowoc
174 E. Wisconsin Avenue
Oconomowoc, WI 53066

EXHIBIT "B"

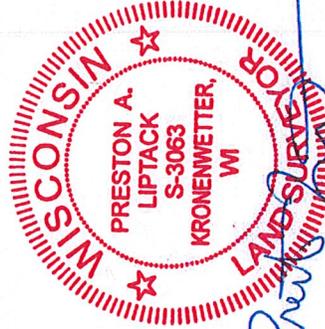
PERMANENT UTILITY EASEMENT

LOCATED IN PART OF LOT 11 OF BLOCK B OF SCHUTTLE'S PLAT, AND BEING PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 33, TOWNSHIP 8 NORTH, RANGE 17 EAST, CITY OF OCONOMOWOC, WAUKESHA COUNTY, WISCONSIN

Legal Description of Utility Easement:

Located in part of Lot 11 of Block B of Schuttler's Plat, and being part of the Southwest Quarter of the Northeast Quarter of Section 33, Township 8 North, Range 17 East, City of Oconomowoc, Waukesha County, Wisconsin, more particularly described as follows:

Commencing at the North Quarter Corner of said Section 33; thence South 01 degrees 58 minutes 00 seconds West along the West Line of the Northeast Quarter of said Section 33, a distance of 2463.60 feet to an extension of the North Right-of-Way (ROW) Line of East Juneau Avenue; thence South 88 degrees 23 minutes 48 seconds East along said Extended Line and along said North ROW Line, a distance of 696.42 feet to the Point of Beginning; thence North 06 degrees 00 minutes 54 seconds East, a distance of 150.14 feet to the Southeast Corner of Lot 31 of Block E of Oconomowoc Heights subdivision plat; thence South 88 degrees 22 minutes 19 seconds East along the South Line of said subdivision plat, a distance of 20.00 feet; thence South 06 degrees 00 minutes 54 seconds West, a distance of 150.13 feet to said North ROW Line; thence North 88 degrees 23 minutes 48 seconds West along said North ROW Line, a distance of 20.00 feet to the Point of Beginning.



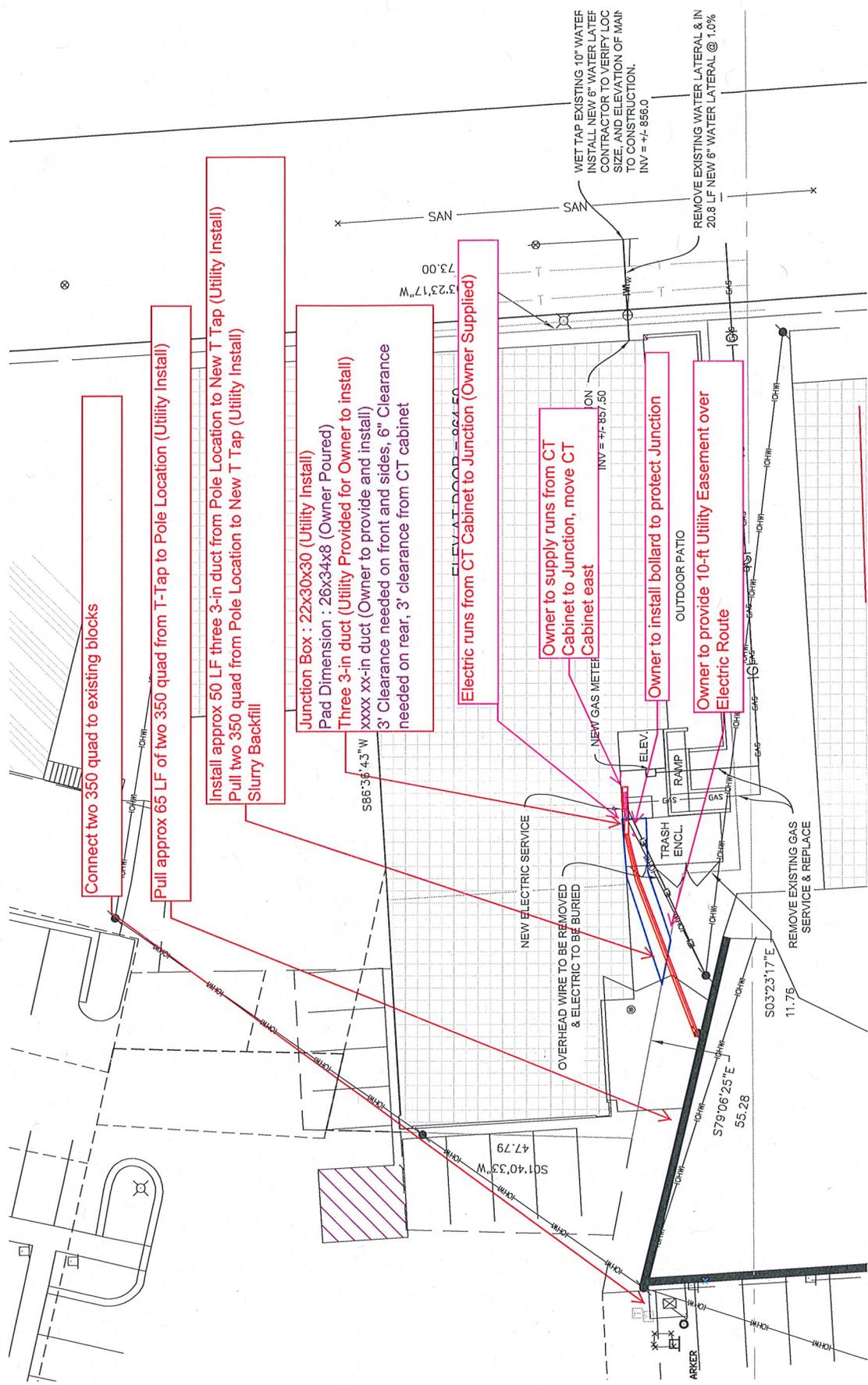
Preston A. Liptack
11-19-2019

NOVEMBER 13, 2019

mi-TECH
Fond Du Lac • Green Bay • Madison • New Berlin
800.465.8050

PREPARED FOR:
City of Oconomowoc
174 E. Wisconsin Avenue
Oconomowoc, WI 53066

SHEET 2 OF 2



Connect two 350 quad to existing blocks

Pull approx 65 LF of two 350 quad from T-Tap to Pole Location (Utility Install)

Install approx 50 LF three 3-in duct from Pole Location to New T Tap (Utility Install)
 Pull two 350 quad from Pole Location to New T Tap (Utility Install)
 Slurry Backfill

Junction Box : 22x30x30 (Utility Install)
 Pad Dimension : 26x34x8 (Owner Poured)
 Three 3-in duct (Utility Provided for Owner to install)
 xxxxx xx-in duct (Owner to provide and install)
 3' Clearance needed on front and sides, 6" Clearance needed on rear, 3' clearance from CT cabinet

Electric runs from CT Cabinet to Junction (Owner Supplied)

Owner to supply runs from CT Cabinet to Junction, move CT Cabinet east

Owner to install bollard to protect Junction

Owner to provide 10-ft Utility Easement over Electric Route

WET TAP EXISTING 10" WATER
 INSTALL NEW 6" WATER LATERAL
 CONTRACTOR TO VERIFY LOC
 SIZE, AND ELEVATION OF MAIN
 TO CONSTRUCTION.
 INV = +/- 856.0

REMOVE EXISTING WATER LATERAL & IN
 20.8 LF NEW 6" WATER LATERAL @ 1.0%

NEW ELECTRIC SERVICE
 OVERHEAD WIRE TO BE REMOVED
 & ELECTRIC TO BE BURIED

REMOVE EXISTING GAS
 SERVICE & REPLACE



MEMORANDUM

DEPARTMENT

Date: January 3, 2020
To: Mayor Nold
Common Council
From: Ron Buerger, Chief of Police
Re: Addressing Waiver for Southwood Subdivision

RELATES TO THE STRATEGIC PLAN

n/a

BACKGROUND

The City's municipal code 8.10 requires the assignment of house numbering using the base line numbering system, commonly referred to as a grid system. The ordinance allows for the grid system requirement to be waived, if the Chief of Police determines that not following the grid system will not affect public safety.

ADDITIONAL ANALYSIS

The Southwood Subdivision is 17 properties on one street. The current addresses are four digit numbers, with even/odd addressing consistent with the city's house numbering system. While the addresses are in sequential order, the numbering is reverse of the city's house numbering system.

Since the subdivision is 17 properties on one street and the addresses are in sequential even/odd numbering, consistent with the rest of the city, maintaining the current addressing should not affect public safety.

FINANCIAL IMPACT

n/a

RECOMMENDATION

Staff recommends the waiving of the base line system of numbering for the Southwood Subdivision.

SUGGESTED MOTION

Motion to approve the Addressing Waiver for Southwood Subdivision.



MEMORANDUM

CLERKS

Date: January 3, 2020
To: Mayor Nold
Common Council
From: Diane Coenen, City Clerk
Re: Local Primary Election – February 18, 2020

RELATES TO THE STRATEGIC PLAN

Strategic Goal - N/A

BACKGROUND

This is an automatic agenda item for the first Council meeting held each year in order to determine if a local primary election will be necessary. A primary can be held when there are more than two candidates who have filed papers for any one office.

ADDITIONAL ANALYSIS

As of this writing, the following have filed papers:

- Mayor – Kevin Ellis and Lou Kowieski
- District #1 – None
- District #2 – Charles Schellpeper
- District #3 – Matt Rosek
- District #4 – John Zapfel

The cut-off to receive candidacy paperwork is 5:00 PM on Tuesday, January 7, 2020.

FINANCIAL IMPACT

N/A

RECOMMENDATION

At meeting time, I will update Council as to how many individuals have filed paperwork for all offices.

SUGGESTED MOTION

Therefore, only if it is necessary will Council need to take action on whether to hold a local primary on February 18th.